



TO ALL ELECTORS OF SHEVINGTON PARISH

PC FINANCE COMMITTEE MEETING

THURSDAY 7 SEPTEMBER 2017 – 9 P.M.
SHEVINGTON LIBRARY

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (1 June 2017)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)
4. **Quarterly Budget Monitoring – for review and agreement** (enclosed)
 - a) Members are invited to receive and discuss the budget monitoring document.
 - b) The New Allotments Reserve currently stands at £3,500. At the Council meeting in August a representative of the allotmenters who are raising funds for the development of the Vicarage Lane Fields Allotments reported that, even if their application for a grant from 'Awards for All' were successful, there would still be a shortfall of between £5,000 and £6,000 towards the cost of security fencing for the new allotments. In view of this the representative asked if consideration could be given to the release of funds from this reserve towards the cost of the fencing. The allotment lease plan of the site is enclosed. Committee members will notice that the fencing will lie on the boundary shared by Parish Council land with allotment land. Members, therefore, are invited to consider whether the Council have a direct responsibility towards the security of the allotment site. It is not uncommon for the

owners of neighbouring properties to share the responsibility for fencing along joint boundaries.

If members are of the view that the Council do have a responsibility with respect to the security of the allotment site and are mindful that they should make a contribution towards the cost of the fencing, this could be done by ear-marking some or all of the funding in the New Allotments Reserve for the fencing. This could then be released at the appropriate time in response to the receipt of an invoice from the contractor when he installs the fencing.

Alternatively, the allotmenters could be invited to apply for a grant from the Parish Council in the usual way.

Members are invited to agree the best way forward.

5. SLCC Training Day – for information only. (enclosed)

In August the Clerk attended the Northern Region Training Day in Barnsley in Yorkshire. It was delivered by the Society of Local Council Clerks. One of the sessions (delivered by the Society's National Financial Advisor) covered an update on current and future financial changes. A report is attached.

6. Forest Fold Tree Limb – for approval (enclosed)

A tree at the boundary of the lower car park at the allotments with the bowling green garden is causing an obstruction with respect to the fence panel. At present the panel is not in place because it cannot be re-inserted and is creating potential site security issues. To enable the panel to be re-inserted a limb of the tree will have to be removed, as shown in the photographs. There is also a limb on the same tree the branches of which overhang the vehicular route onto the allotments and create an obstruction for cars. These need to be removed.

Under the terms of our lease we will have to obtain permission from Wigan Council for the work to be carried out. As the cost of the work is under £100 there is no requirement for three quotations – Financial Regulations s.10.3 and 11.1(i).

Members are invited to approve the work.

7. Financial Aid Applications – to receive/approve

8. Dates of Next Meetings: 28 September (Council)

POTENTIAL CONFIDENTIAL ITEM

9. Trees in Memorial Park – for approval (enclosed)

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K Pilkington

Clerk to the Parish Council

