



# **POLICY & GENERAL PURPOSES COMMITTEE MEETING**

**THURSDAY 7 DECEMBER 2017 - 7 P.M.  
SHEVINGTON LIBRARY**

## **AGENDA**

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Policy & General Purposes Committee Meetings (5 October 2017 & 2 November 2017)**  
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting.  
5 October 2017  
Approval of these minutes was deferred in order to verify the accuracy of an element of Item 5. The following amendment is proposed under 'Recording of Parish Council Meetings' in Item 5: '*.....an FOI request.....*' to read '*.....an information request.....*'
4. **Village Issues** – *for information only*  
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
5. **Shevington United Charities** – *for information*  
The working party are meeting on Tuesday of this week and will provide a verbal report on progress.
6. **SLCC Training Day Report: Sector Innovation** – *for information* (enclosed)  
Members are invited to receive and note the Clerk's report.

**7. General Data Protection Regulations – for information (enclosed)**

The new General Data Protection Regulations (GDPR) come into force on 25 May 2018. They are mandatory for all public bodies and large fines would apply if we are found to be non-compliant. The Clerk will be attending a training course in January on the GDPR as it applies to parish councils. Meanwhile, the ICO have published a guidance document on how to prepare for the new GDPR. It is enclosed for members' information.

**8. January Newsletter – for consideration and approval**

The following items have been suggested or submitted for inclusion in the January newsletter:

- a) Youth Club Anniversary Concert
- b) Christmas Shop Front Award Results
- c) A New Star for Shevington Christmas Tree
- d) Consultation Outcome – Shevington Community Primary School Site
- e) Remembrance Day Cushions – Knitter 'n Natter Group
- f) Farewell to 'Rounds'
- g) Vicarage Lane Fields Update
- h) Standard Items

Members are invited to consider and approve these topics.

*(Co-opted Committee members may vote on this.)*

**9. Future of Community Rail Strategy – Consultation**

*– for consideration and agreement (enclosed)*

Members are invited to consider Mr B King's report and agree to his recommendations.

*(Co-opted Committee members may vote on this.)*

**10. Bus Time-Table Changes – for information**

A new bus timetable was introduced in West Lancashire at the end of July. It involved the withdrawal of service 3A - at that time running between Appley Bridge and Burscough. It was replaced by a service 312 operating between Skelmersdale and Wrightington Hospital, which restores the link lost about two years ago between Appley Bridge and Wrightington Hospital. The service operates hourly. On Monday to Fridays the first bus is at 09.37 from Appley Bridge, then at 10.48, then hourly until 15.48, then at 16.51, 18.01 and 19.03. On Saturdays there is an earlier journey at 08.48, then hourly until 18.48. Buses return from the hospital at 09.55, then hourly until 14.55, then at 16.00, 17.05 and 18.10 on Mondays to Fridays. On Saturdays buses return from the hospital at 08.55, then hourly until 17.55.

There is no service on Sundays

**11. Trees in Memorial Park – for consideration and approval (enclosed)**

The LA's Trees & Woodlands Officer has inspected the trees in Memorial Park and has reported on several trees that are of concern.

A plan showing the locations of the trees which most concern him is enclosed.

Members are invited to consider the report and agree:

- a) That permission to fell the trees should be obtained and
- b) That quotations for the work (to include stump grinding) should be sought.

*(Co-opted Committee members may vote on this.)*

**12. Vicarage Lane Sports Fields Update – for information and agreement**

The sports clubs have sent an update on progress with their Community and Recreational facility, which includes the changing rooms:

*'As intimated at the last meeting our project has to be multi-purpose and be available for community use. Our vision is that it can be used by groups to develop a healthy and more active community; we also want to include unique access and facilities for use by carers and their patients who need to shower or bath. As you are aware Shevington has an ageing demographic and we believe there are approximately 8 people who do not have access to showers or baths. This facility can be of significant assistance as the age of our population increases.*

*We have had three meetings with the FA - two on site. The FA have intimated that this is a project they would invest in - we do, however, have to raise some partnership funding to meet their requirements.*

*We currently have two bids on the table for funding - one with The Deal and one with Aviva.*

*We do believe we will progress to the final stages of the Aviva bid. The Support we had was amazing and our total votes were 13,625 - the finalists will be announced this week (wb 26 November 2017).*

*If we are successful in reaching the final we would like to ask the Council to consider giving us a letter of support - we have to prove that the project is required and needed within the community, that it has community support, is sustainable, has longevity and will create a significant impact on the community.*

*If indeed we get through to the final stages of Aviva, it will be all go to get the bid back within the allotted timescale of 7 days.*

*The Rugby Football League were fabulous in this bid. In the final 24 hours a request for support for the Shevington bid was the headline on their main website. In the last hour of voting we got nearly 1500 votes and they even got MPs to issue a statement requesting support for us.*

*For the record the primary schools, high school and St. John Rigby College were asking people to vote.*

*It's certainly put Shevington on the map.*

*On our bid with The Deal: again we await to hear if it has progressed through to the next stage.'*

Members are invited to receive the report and agree to issue a letter of support.

**13. Planning Applications – to consider for comment / receive updates**

At the time of writing there were no new planning applications on the Wigan Council website to be brought to the attention of the Committee.

**14. Dates of Next Meetings: 14 December (Council)**

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*

Clerk to the Parish Council