



TO ALL ELECTORS OF SHEVINGTON PARISH

PC FINANCE COMMITTEE MEETING

THURSDAY 1 SEPTEMBER 2016 – 9 P.M.
SHEVINGTON LIBRARY

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (2 June 2016)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)
4. **Quarterly Budget Monitoring** – *for review and for approval* (enclosed)
Members are invited to receive and review the budget monitoring document. For illustrative purposes the change proposed in bullet point 2 has been made on the tracker, but can easily be amended to reflect the Committee's wishes, if necessary.
 - All funds in the 'Planning, Legal, etc Fees' Reserve were used up at the end of June. In the light of this members are invited to approve a transfer of £1,344 from the General Reserve to the active cost centre named 'Planning, Legal, etc Fees' to cover the additional expenditure incurred on legal fees.
Members are invited to approve the transfer.
 - The payment for the replacement bench was made in June. As we do not have a named cost centre for 'Benches', either one has to be set up and £620 in funds need to be vired from another cost centre to cover the

expenditure or a suitable cost centre needs to be suitably re-named. We have unused funds in the 'Doggie Bins/Notice Boards' cost centre. As this name is restrictive, members are invited to consider re-naming it as 'Street/Site Furniture & Notice Boards'. In that way the expenditure can be recorded under this heading.

Members are invited to agree the best way forward.

5. **Christmas Tree Provision** – *for review and approval* (to follow)
6. **Replacement Beech Trees for the Memorial Garden** – *for approval* (to follow)
7. **Financial Aid Applications** – *for approval*
8. **Dates of Next Meetings:** 29 September (Council);
6 October (Policy & General Purposes Committee)

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K Pilkington

Clerk to the Parish Council