



**TO ALL ELECTORS OF SHEVINGTON PARISH**

# **PC FINANCE COMMITTEE MEETING**

**THURSDAY 7 DECEMBER 2017 – 9 P.M.**  
**SHEVINGTON LIBRARY**

## **AGENDA**

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (2 November 2017)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting.
4. **Quarterly Budget Monitoring – for review** (enclosed)  
Most cost centres are on line. The 'Allotments' and 'Tree Survey/works' cost Centres are showing small overspends. Virements will be needed to offset these. The 'Street Furniture' cost centre appears to be showing a large overspend, but the balance will revert to a positive one once the Council has received the promised donation for the bench.
5. **Virements – for approval**  
Members are invited to approve the following virements:
  - a) £147 from the 'General Reserve' to the 'Allotments' cost centre.  
This cost centre is funded from allotment income, which this year has come to £1,356. Only £1,100 was set aside for budgeted expenditure. The balance of £256 went into the General Reserve and may now be used in this virement.
  - b) £65 from the 'Expenditure Contingency' cost centre to the 'Tree Survey/works'

6. **Preliminary Preparation of Budget 2018** – *for consideration* (enclosed)
7. Members are invited to receive and consider preliminary budget proposals for FY2018.
8. **Shevington in Bloom Risk Assessment** – *for review and approval* (enclosed)  
Shevington in Bloom volunteers have reviewed the enclosed document and have accepted it. Members are invited to consider and approve it.
9. **Financial Aid Applications** – *to receive/approve*
10. **Dates of Next Meetings:** 14 December (Council)

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*

Clerk to the Parish Council