



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

THURSDAY 31 AUGUST 2017 ~ 7.00 P.M.
SHEVINGTON LIBRARY

AGENDA

- 650 Apologies for Absence** - to receive apologies from Councillors.
- 651 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 652 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 653 District Councillors Reports** – *for information only.*
To receive reports from District Councillors.
- 654 Appointment of Co-opted Committee Member** – *for discussion and agreement*
As previously agreed by the Parish Council the vacancy for a Co-opted Committee member to join the Policy & General Purposes Committee was advertised in the July edition of the newsletter. We have received one application for the Council's consideration. This is not enclosed, as the recruitment procedure needs first to be finalised.
- (a) As a closing date for applications had not been decided and was not advertised, members are invited to consider whether (in view of the small number of submissions) to extend the period for applications and re-advertise the vacancy in the September newsletter.
- (b) It is common practice nowadays amongst parish councils to interview applicants for co-option. Members are invited to consider this and agree the best way forward.
- 655 Appointment of Recreation Ground Trustee** – *for discussion and agreement*

As previously agreed by the Parish Council the vacancy for a Trustee was advertised in the July edition of the newsletter. We have received one application for the Council's consideration. This is not enclosed, as the recruitment procedure needs first to be finalised.

(a) As a closing date for applications had not been decided and was not advertised, members are invited to consider whether (in view of the small number of submissions) to extend the period for applications and re-advertise the vacancy in the September newsletter.

(b) It is common practice nowadays amongst parish councils to interview applicants for appointment. Members are invited to consider this and agree the best way forward.

656 Minutes of the Last Ordinary Meeting of the Council (29 June 2017)

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)

657 Chairman's Report - for information only.

658 Reports from Councillors - for information only

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

659 Reports from Representatives - for information only.

- Shevington & District Community Association
- Crooke Village Residents' Association
- Shevington Youth Club
- Shevington Recreation Ground Trustees
- 'in Bloom' Groups
- Standards & Audit Committee
- Patient Participation Group
- Shevington Federation Schools Transition Group
- Shevington Rugby & Football Clubs
- Friends of Otters Croft & Crooke Woods

660 DRAFT Minutes of the Meetings of the Policy & General Purposes and Finance Committees (3 August 2017) - to receive - for information only
(enclosed)

661 Shevington United Charities – for information (enclosed)

Members are invited to receive the enclosed report on Shevington United Charities. Thanks go to Cllr J Fletcher for compiling the report and for continuing to carry out further research into this organisation and its status. It is recommended that this is an item for discussion on the agenda of the next Policy & General Purposes Committee.

662 Vicarage Lane Fields Changing Rooms – for approval (enclosed)

Enclosed, as requested by the Parish Council, are the final plans for the Vicarage Lane Fields pavilion and changing rooms. The sports clubs have asked for permission to apply for planning permission in the Council's name, as the fee they will have to pay will then be £1,000 less. Planning permission needs to have been granted in order for the clubs to apply for grant funding.

Members are invited to approve the plans and consider the best way forward with the other request.

663 Best Kept Allotment Award – for agreement and approval

The judging for the Parish Council's 'Best kept Allotment' award took place over the Summer. The independent volunteer judges selected Plot 13 as the winner of the first prize and have recommended it to the Council for the award of £25.

Members are invited to approve the award.

664 September Newsletter – for agreement

The next newsletter is due for publication in September. The following have been suggested for inclusion:

- a) Standard items
- b) Shevington Community Day
- c) Bowling Green Open Day
- d) Annual Parish Walk
- e) Progress with Vicarage Lane Fields Projects
- f) Crooke Village Pit Tub
- g) Achievement Awards
- h) Remembrance Sunday
- i) New Beginnings at Shevington Vale
- j) Christmas Shop Front Award

Members are invited to provide further suggestions and approve the above items for inclusion.

665 Website Renewal – for approval

The Parish Council's website agreement is due for renewal. The fee payable is £69.90 for two years. This has been included in the budget. Members are invited to approve it.

666 Replacement Bins – for approval

As highlighted in the report on the Annual Inspection of Property, the bins at the entrance to Crooke Park and opposite St Anne's Parish Centre are both becoming increasingly rusty and need to be replaced. The costs are the same for each as those recently approved for the bin for the junction of Longbrook with High Park: £272 (including logo) and £40 to fit.

Members are invited to approve this.

667 War Memorial Plaque – for discussion and agreement (enclosed)

The Chair of the WWI Working Party has completed his research into the names of service personnel from the Parish / Ward who died during the Great War. A list is enclosed. Some of the names are already on the Memorial plaque. Members are invited to consider adding others. As there is insufficient space on the plaque to include additional names, members will need to consider the best way forward. Costings for any changes have yet to be obtained and will depend on what members agree. Mr J Whiteley will be at the meeting to answer questions.

668 Remembrance Sunday Arrangements – for information and approval

Arrangements for Remembrance Sunday, which is on 12 November, are largely the same as in past years. The following actions have to be taken in the coming weeks:

- a) The notice of the details of the parade and service, which begins at 10:45am, has to be confirmed with Wigan Council, who are responsible for publishing it.
- b) The Police attend automatically – this has to be confirmed.
- c) Wreaths have to be ordered for the War Memorials in Shevington and Appley Bridge and for the Miners' Memorial at St Anne's Church grounds.
- d) Permission has to be sought from Wrightington Parish Council for a wreath to be laid at the War Memorial at Appley Bridge.

Members are invited to approve the following:

- a) The identity of the member who will represent the Council at Appley Bridge.
- b) The size of the donation to be made to the Royal British Legion.
- c) The arrangements for setting up the PA system.
The Caretaker will be responsible for setting up the PA system and will check the battery in good time beforehand to ensure that it is working and will charge it up. However, if it is not working it will be necessary to purchase a new one.
- d) The identity of the bugler and the donation to be made to a Charity of his/her choice.

669 Parish Council Commitment to Support the Shevington Youth Club Concert on 16 December 2017 – for discussion and agreement

Mr J Whiteley will briefly outline a suggestion for Parish Council involvement at the meeting. The Chairman will circulate a suggested running order for the concert in the next few days.

670 Christmas Shop Front Competition – for agreement

This will be the ninth year of the competition. Members are invited to agree the following:

- a) That the competition should continue.
- b) The value of the donations to Charities nominated by the winners – usually £50, £30 and £20.
- c) Method and date of judging.

671 LALC / LCTP – for information and agreement (enclosed)

- a) LALC Annual General Meeting
- b) LCTP Community Engagement, Chairmanship & Finance Workshops

672 Clerk's Report - for information only. (to follow)

673 Financial Aid Applications - to receive for consideration / approval.

674 Payments, Income & Bank Balances – for approval. (to follow)

675 Planning Applications – to consider for comment / receive updates.

- **A/17/84131/CU: 20 Broad O'th Lane, Shevington – change of use from residential to nail and beauty salon**
An objection was sent on behalf of members during the recess. The application is still pending consideration.
- **A/17/84240/CU: 2G Gathurst Lane, Shevington – change of use of property to a mixed A1 (retail) and A3 (café) use**

676 Next Meetings: 7 September (Policy & GP and Finance Committees);
28 September (Council).

POTENTIAL CONFIDENTIAL ITEMS

677 Christmas Decorations – for agreement (enclosed)

Members are invited to consider the best way forward.

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)