

**Minutes of the Shevington Parish Council
Policy & General Purposes Committee Meeting
Held 6 December 2018
7.00pm Shevington Library**

Present: Councillor I Whiteley (Chairman), Councillors W McKnight, C Miles, J Fletcher and K Shaw

Co-opted Committee Members: Dist Cllr J Brown, Mrs E Longmore and Mr D Crook
No members of the public were present.

In Attendance: Mrs K Pilkington (Clerk to the Council)

1. Apologies

Cllrs C Horridge and J Ball

2. Declaration of Interests

Cllr I Whiteley informed the Committee that she had re-joined the Committee of the FSMP. In view of this she declared a prejudicial interest in Items 5 and 6.

3. Minutes of the Last Policy & General Purposes Committee Meeting (1 November 2018)

Resolved: The Minutes of the Policy & General Purposes Committee Meeting held on 1 November 2018 were approved as a true and correct record.

4. Village Issues

Christmas Lights

A co-opted committee member observed that the Christmas lights looked very good, with the exception that one lamp post motif was not working. The Clerk explained that this had been reported. The lamp post had been checked and no faults had been found. As a result the supplier would be collecting the motif with a view to repairing or replacing it.

Another co-opted committee member asked why there were no small Christmas trees with lights above the shops this year. The issues surrounding the small Christmas trees were discussed. This would be an agenda item in the new year.

Defibrillators

The defibrillators in the village were discussed. In response to a question from a co-opted committee member an elected member advised that all of those installed by district councillors had been registered.

Vicarage Lane Fields Allotments

In response to a question from a co-opted committee member about progress with the Deed of Covenant relating to the lease for the Vicarage Lane Fields Allotments, the Clerk informed the meeting that Orica's solicitor had made one or two alterations

to the document. As the alterations related to the Parish Council, the Deed of Covenant would be included on the agenda for the Council meeting the following week.

Vicarage Lane Fields Allotments Notice Board

It was reported that the Allotments Committee had established that they had insufficient funding for a notice board at the site. They were advised to seek grant funding.

Use of School Car Park by Clinic Staff

A member reported that the clinic staff were still waiting to gain access to the car park of the former Shevington Community Primary School so that they could park their cars there. She was advised that the agreement for use of the car park was between the LA and the GPs. If the clinic staff wished to use it, they should apply to the Practice Manager for the key.

Cllr W McKnight took the Chair.

5. Memorial Park Project: Elements

The elements of the Memorial Park Project and feedback provided by the FSMP were discussed at length. The Committee re-affirmed the Parish Council's commitment to taking responsibility for the drainage and the renewal of the footpaths.

The Committee were of the view that the members of the FSMP were doing a good job and should be encouraged to continue their work. The Clerk was instructed to write to the FSMP to ask them to prepare a plan for a project of their choice. Once the plan had been prepared they should present it to the Parish Council for discussion and agreement.

6. Agreement Between the FSMP and the Parish Council

Feedback provided by the FSMP on the agreement was discussed. The FSMP accepted most of the clauses of the agreement, but had suggested amendments to clauses 9 and 10. The Committee were of the opinion that all clauses should remain unchanged and the Clerk was instructed to inform the FSMP and circulate the document for signature.

Cllr I Whiteley returned to the Chair.

7. Painting of Black Concrete Planters

Resolved: The Committee agreed that the costs of painting the black concrete planters should be investigated.

8. January Newsletter

Resolved:

The following items were approved for inclusion in the January newsletter:

- (a) Christmas Shop-Front results

- (b) New Christmas Decorations
- (c) Memorial Park Drainage
- (d) Peace & Poppies
- (e) SinB
- (f) Lancashire Night
- (g) Quiz Night for FSMP
- (h) Winter Gritting Advice
- (i) Ring & Ride
- (j) Age UK – Soup and Sandwiches
- (k) FSMP Carol Singing
- (l) Standard items

Resolved: Approval of the text of the newsletter was referred to the Finance Committee at its meeting on 10 January.

9. Design of Website

The possibility of re-designing the website was discussed.

Resolved: Quotations for re-designing the website would be obtained.

10. Planning Applications

There were no planning applications to consider.

11. Dates of Next Meetings

13 December (Council); 10 January 2019 (Finance Committee)

There being no further business, the Meeting closed at 7:39 pm.

Chairman