

## SUGGESTED TERMS OF REFERENCE FOR ALLOTMENTS WORKING PARTY 1

The rationale for this has already been outlined by the clerk and is supported by members of the Gardening Club.

1. To draw up a reasonably accurate plan of the allotments their location and size . ( A proportionate diagrammatic plan.)

2. To Review again the existing Allotments tenancy lease document and explore any issues which need addressing.

3. To understand the present relationship of allotments to Garden Club now that a very small number of GC members are allotment holders.  
The possibility of a Management Committee comprised of allotment holders Disinterested Parish Councillors and a local resident?

4. Establish the line of communication between the PC and Shaun Boyle, who now holds the waiting list and contact details of all allotment holders.

5. To establish the quickest / most efficient way to remove a tenant who is not paying proper care and attention to their allotment .

6. To make sure that allotments for less able people are properly advertised to establish the degree of interest which exists.

7,. To establish the exact legal situation re PC access to names of allotment holders and those on the waiting list .

8. Suggest a regular report to PC meetings on Allotment Issues ( Shaun Boyle ? could be a verbal or written report to the clerk?

Other questions/ suggestions will emerge during Working Party meetings or can be submitted by Councillors at any time.