

**Minutes of Shevington Parish Council Meeting
Held Thursday 14 December 2017
7:00pm – St Bernadette’s Primary School Hall**

Present: Councillor I Whiteley (*Chair*), Cllrs W McKnight, J Ball, C Horridge, C Miles, A Bland, K Shaw and J Fletcher.
Three members of the public.

Officer in Attendance: Mrs K Pilkington (Clerk)

750 Apologies for Absence

Cllr J Calderbank

751 Declaration of Interests

None

Standing Orders were suspended.

752 Matters Introduced by Members of the Public

Cllr C Miles joined the meeting.

Additional Bin for Gathurst Lane

In reply to a question from a resident about progress with the provision of an additional bin on the other side of Shevington Library the Clerk advised that there had been no change to the response from the District Councillors that had been received and reported previously.

Potholes Near the Roundabout at the Junction of New Miles Lane with Gathurst Lane

In reply to another question from the same resident the Clerk reported that someone from the LA had been due to inspect the area surrounding the roundabout.

753 District Councillors’ Reports

There was no report from the District Councillors.

Standing Orders were re-instated.

**754 Minutes of the Last Ordinary Meeting of the Council
(30 November 2017)**

Resolved: That the Minutes of the last Ordinary Meeting of the Parish Council, held on 30 November 2017, were approved as a true and correct record.

755 Chairman's Report

The Chairman reported that she had still not received replies to the complaints she had lodged with the LA about the condition of the pavement in Back Lane and the pathway from Back Lane to The Nook.

The Chairman had also received favourable comments from residents about the new star on the Christmas tree in Shevington.

756 Reports from Councillors

Cllr A Bland joined the meeting.

Article in Local Life

A member raised concerns about the content of an article in relation to the bowling green that had appeared in a recent edition of Local Life. The outcome of the ensuing discussion was that the matter would be an agenda item in the new year, when a decision would be made about whether a response would be issued.

Damaged Drain at the Corner of Mill Lane

A member reported that he had twice reported the damage to the drain at the corner of Mill Lane to the LA and had received a reply on the second occasion.

Drainage Works in Memorial Park

Concerns were raised about the re-instatement of the areas affected by the recent drainage repair work in Church Lane and Memorial Park. The Clerk replied that both the re-instatement and the repairs to the paving had still to be carried out. The Chair advised that this would be chased up in the new year.

Damaged Barriers at J27

In reply to a question from a member about progress with repairs to the damaged barriers at J27, the Clerk advised that the damage had been reported to Lancashire County Council, who were the agency responsible for repairs. There was no further news at present.

Large Pothole on Roundabout at J27

A member reported the existence of a large pothole on the southern part of the roundabout at J27. This would be reported to LCC.

Light at Gorse Brow

In reply to a question from a member the Clerk informed the Council that she was still trying to arrange an appointment with the Street Lighting Officer to discuss the matter on site.

Upgrades at Appley Bridge Station

In response to a question from a member the Clerk advised that work was currently being carried out at Appley Bridge Station to upgrade the platforms and install a public information system.

757 Reports from Representatives

Shevington & District Community Association

There was no report.

Crooke Village Residents' Association

There was no report.

Shevington Youth Club

The 50th Anniversary Show was being staged on the coming Saturday.

Shevington Recreation Ground Trustees

There had been no meeting.

'in Bloom' Groups

There was no report.

Standards & Audit Committee

There was no report.

Patient Participation Group

There was no report.

Shevington Rugby & Football Clubs

There was no report.

Friends of Otters Croft & Crooke Woods

There was no report.

758 DRAFT Minutes of the Meetings of the Policy & General Purposes and Finance Committees (7 December 2017)

The draft minutes of the meetings of the Policy & General Purposes and Finance Committees held on 7 December 2017 were received.

759 Christmas Shop Front Competition

The judges had selected the following for awards:

1st – Cheeky Monkeys – for their traditional display

2nd – Barnet Fayre – for the effort presented and the creativity

3rd – Spar (Appely Bridge) – for the Christmassy display

Resolved: The above awards were approved. It was agreed that letters of thanks would be sent to all businesses that had made an effort to decorate their shop fronts for the festive season.

760 January Newsletter

The previously circulated text of the newsletter was considered. Text for several events that had not yet taken place could only be provided in the new year.

Resolved: The previously circulated text for the newsletter was approved.

761 Shevington United Charities

The notes prepared by Cllr J Fletcher based on her research into the documentation supplied during the Summer by the remaining Trustee of SUC and maps of the land relating to one of the Charities were received.

Cllr Fletcher had received a reply to the enquiry she had submitted to M&G Securities to the effect that the company could only provide information to an address relating to the account that they had on file. The company had provided change of address forms to be completed by the new signatories for Shevington United Charities.

The one remaining Trustee of SUC had visited the bank and had been told that, because it had been more than ten years since the bank accounts had been used, the information relating to them was not on the system and could not be accessed. He had been provided with instruction forms to be completed by the new signatories.

The Clerk was asked to include (a) the appointment of three Trustees, (b) the appointment of two signatories and (c) the registration of the land on the agenda for the Council meeting in January.

762 Asset Register 2017/18

The Asset Register for 2017/18, which had been updated in line with acquisitions and disposals, was reviewed.

Resolved: The Asset Register 2017/18 was approved.

763 Financial Risk Assessment & Management 2017/18

The Council's systems of financial control and methods of management of financial risk were reviewed.

Resolved: The Financial Risk Assessment & Management document for 2017/18 was approved.

764 Clerk's Report

The Clerk's report was received. *See Appendix A.*

765 Financial Aid Applications

None.

766 Payments, Income & Bank Balances

The Income / Expenditure Schedules for November / December were received. *See Appendix B.*

Resolved: That the Accounts be approved and the cheques signed in payment, due notice being given to the bank statements exhibited.

767 Planning Applications

None to note.

768 Next Meetings

11 January (Finance Committee); 18 January (Council).

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

The members of the public left the meeting.

769 On-going Maintenance & Running Costs of CCTV

The District Councillors were considering the possibility of funding the purchase of a permanent CCTV camera for use in this ward only and had asked if the Parish Council would consider covering the on-going maintenance costs. The request was discussed.

Resolved: The Council agreed to fund the on-going maintenance costs (£800 to £1,000) relating to the permanent CCTV camera purchased for use in the ward, subject to the purchase and installation being agreed by the District Councillors.

770 Bowling Green Maintenance Contract

A quotation for the maintenance of the bowling green in 2018 was considered.

Resolved: The quotation of £3,453 provided by Baileys Landscapes was approved.

There being no further business, the Chairman closed the Meeting at 7:50 pm.

Chairman