



POLICY & GENERAL PURPOSES COMMITTEE MEETING

**THURSDAY 6 DECEMBER 2018 - 7 P.M.
SHEVINGTON LIBRARY**

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Policy & General Purposes Committee Meeting**
4. **(1 November 2018)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (circulated with the papers for the Council meeting of 29 November)
5. **Village Issues** – *for information only*
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
6. **Memorial Park Project: Elements** – *for discussion and agreement* (enclosed)
This item was deferred at the previous Policy & General Purposes Committee meeting. The document circulated at the time is enclosed once again.
Enclosed also is feedback from the FSMP.
Members are invited to consider the suggestions made (originally last May) and agree which (apart from drainage and footpaths, which are already agreed) they would like to take forward as part of the long-term project.
(Co-opted Committee members may vote on this.)
7. **Agreement Between the FSMP and the Parish Council** – *for discussion and agreement* (enclosed)

The FSMP have reviewed the agreement (which is enclosed once again) and have provided their feedback (which is also enclosed).

The FSMP have written: 'With regards to the Agreement document we wanted to ensure that the document represents a partnership at all opportunities as we are excited to achieve this goal together for the entire community and look forward to the journey!'

Committee members are invited to discuss the matter and agree the best way forward.

8. Painting of Black Concrete Planters – for agreement

Shevington in Bloom have had a look at the black concrete planters in the centre of Shevington village and have asked if they could be re-painted in the Spring. While the majority of the Council's black planters are in the centre of Shevington, there are also three in Shevington Moor, two in Appley Bridge and two in Shevington Vale and members may wish to include these in the re-painting project. The cost implications will need to be established.

Committee members are invited to consider the request and agree the best way forward.

(Co-opted Committee members may vote on this.)

9. January Newsletter – for agreement

The following have been either received or suggested for inclusion in the January edition of the newsletter:

- (a) Christmas Shop-Front results
- (b) New Christmas Decorations
- (c) Memorial Park Drainage
- (d) Peace & Poppies
- (e) SinB
- (f) Lancashire Night
- (g) Quiz Night for FSMP
- (h) Winter Gritting Advice
- (i) Ring & Ride
- (j) Standard items

Members are invited to put forward further suggestions and approve those in the list above.

As the Council meeting is next week, it will be too early to give approval to the final text.

Members are invited to agree to refer a decision on this to the Finance Committee when they meet on 10 January.

(Co-opted Committee members may vote on this.)

10. Design of Website – for agreement

The Clerk has recently been contacted by a local Web Developer (based in Standish Lower Ground) who has seen the Council's website and has asked whether the Council would be interested in an upgrade. The design of the current website is very dated and difficult to use on mobile devices. He has offered to design something much more usable and modern at a reasonable price. The Web Developer has said that he was responsible for upgrading the website of another parish council based not many miles away from Shevington. A reference has been sought from the above parish council.

The Clerk has consulted the Website Manager, who is willing to work with the Web Developer on this, if a decision is eventually made to go ahead. The Website Manager has contacted the company that hosts our website to enquire about making the website mobile friendly and to establish what the cost implications would be.

If the Committee are of the view that the Parish Council would be interested in an upgrade, it will be necessary to establish the full cost implications before a final decision is made.

Committee members are invited to consider the matter and agree the best way forward.

(Co-opted Committee members may vote on this.)

11. Planning Applications – to consider for comment

At the time of preparing this Summons there are no relevant planning applications to be considered.

12. Dates of Next Meetings: 13 December (Council); 10 January 2019 (Finance Committee)

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K Pilkington

Clerk to the Parish Council