



POLICY & GENERAL PURPOSES COMMITTEE MEETING

**THURSDAY 1 NOVEMBER 2018 - 7 P.M.
SHEVINGTON LIBRARY**

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Policy & General Purposes Committee Meeting (4 October 2018)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (circulated with the papers for the Council meeting of 25 October)
4. **Village Issues** – *for information only*
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
5. **Memorial Park Project Exhibition at Shevington Fete** – *for information*
Cllr I Whiteley will give a short presentation to members to update those who were unable to see the exhibition at Shevington Fete.
6. **FSMP – Update on Developments to Date** – *for information*
Members of the Friends of Shevington Memorial Park will provide the Committee with an update on developments in relation to their organisation and their part in the project to date.
7. **FSMP: Inclusion on 'Reports from Representatives' List**
– *for consideration and recommendation*
Members are invited to consider recommending to the Council that the FSMP should be included on the 'Reports from Representatives' List at Full Council meetings.

- 8. Memorial Park Project: Elements – for agreement** (enclosed)
The enclosed document provides an update on those elements of the project which have already been approved. Members are invited to consider the other suggestions listed and agree which are to be taken further and the order in which this should occur.
(Co-opted Committee members may vote on this.)
- 9. Agreement Between the FSMP and the Parish Council**
– for discussion and agreement (enclosed)
The enclosed document (which was approved by the Committee at their last meeting) was circulated to the FSMP earlier in October for their consideration. Members are invited to engage with the FSMP in relation to the contents of the document and come to a mutual agreement.
- 10. Memorial Park Consultation Leaflet– for agreement and approval** (enclosed)
The Parish Council invited members of the FSMP to design and prepare a consultation leaflet about the Memorial Park project to be circulated around the whole parish. This is enclosed.
The FSMP have been quoted £75 for a print run of 5,000 or £105 for a print run of 7,500. They are planning to order 7,500, as their sponsors are happy to have some on their counters as spares.
Members are invited to consider
(a) The leaflet and approve it
(b) Whether the FSMP or the Council should cover the cost of printing the leaflet. If the latter, a recommendation will need to be made for retrospective approval by the Full Council.
The FSMP would like to discuss delivery options with the Committee. They are happy to pay towards the delivery costs if they can include the leaflet with the newsletter drop. 4,500 of the leaflets would be delivered door-to-door at a cost of £115 (inc VAT).
Members are invited to consider this request and agree the best way forward. Again, if the Council are to cover the delivery costs, a recommendation will need to be made for retrospective approval by the Full Council.
(Co-opted Committee members may vote on this.)
- 11. Tesco Bags of Help – for approval**
As part of their fundraising initiative the FSMP would like to make an application to Tesco's Bags of Help scheme. In order to do this the landowner's representative must complete a section which testifies that the FSMP have permission to work on the project for which they wish to raise funds.
Members are invited to approve the signature of this section of the application.
- 12. November Newsletter – for approval** (to follow)
The text for the newsletter will be circulated on Tuesday, 30 October.
Members are invited to approve it.
(Co-opted Committee members may vote on this.)
- 13. Planning Applications – to consider for comment**
At the time of preparing this Summons there are no relevant planning applications to be considered.
- 14. Dates of Next Meetings:** 29 November (Council);
4 December (Policy & General Purposes and Finance Committees)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council