

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

WEDNESDAY, 28 FEBRUARY 2024
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS ~ 7PM

Attendees are welcome to observe Covid-19 guidelines, if they wish

AGENDA

- 160. Apologies for Absence** – to receive apologies from Councillors.
- 161. Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 17 May 2023. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 162. Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 163. District Councillors' Reports** – *for information only*
To receive reports from District Councillors.
- 164. Minutes of the Ordinary Meeting of the Council (24 January 2024)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 165. Chairman's Report** - *for information only.*
- 166. Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 167. Reports from Representatives** – *for information only*
- Shevington & District Community Association
 - Crooke Village Residents' Association

- Shevington Youth Club
- Shevington Recreation Ground Trustees
- ‘in Bloom’ Groups
- Patient Participation Group
- Vicarage Lane Fields Developments
- Forest Fold Allotments Tenants Association
- Shevington Fete
- Friends of Shevington Memorial Park

168.DRAFT Minutes of the Policy & General Purposes Committee (7 Feb 2024) and Finance Committee (24 Jan 2024) – for information (enclosed)

169.Shevington Fete Stall - for approval

The Policy & General Purposes Committee have recommended to the Council that the Parish Council should book an indoor stall at Shevington Fete for a fee of £20.

Members are invited to approve the recommendation.

170.Bowling Green Upgrades – for approval

Some years ago the wooden slats which had the function of retaining the bowling green soil in place were removed by a past greenkeeper. In the last year or two the soil along the perimeter of the green has started to collapse because of the lack of supporting boards. The small team of volunteers who have been co-ordinating the painting of the bowling pavilion and carrying out minor maintenance work at the bowling green have received a grant from Shevington & District Community Association towards the costs of replacing the supporting boards. They have used the grant to purchase tanalised wooden planks which they would like to install around the green before the start of the season. They will be installed in such a way that the turf is draped over the top of the green, so that the greenkeeper’s machinery is not damaged. They think that the astroturf lining the gutters will still be usable once it has been cleaned up.

A risk assessment and method statement are being provided and the team qualify for insurance cover as volunteers under the Parish Council’s policy. There is no charge for the labour.

Members are invited to approve the work.

171.Annual Parish Walk – for information and agreement

To receive a verbal report from Cllr John Whiteley about progress with regard to arrangements for the Walk.

Members are invited to propose and agree the Charity to which the proceeds of the collection taken up at the end of the Walk will be donated.

172.Buckingham Palace Garden Party – for retrospective approval (enclosed)

King Charles III will give two Garden Parties at Buckingham Palace this year to celebrate the Coronation. Lancashire & Merseyside ALC has been allocated 2 places (i.e. 2 pairs of tickets) on Tuesday, 21 May 2024. Early in February we received a letter from LALC inviting us to nominate the Chairman for one of the pairs of tickets. The letter is enclosed. The deadline for the return of the completed nomination form is 23 February. The Chairman agreed to be nominated, so the completed form was duly emailed to LALC.

Members are invited to approve the nomination retrospectively.

173.Clerk’s Report - for information only (enclosed)

174.Financial Aid Applications - to receive for consideration / approval

175.Payments, Income & Bank Balances – for approval (enclosed)

176.Assets Register 2023-24 – for approval (enclosed)

177.Planning Applications – to consider for comment

At the time this agenda was prepared there were no planning applications to bring to the Parish Council’s attention.

178.Next Meetings: 6 March (Policy & GP and Finance Committees);
20 March (Annual Parish Meeting)

POTENTIAL CONFIDENTIAL ITEMS

179.Memorial Park Grounds Maintenance Contract – *for approval* (enclosed)

180.Bowling Green Contract – *for approval* (enclosed)

181.Community Service Awards – *for agreement* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington (Clerk)