



POLICY & GENERAL PURPOSES COMMITTEE MEETING

WEDNESDAY 7 FEBRUARY 2024 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS

If you are attending, you are welcome to observe Covid-19 guidelines, if you wish.

AGENDA

- 1. Apologies** – to receive apologies from Committee members.
- 2. Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 17 May 2023. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 3. Village Issues – for information**
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter they wish to make.)
- 4. Minutes of the Last Policy & General Purposes Committee Meeting (6 December 2024)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (enclosed).
- 5. March Newsletter** - for approval (enclosed)
The newsletter is due to be published on 26 February 2024. Enclosed is the text received so far. The document will be updated as more text is received. Members are invited to approve it.
(Co-opted Committee members may vote on this.)
- 6. Annual Parish Meeting – for agreement**
This year's Annual Parish Meeting is due to be held on Wednesday, 20 March at 7pm. The Community Building at Vicarage Lane Fields has been booked for this. Below is the standard agenda that has been followed in recent years:
 - 1. APOLOGIES**
 - 2. MINUTES OF LAST ANNUAL PARISH MEETING**
 - 3. MATTERS ARISING FROM THE MINUTES**

4. CLERK'S REPORT

5. CHAIRMAN'S REPORT

6. PRESENTATION OF COMMUNITY AWARDS

7. MATTERS INTRODUCED BY MEMBERS OF THE PUBLIC

Members are invited to approve the above agenda.

7. Storage Containers at Vicarage Lane Fields – for approval (enclosed)

The sports clubs are applying for some funding to put a container in the area shown on the attached plan of Vicarage Lane Fields. Funders need a letter to show that the freeholders support this proposal. The sports clubs will have to apply for planning permission if the grant application is approved and they secure a grant. The clubs also wish to move the container currently in the car park into the area behind the bin store, as shown on the plan. Members are invited to consider the request and agree to the letter being written.

(Co-opted Committee members may vote on this.)

8. Parish Council Stall at Shevington Fete - for agreement and recommendation

Shevington Fete will this year be held on the Recreation Ground and in surrounding buildings on Saturday, 22 June.

(a) Fete Stall

The Parish Council have traditionally had an indoor stall at the fete. The stall fee this year is £20. Members are invited to consider whether a stall should be booked and agree the best way forward.

(Co-opted Committee members may vote on this.)

(b) Closure of Shevington Parish Council Car Park

The car park in Gathurst Lane is usually closed to the general public on the day of the Fete. Members are invited to consider whether permission to do this should be given this year and agree the best way forward.

(Co-opted Committee members may vote on this.)

9. FSMP Family Fun Day – for approval

Following their inaugural success in 2023, the Friends of Shevington Memorial Park would like to hold another Family Fun Day in the park this year. The format would be similar to last year's. They have selected Saturday, 31 August for the event and are seeking permission to hold it.

Members are invited to consider and approve the request.

(Co-opted Committee members may vote on this.)

10. Annual Parish Walk – for approval

The Annual Parish Walk is scheduled to take place on August Bank Holiday - Monday, 26 August 2024. Members are invited to discuss and agree arrangements for the Walk:

- a. Planning the route – Cllr John Whiteley has organised this in recent years and he and Cllr Mike Grimes have taken it in turns to act as the steward;
- b. Starting and end points;
- c. Refreshments;
- d. The nominated Charity.
- e. The generic risk assessment was originally prepared in 2020. It has since been updated following review and is due to be reviewed again by the Finance Committee at its meeting in June.

11. Text for Council Tax Letter – for approval (enclosed)

The proposed text for the Council tax letter is enclosed.

Members are invited to consider and approve it.

12. Planning Applications – to consider for comment

At the time that this agenda was prepared there were no applications to bring to the Committee's attention.

13. Dates of Next Meetings:

28 February (Council); 6 March (P&GP and Finance Committees)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council