

**Minutes of Shevington Parish Council Meeting
Held Thursday 13 Decemebr 2018
7:00pm – Shevington Library**

Present: Councillor I Whiteley (*Chairman*), Cllrs W McKnight, C Horridge, J Ball, J Fletcher and K Shaw
Dist Cllr J Brown
Three members of the public

Officer in Attendance: Mrs K Pilkington (Clerk)

1032 Apologies for Absence

Cllrs C Miles and A Bland
Dist Cllrs P Collins and M Whittham

1033 Declaration of Interests

Cllr I Whiteley w.r.t. Item 1046 (*personal and prejudicial*)
The Clerk w.r.t. Item 1054 (*personal and prejudicial*)

Standing Orders were suspended.

1034 Matters Introduced by Members of the Public

No matters were introduced by members of public.

1035 District Councillors' Reports

A report was received from Dist Cllr J Brown. *See Appendix A.*

Standing Orders were re-instated.

**1036 Minutes of the Last Ordinary Meeting of the Council
(29 November 2018)**

Resolved: That the Minutes of the Ordinary Meeting of the Parish Council held on 29 November 2018 were approved as a true and correct record.

1037 Chairman's Report

Peace and Poppies

The Chairman reported that she had heard that those who had attended the 'Peace and Poppies' event at St Bernadette's Primary School had thought that it was wonderful. The Chairman of the WW1 Committee had attended and had acquired

several artefacts from amongst the exhibits at the school for the display in the Parish Council's showcase in the library.

Poppies on Lamp Posts

Thanks were also extended to Cllr C Horridge and the Caretaker for taking down the poppies.

1038 Reports from Councillors

Mis-Spelt Name on War Memorial

A member reported that he had been contacted by the descendant of one of the service-men remembered on the War Memorial and had been asked when the Parish Council were going to correct the spelling of his ancestor's surname on the War Memorial. The member was advised to speak to the Chairman of the WW1 Committee.

Christmas Decorations

It was reported that the residents liked the new Christmas decorations. However, questions had been asked as to why there were no Christmas trees above the shops. The Clerk advised that the Street Lighting Officer had informed her that an order for Christmas trees had not been received from the District Councillors this year. He had assumed that an order was not being placed because the District Councillors had made a substantial contribution towards the cost of the new lamp post motifs.

Litter Bin Liners

A member observed that new litter bin liners were not being fitted properly when the bins were emptied. He would continue to monitor the emptying of litter bins.

Potholes in Clinic Car Park

It was reported that the worst of the potholes in the clinic car park had been dealt with.

Cllr J Ball joined the meeting.

1039 Reports from Representatives

Shevington & District Community Association

There was no meeting this month.

Crooke Village Residents' Association

There was no report.

Shevington Youth Club

There was no report.

Shevington Recreation Ground Trustees

There was no report.

'in Bloom' Groups

The 'in Bloom' groups had received the judges feedback from the inspection in the Summer and were considering the reports.

Patient Participation Group

There was no report.

Shevington Rugby & Football Clubs

There was no report.

Vicarage Lane Fields Developments

There was no report.

Friends of Shevington Memorial Park

The Chairman reported that she had taken a collecting tin to Shevington High School's Christmas Fair earlier in the evening and had collected approximately £30 during the hour that she had been there.

1040 DRAFT Minutes of the Meeting of the Policy & General Purposes and Finance Committees (6 December 2018)

The draft minutes of the meetings of the Policy & General Purposes and Finance Committees held on 6 December 2018 were received.

1041 Christmas Shop-Front Competition Results

The Chairman extended a welcome to Mrs Pam Powell, who had agreed to judge the shop-fronts in 2018 and who announced the results.

1st: Wigan & Leigh Hospice Shop

2nd: Muffin Man

3rd: Elizabeth Ann Hairdressers of Shevington Moor

The following were commended for their originality:

- Imagine Kitchens
- Barnet Fayre
- Head Management
- Bewleys

In all cases Mrs Powell gave the reasons for her selections. *See Appendix B.*

Resolved: The above were accepted and approved.

Mrs Powell was thanked for her work on the project.

1042 Appointment of Internal Auditor 2018/19

The appointment of an internal auditor for 2018/19 was discussed.

Resolved: The Council appointed Heelis & Lodge of Wickham Market in Suffolk as internal auditors for 2018/19. The fee charged would be £215 plus £30 for carriage by courier both ways.

1043 Allotment Plot Boundary Works Risk Assessment

The risk assessment for the work was received and discussed briefly.

Resolved: The risk assessment for the work was approved.

1044 LALC December Newsletter

The previously circulated December edition of LALC's newsletter was noted.

1045 Clerk's Report

The Clerk's report was received. *See Appendix C.*

Cllr I Whiteley withdrew from the meeting and Cllr W McKnight took the Chair.

A member commented on the contents of a letter, received from the LA's Democratic Services, in reply to issues raised in connection with Standards Committee membership. The member observed that at least the Parish Council had received an apology, but, because co-opted members of the Standards Committee were expected, amongst other things, to supply their own equipment, recommended that no new appointments should be made to this Committee in the future.

1046 Financial Aid Applications

Friends of Shevington Memorial Park

An application from the FSMP for a s137 grant of £3,000 was considered at length. The Council were of the view that insufficient information had been provided.

Resolved: The application was rejected.

A councillor requested a recorded vote.

FOR: Cllrs Ball, Horridge, Fletcher and Shaw

Cllr I Whiteley re-joined the meeting and returned to the Chair.

1047 Payments, Income & Bank Balances

The Income / Expenditure Schedules for November / December were received.
See Appendix D.

Resolved: That the Accounts be approved and the cheques signed in payment, due notice being given to the bank statements exhibited.

1048 Planning Applications

None to note.

1049 Next Meetings

10 January 2019 (Finance Committee); 14 January (Council)

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

Dist Cllr J Brown and most members of the public left the meeting. The Secretary of Shevington Horticultural & Allotment Society remained for Item 1050.

1050 Vicarage Lane Fields Allotments Lease: Deed of Covenant

An additional clause introduced into the document by the solicitor appointed by Orica UK was considered.

Resolved: The amended Deed of Covenant was approved.

The Secretary of Shevington Horticultural & Allotment Society left the meeting.

1051 Winter Gritting

Resolved: The Council approved the arrangements for an on-request pay-as-you-go snow clearing and gritting service for the paved footpaths in Memorial Park and Gathurst Lane car park. The contract was awarded to Envirocare MS Ltd at a total cost of £350 per occasion. The costs would be covered from the 'Maintenance' and 'Contingency' cost centres.

1052 Funding of Memorial Park Drainage Works

Previously circulated information about the process of securing borrowing permission from the MHCLG and the cost of repayments of a loan from the Public Works Loans Board was noted.

1053 Achievement Awards

Three nominations were received for future consideration. The closing date for nominations was 31 January 2019.

Cllr J Fletcher withdrew from the meeting and subsequently re-joined the meeting.

The Clerk withdrew from the meeting.

1054 Salary Scales 2019/20

Resolved: The new NJC salary scales for 2019/20 and associated pay awards for Parish Council staff were approved. The new scales would apply with effect from 1 April 2019.

There being no further business, the Chairman closed the meeting at 8:20 pm.

Chairman