

**Minutes of Shevington Parish Council
Finance Committee Meeting
Held Thursday 6 December 2018
7:40 pm Shevington Library**

Present: Councillor I Whiteley (Chairman), Councillors W McKnight, C Miles, J Fletcher and K Shaw.
One member of the public.

Officer in Attendance: Mrs K Pilkington (Clerk)

1. Apologies

Cllrs C Horridge and J Ball

2. Declaration of Interests

None

3. Minutes of the Last Finance Committee Meeting (1 November 2018)

Resolved: The Minutes of the Finance Committee meeting held on 1 November 2018 were approved as a true and correct record.

4. Quarterly Budget Monitoring

The budget monitoring document was reviewed. Most cost centres were on line. The exception was the 'Tree Survey/works' cost centre, which was showing an overspend of £60. A virement would be needed to clear this, as additional expenditure under this heading had already been agreed.

5. Virements

Resolved:

The following virements were approved:

- a) £100 from the 'Contingency' cost centre to the 'Chairman's Expenses/Allowances' cost centre to cover the donations associated with the Christmas Shop Front Award.
- b) £565 from the 'Car Park/Fence Reserve' to the 'Upgrades at the Bowling Green/Allotments cost centre to cover the cost of the new fence panels.
- c) £300 from the 'Contingency' cost centre to the 'Tree survey/works' cost centre to cover the small overspend and the tree surgery still scheduled for Vicarage Lane Fields.
- d) £2,140 from the 'General Reserve' to the 'Memorial Park Drainage' cost centre to cover the cost of the design stage of the drainage system.

6. Preliminary Preparation of Budget 2019

The draft budget proposals for 2019 were received and discussed.

Resolved: The Committee agreed the following:

£10,000 would be transferred from the 'Precept Buffer Reserve' to the active 'Memorial Park Drainage' cost centre.

£10,000 would be transferred from the 'General Reserve' to the active 'Memorial Park Drainage' cost centre.

7. Financial Aid Application

- **St Anne's Churchyard**

The annual donation towards the cost of the churchyard was discussed.

Resolved: The Committee approved a donation of £500 towards the costs of maintenance of St Anne's churchyard. £100 was vired from the 'Contingency' cost centre to the 'Churchyard Fund' cost centre to cover this.

- **Butterflies Children's Charity**

A communication from Butterflies Children's Charity was discussed. The Clerk was instructed to forward a financial aid application form to the Charity and inform them that, if they submitted a completed application form with supporting information, the Council would consider it.

8. Dates of Next Meetings

13 December (Council); 10 January (Finance Committee)

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

The member of the public left the meeting.

9. Plants and Planters Contract

One quotation had been received. As there were no other suitable competitors in the field, the quotation was considered.

Resolved: The contract (to the value of £6,100) for the maintenance of the parish council's planters in 2019/20 was awarded to Moss Bank Nurseries.

10. Funding of Memorial Park Drainage Works

The funding of the drainage works in Memorial Park was discussed.

Resolved: Match funding of £20,000 would be set aside in the 2019 budget and grant funding streams would be researched by the Chair and the Clerk. An application for a loan would be submitted to the PWLB in the event that grant funding sources were either not available or grant applications were not successful.

The Clerk would endeavour to establish the value of repayments in time for the December Council meeting.

There being no further business the Chairman closed the Meeting at 8:21 pm.

Chairman