

**Minutes of the Annual Meeting of Shevington Parish Council  
Held Thursday 26 May 2016  
7 pm – Shevington Library**

**Present:** Councillor I Whiteley (*Chair*), Cllrs C Horridge, W McKnight, J Ball, K Shaw and J Fletcher.  
Two members of the public.

**Officer in Attendance:** Mrs K Pilkington (Clerk)

Cllr I Whiteley opened the meeting by welcoming everyone.

**311 Election of Chairman**

Nominations were received for Cllr I Whiteley.

**Resolved:** That Cllr I Whiteley would serve as Chairman until the Annual Meeting of the Parish Council in May 2017.

**312 To Receive the Chairman's Declaration of Acceptance of Office**

Cllr I Whiteley duly made and signed the Declaration of Acceptance of Office. The Clerk signed as witness to the declaration.

**313 To Elect the Vice-Chairman**

Nominations were received for Cllr W McKnight.

**Resolved:** That Cllr W McKnight would serve as Vice Chairman until the Annual Meeting of the Parish Council in May 2017.

**314 Apologies for Absence**

Cllr C Miles.  
Dist Cllrs P Collins, M Crosby and D Edwardson.  
Cllr Edwardson had sent a message to say that he was looking forward to working with the Parish Council for the next four years.

**315 Declaration of Interests**

None.

## **316 Representatives to Outside Bodies**

### **Shevington & District Community Association**

**Resolved:** Cllrs I Whiteley, C Miles and C Horridge were appointed as the Council's representatives to Shevington & District Community Association, to serve until the Annual Meeting of the Parish Council in May 2017.

### **Shevington Youth Club**

**Resolved:** Cllr I Whiteley and J Ball were appointed as the Council's representatives to Shevington Youth Club, to serve until the Annual Meeting of the Parish Council in May 2017.

### **Shevington Recreation Ground Trustees**

Cllr J Ball informed the Council that he did not wish to continue as a Trustee of Shevington Recreation Ground.

**Resolved:** Cllrs J Fletcher and I Whiteley, Mr J Maloney, Mrs V Maloney and Mr A Williams were appointed as Trustees of Shevington Recreation Ground, to serve until the Annual Meeting of the Parish Council in May 2017.

### **Standards Committee**

**Resolved:** Cllr J Fletcher was nominated for appointment as the Council's representative to Wigan Council's Standards Committee, to serve until the Annual Meeting of the Parish Council in May 2017.

### **Shevington Surgery Patient Participation Group**

**Resolved:** Cllr C Miles was appointed as the Council's representative to the Patient Participation Group, to serve until the Annual Meeting of the Parish Council in May 2017.

## **317 Committees**

The constitutions and terms of reference of the Policy, General Purposes and Finance Committees were reviewed and discussed.

**Resolved:** The Policy and General Purposes committees would be amalgamated into one Policy & General Purposes Committee with effect from September 2016. A joint Constitution & Terms of Reference document would be prepared for review by the General Purposes Committee on 2 June and recommendation for approval by Full Council at the end of June.

**Resolved:** The Constitution & Terms of Reference would remain unchanged and were approved.

**Resolved:** Mr B Lomas, Mrs E Longmore, Mr B King, Mr M Thomas and Mr H R Bridge were appointed as co-opted members of the Policy and General Purposes committees and the new Policy & General Purposes Committee – to serve until the Annual Meeting in May 2017.

### **318 Deeds and Instruments**

The deeds to Memorial Park were held at the Natwest Bank in Wigan. Other deeds and instruments were deposited with the Clerk.

### **319 Members' Attendances**

A document analysing members' attendances for the municipal year 2015/16 was received.

**Resolved:** The above document was approved for publication on the website.

There being no further business, the Chairperson closed the Meeting at 7:18 pm.

**Chairman**