

**Minutes of Shevington Parish Council Meeting
Held Thursday 31 August 2017
7pm – Shevington Library**

Present: Councillor I Whiteley (*Chair*), Cllrs J Ball, W McKnight, K Shaw, J Calderbank, J Fletcher and A Bland.
Five members of the public.

Officer in Attendance: Mrs K Pilkington (Clerk)

650 Apologies for Absence

Cllrs C Miles and C Horridge
Dist Cllrs D Edwardson and M Crosby

651 Declaration of Interests

Cllr A Bland w.r.t. Item 677 (*personal*).

Standing Orders were suspended.

652 Matters Introduced by Members of the Public

Gulley Outside the Scout Hut in Forest Fold

It was reported that the gulley outside the scout hut was full of rubbish. The Clerk advised that the matter was in hand.

Vicarage Lane Fields Allotments

A member of the Vicarage Lane Fields Allotments Committee reported that they had been successful in securing a further grant of £1,000, which meant that they had now raised a total of £12,500. If an application to be submitted to 'Awards for All' for a grant of £10,000 were successful there would still be a shortfall of between £5,000 and £6,000 towards the cost of security fencing. A request that the Parish Council release the funds in their 'New Allotments Reserve' for this project would be considered by the Finance Committee the following week.

Cllrs K Shaw and J Calderbank joined the meeting.

Fly Tipping in the Road Behind the Parade of Shops in Gathurst Lane

A resident informed the Council that he had some time ago reported fly tipping in the unadopted road behind the parade of shops in Gathurst Lane to the LA and to one of the District Councillors, but had recently noticed that it had not been removed. The items tipped included a large mattress. The Clerk would look into the matter.

Potholes on the Mini-Roundabout Outside Shevington Library

A resident reported that he had asked the LA if they would repair the potholes on the mini-roundabout outside Shevington Library and had been informed that the matter would be looked into.

Cllr A Bland joined the meeting.

Bus Shelter

A resident who reported that the glass in the bus shelter opposite the Co-op had been smashed was advised that the responsibility of carrying out repairs lay with J C Deco and the issue should be reported to them. Their contact details could be found on the shelter.

New Litter Bin

There was currently a litter bin on one side of the library which was regularly found to be over-full. A resident asked if a new litter bin could be provided on the other side of the library to take the pressure off that one. The Clerk outlined the current process for requesting litter bins provided by the LA. Following a discussion it was agreed that an approach would be made to the district councillors about the provision of a litter bin at a location on the other side of the chemist's opposite the Hospice Shop.

Bin on Dual Carriageway Outside Cressell Park

It was reported that the bin on the dual carriageway outside Cressell Park did not seem to be being emptied regularly, as there were always bags of litter in its vicinity.

653 District Councillors' Reports

There was no report from the District Councillors.

654 Appointment of Co-opted Committee Member

As previously agreed by the Parish Council the vacancy for a Co-opted Committee member to join the Policy & General Purposes Committee had been advertised in the July edition of the newsletter.

Applications had been received from two individuals.

Members discussed the best way forward.

Resolved: The Council decided to appoint both applicants as Co-opted members of the Policy & General Purposes Committee to serve until the Annual Meeting of the Parish Council in May 2018.

A procedure for appointing new Co-opted Committee members would be considered at a future Council meeting.

655 Appointment of Recreation Ground Trustee

The vacancy for a Shevington Recreation Ground Trustee was advertised in the July edition of the newsletter. One application had been received for the Council's consideration. The best way forward was briefly considered.

Resolved: Mr S Currie was appointed as a Recreation Ground Trustee to serve until the Annual Meeting of the Parish Council in May 2018.

656 Minutes of the Last Ordinary Meeting of the Council (29 June 2017)

Resolved: That the Minutes of the last Ordinary Meeting of the Parish Council, held on 29 June 2017, were approved as a true and correct record.

657 Chairman's Report

The Chairman's report was received. It covered matters relating to the closure of Shevington Community Primary School, Shevington Community Day on 5 August, the Annual Parish Walk on Bank Holiday Monday, Shevington in Bloom's bowser and Shevington United Charities. See *Appendix A*.

The Chairman also reported that the CVRA's stand included a showing of the history of Crooke Village as an old movie.

The disposal of long-lasting light bulbs was discussed. This would be an agenda item at the next Policy & General Purposes Committee meeting.

A letter would be sent to Jim Rigby to thank him for once again arranging the route of the Annual Parish Walk and leading it.

The Chairman announced that Rev Philip Dennison would be retiring at the end of September. A letter would be sent to him to thank him for his service to the local community and his support for the Parish Council.

658 Reports from Councillors

Damaged Barrier Near the J27 Southbound Entry on to the M6

The damaged barrier near the southbound entrance on to the M6 had been reported to the LA's Highways Department several times, but had still not been repaired. Moreover, the overgrown hedgerows in its vicinity were obscuring the view of users. The barrier would be reported again and so would the overgrown hedgerows..

Missing Lamp Standard in Gorse Brow

There had been no further developments with respect to the replacement of the missing lamp standard beyond what had previously been reported. The issues being created by the missing lamp post, which were being exacerbated by the overgrown privately owned hedging along the footpath, were discussed. The matter would be explored further.

Meeting with the Chief Executive of Wigan Council

A letter would be sent to the Chief Executive of Wigan Council asking if a meeting could be arranged between her and the Parish Council.

Tarmacking of Ashurst Road, Shevington Moor

In reply to a query from a member about the possibility of tarmacking Ashurst Road, which was unadopted, the Clerk replied that there had not been any further developments with regard to this.

Potholes in Knightscliffe Crescent

A member reported that there were a number of potholes at the top of Knightscliffe Crescent, which were getting worse. She was advised to report them on both the 'Report It' app and to the district councillors.

Provision of Gloves for Staff

In response to a query from a member the Clerk advised that staff were provided with appropriate gloves for the work they were asked to undertake. The member had established that some staff were collecting litter in the course of carrying out their other routine functions and requested that gloves be provided as a matter of course.

Recording of the Chairman's Casting Vote

A member reported that, in carrying out research into this matter, she had not found any provision in the legislation for the recording of the Chairman's casting vote unless a member had requested a recorded vote, when all members' votes would be recorded.

Strip of Land at the Entrance to Forest Fold

In reply to a query from a member, the Clerk advised that she had not so far received a response from the LA about the inclusion of this piece of land within the Parish Council's lease.

No.50 Shevington Moor

A member reported that the information that the LA were trying to acquire ownership of the property via a compulsory purchase order had been conveyed to the resident who had expressed concerns about it.

Tree Debris on Longbrook Kickabout

It was reported that the cut branches that had been left strewn all over the kickabout had been removed by the LA's operatives.

Litter Bin at the Junction of Longbrook with High Park

The Cleansing Manager was in the process of establishing the ownership of the square of concrete at the entrance to the footpath at this junction.

659 Reports from Representatives

Shevington & District Community Association

The footfall for the Community Day had not been as good as it had been for Shevington Fete.

Shevington Library was now open for five hours on Saturday mornings.

The Association had arranged the provision of First Aid courses run by the British Red Cross.

It was decided that there would not be a Lancashire Night this year, partly because the Association would not be awarding Community Achievement Awards.

The fourth tree commemorating WW1 would be planted at 11am on Friday, 10 November in Crooke Village.

Crooke Village Residents' Association

There was no report.

Shevington Youth Club

It was reported that the new owner of the Gym had spent a great deal of money on the business and the new facility was now open from 6am for anyone interested in using it.

A grant from Brighter Borough had partly funded the new outside lighting.

The Club were still seeking to appoint new youth workers.

Shevington Recreation Ground Trustees

A meeting had been arranged for 7:45pm on 18 September.
This would be Rev Philip Dennison's last meeting.

'in Bloom' Groups

The 'in Bloom' groups had received some very pleasing comments about their displays at the recent Community Association meetings.
The new judges for the 'Its My Neighbourhood' competition had been very pleasant and Appley Bridge in Bloom were looking forward to a good outcome.

Standards & Audit Committee

The meeting originally scheduled for 27 July had been moved to 3 August, which meant that the representative had not been able to attend. All meetings would be on Thursday's in future. This could on occasions cause clashes with Parish Council meetings.

Patient Participation Group

There was no report.

Shevington Federation Schools Transition Group

There was no report.

Shevington Rugby & Football Clubs

There was no report.

Friends of Otters Croft & Crooke Woods

There was no report.

660 DRAFT Minutes of the Meeting of the Policy & General Purposes Committee (3 August 2017)

The draft minutes of the meeting of the Policy & General Purposes and Committee held on 3 August 2017 were received.

661 Shevington United Charities

The Chairman thanked Cllr J Fletcher for agreeing to carry out research into the current status of Shevington United Charities. Further discussion was deferred until Cllr Fletcher was ready to submit a report.

662 Vicarage Lane Fields Changing Rooms

The finalised plans for the changing rooms were received and briefly discussed. Members had a number of questions that could only be answered by representatives of the sports clubs. In view of this decisions were deferred until a future meeting when representatives of the sports clubs would be able to be present

663 Best Kept Allotment Award

Resolved: The First Prize for the Best Kept Allotment competition was awarded to Plot No.13.

664 September Newsletter

Proposals for the contents of the September edition of the newsletter were discussed.

Resolved: The following were agreed for inclusion in the September newsletter:

- a) Standard items
- b) Shevington Community Day
- c) Bowling Green Open Day
- d) Annual Parish Walk
- e) Progress with Vicarage Lane Fields Projects
- f) Crooke Village Pit Tub
- g) Achievement Awards
- h) Remembrance Sunday
- i) New Beginnings at Shevington Vale Community Primary School
- j) Christmas Shop Front Award
- k) The Toddler Group at Shevington Methodist Church
- l) Closing Event at Shevington Community Primary School
- m) Youth Club Concert
- n) New Bin Collections

665 Website Renewal

Resolved: Renewal of the Parish Council's website at a cost of £69.90 was approved.

666 Replacement Bins

The bins at the entrance to Crooke Park and opposite St Anne's Parish Centre were in poor condition and needed to be replaced.

Resolved: The replacement of the above bins at a cost of £272 per bin and £40 each for fitting was approved.

667 War Memorial Plaque

The Chair of the WW1 Working Party had completed his research into the names of service personnel from the Parish / Ward who had died during the Great War. A list had had been circulated. Some of the names were already on the Memorial plaque. The possibility of adding the others was considered.

Resolved: All the new names on the list were approved for inclusion.

As there was insufficient space on the plaque to include the additional names, members considered the best way forward with respect to making alterations to the plaque.

Resolved: It was agreed that professional advice would be sought.

The Chairman of the WW1 Working Party would carry out further research.

668 Remembrance Sunday Arrangements

Arrangements for Remembrance Sunday, which was on 12 November, were discussed.

Resolved:

- a) Cllr W McKnight would lay the wreath on behalf of Shevington Parish Council at Appley Bridge.
- b) The Council would make a donation of £150 to the Royal British Legion for a wreath.
- c) The Caretaker would check the PA system and set it up. He was authorised to purchase a new battery if necessary.
- d) The same bugler would be invited to play as in 2016. A donation of £50 would be donated to a Charity of her choice.

669 Parish Council Commitment to Support the Shevington Youth Club Concert on 16 December 2017

A brief verbal report on arrangements for the Youth Club concert were received. The possibility of Parish Council involvement in a sketch was discussed. No members volunteered to take part.

670 Christmas Shop Front Competition

Arrangements for the Christmas Shop Front Competition were discussed.

Resolved:

- a) The Christmas Shop Front Competition would be held, with the arrangements being the same as in past years.
- b) The value of the donations made to Charities nominated by the winners would be £50, £30 and £20.
- c) The new PCSO would be invited to act as the judge.

671 LALC/LCTP

Information about the LALC's Annual General Meeting and the LCTP's forthcoming workshops on Community Engagement, Chairmanship and Finance was noted.

672 Clerk's Report

The Clerk's report was received. *See Appendix B.*

In reply to a question from a member about the settling of invoices for the new memorial bench in the park, the Clerk advised that the Council would settle all invoices and then invoice the family.

673 Financial Aid Applications

None.

674 Payments, Income & Bank Balances

The Income / Expenditure Schedules for June to August were received.
See Appendix C.

Resolved: That the Accounts be approved and the cheques signed in payment, due notice being given to the bank statements exhibited.

675 Planning Applications

- **A/17/84131/CU: 20 Broad O'th Lane, Shevington – change of use from residential to nail and beauty salon**
An objection was sent on behalf of members during the recess.
The application was still pending consideration.
- **A/17/84240/CU: 2G Gathurst Lane, Shevington – change of use of property to a mixed A1 (retail) and A3 (café) use**
The application was noted.

676 Next Meetings

7 September (Policy & General Purposes and Finance Committees);
28 September (Council).

CONFIDENTIAL ITEM

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

The members of the public left the meeting.

677 Christmas Decorations

Cllr A Bland declared a personal interest.

The costs of suggestions for the provision of additional Christmas lighting in the centre of Shevington were discussed.

Resolved: Information about the costs of the provision in future years would be sought and the District Councillors would be approached again about making a contribution towards the project.

There being no further business, the Chairman closed the Meeting at 9:25 pm.

Chairman