



**TO ALL ELECTORS OF SHEVINGTON PARISH**

# **PC FINANCE COMMITTEE MEETING**

**THURSDAY 6 DECEMBER 2018 – 8.30 P.M.**  
**SHEVINGTON LIBRARY**

## **AGENDA**

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (1 November 2018)**  
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed with the papers for the November Council meeting)
4. **Quarterly Budget Monitoring** – *for review* (enclosed)
5. **Virements** – *for approval*  
*Members are invited to approve the following virements:*
  - a) £100 from the 'Contingency' cost centre to the 'Chairman's Expenses/Allowances' cost centre to cover the donations associated with the Christmas Shop Front Award.
  - b) £565 from the 'Car Park/Fence Reserve' to the 'Upgrades at the Bowling Green/Allotments cost centre to cover the cost of the new fence panels.
  - c) £300 from the 'Contingency' cost centre to the 'Tree survey/works' cost centre to cover the small overspend and the tree surgery still scheduled for Vicarage Lane Fields.

d) £2,140 from the 'General Reserve' to the 'Memorial Park Drainage' cost centre to cover the cost of the design stage of the drainage system.

6. **Preliminary Preparation of Budget 2019** – *for consideration* (enclosed)  
*Members are invited to receive and consider the draft budget proposals FY2019.*
  7. **Financial Aid Applications** – *to receive/approve*
    - **St Anne's Churchyard** – *for approval*  
Members are invited to approve a donation of £400 towards the upkeep of St Anne's churchyard.
    - **Butterflies** – *for discussion and agreement* (enclosed)  
Enclosed is a letter and several other documents from the Charity 'Butterflies' - a local Charity set up quite a few years ago to help local children in need.  
Members are invited to consider the contents of the documents and agree The best way forward.
  8. **Dates of Next Meetings:** 13 December (Council);  
10 January 2019 (Finance Committee)
- POTENTIAL CONFIDENTIAL ITEMS**
9. **Plants & Planters Contract** – *for approval* (enclosed)
  10. **Funding of Memorial Park Drainage Works** – *for discussion and agreement* (enclosed)

**OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*

Clerk to the Parish Council