



TO ALL ELECTORS OF SHEVINGTON PARISH

ANNUAL MEETING OF THE PARISH COUNCIL

**THURSDAY 26 MAY 2016 ~ 7:00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 311 Election of Chairperson** (enclosed)
To elect the Chairperson for the coming year.
A copy of the document entitled 'Roles & Responsibilities' is enclosed for members' information.
- 312 To Receive the Chairman's Declaration of Acceptance of Office**
- 313 To Elect the Vice-Chairman** - to elect the Vice-Chairman for the coming year.
- 314 Apologies for Absence** - to receive apologies from Councillors.
- 315 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 316 Representatives to Outside Bodies** - to appoint Councillors to serve as representatives of the Council for the coming year on the outside bodies listed below:
- **Shevington & District Community Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
To appoint two councillors as Trustees of the Recreation Ground.
 - **Standards Committee**
The Council are entitled to appoint an elected member to represent them on Wigan Council's Standards Committee. The representative does not have voting rights. For the past couple of years the appointment has not been taken up. Members are invited to review the situation.

- **Patient Participation Group**

To also confirm the re-appointment of the Shevington Recreation Ground Trustees from the community: Mr J Maloney, Mrs V Maloney and Mr A Williams.

317 Committees – for review and approval (enclosed)

To review and approve the constitutions, terms of reference and membership of the committees and to re-appoint the Co-opted Committee Members:

Mr B King, Mr B Lomas, Mrs E Longmore, Mr M Thomas and Mr H R Bridge.

At a meeting during the last electoral year some members took the view that the Policy and General Purposes committees should be amalgamated, as some of their functions were similar. Consideration of this suggestion was deferred to the Annual Meeting.

Many councils have a separate committee to deal with Planning related issues. Members may wish to consider setting up such a committee.

318 Deeds and Instruments

To inspect any such documents held by the Council, if required.

319 Members' Attendances During the Electoral Year, 2015/16 – for approval (enclosed)

To receive and approve the list of members' attendances for publication on the website.

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)