

Appendix C

Vicarage Lane Working Party – Terms of Reference

The Parish Council is responsible for land which surrounds the Sports and Allotments Development on the land at Vicarage Lane.

Last week we decided to set up a Working Party to look at the potential for community involvement in that area.

Presently we have the following volunteers for this project:

Cllr Jean Fletcher

Cllr Ira Whiteley

Co-opted member Mrs Janet Brown

Rugby Representative Steve Bates

Co-opted member Mrs Eileen Longmore or another allotmenteer representative.

Co-opted member Mr Barry King who has offered to provide any required planning advice.

The Terms of Reference for the Working Party would be fairly straight forward.

1. To examine the area of land for which the PC is responsible.
2. To explore the potential for community involvement in that area.
3. To suggest positive ways of achieving outcomes which will involve the community as a whole.
4. To discuss with Sports Groups and Allotmentees any plans which may be relevant to their projects .
5. To receive suggestions from these groups and from Parish Councillors and residents.
6. To report to the Parish Council and have all decisions ratified by them at every stage.
7. To take into account and minimise any issues which might be of concern to neighbouring residents .

Ira Whiteley