



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 30 NOVEMBER 2017 ~ 7.00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 728 Apologies for Absence** - to receive apologies from Councillors.
- 729 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 730 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 731 District Councillors' Reports** – *for information only.*
To receive reports from District Councillors.
- 732 Minutes of the Last Ordinary Meeting of the Council (26 October 2017)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 733 Chairman's Report** - *for information only.*
- 734 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 735 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Standards & Audit Committee**
 - **Patient Participation Group**

- Shevington Rugby & Football Clubs
- Friends of Otters Croft & Crooke Woods

736 DRAFT Minutes of the Meetings of the Policy & General Purposes & Finance Committees (2 November 2017) - to receive - for information only (enclosed)

737 Replacement Tree for Memorial Park – for agreement (enclosed)
 During the tree surgeon’s visit in October a sycamore that had died was felled. This will need to be replaced at a location nearby. The LA’s Trees & Woodlands Officer has made recommendations for replacements and our usual supplier has provided costs. The information is enclosed.

Members are invited to agree on a replacement tree.

738 Allotment Tenants’ Association Consultation – for information and agreement
 In February 2017 the Council approved a recommendation of the Allotments Working Party that Forest Fold allotment tenants should be consulted over the possible establishment of a Tenants’ Association. The intention was that, if there were sufficient interest, a Tenants’ Association would be formed. The Constitution and Terms of Reference would be agreed between the allotment tenants and the Parish Council. The consultation was circulated with the new tenancy agreements in April.

The results of the consultation are shown in the table below:

Reply to Consultation	Number of Replies
Interested	9
NOT interested	9
Don’t mind	4
Blank reply slip returned	3
NO reply slip returned	26
TOTAL Number of Tenants:	51

Members are invited to consider the outcome of the consultation and agree the best way forward.

739 Painting of Planters – for approval

Now that the Summer blooms have been removed and the parish council’s planters have been re-planted for the Winter/Spring it can be seen that the top edges of the concrete planters need re-painting. Shevington in Bloom have asked if this could be done in Shevington before the Summer 2018 planting. This is a small job that could be carried out by the caretaker using black masonry paint, but the work would need to be extended to the black planters in other areas of the Parish.

Members are invited to consider the request and approve the work.

740 Variation to Vicarage Lane Allotments Lease Plan – for agreement (enclosed)

Enclosed is a copy of the current version of the lease plan for the allotments at Vicarage Lane Fields. The southern boundary of the lease incorporates the hedging at the boundary of the field. The Allotments Society have put forward a request that the southern boundary is adjusted in such a way that it no longer includes the hedging (i.e. it is brought inside the hedging).

Members are invited to consider the request and agree the best way forward.

741 Meeting with Wigan Council’s CEO – for information (enclosed)

The meeting with Donna Hall and other Wigan Council officers is on Tuesday, 12 December at 11am and will take place at the Town Hall. Members attending are invited to report to Reception at the Hewlett Street entrance. The agenda is enclosed.

742 LCTP Training Programme 2018 – for information (enclosed)

The LCTP's training programme for 2018 is enclosed.

Enclosed also are the information and booking form for the Finance training on 8 February.

Members are invited to note this information.

743 NALC Diversity Project – for information and agreement

NALC have written:

'Have you heard about NALC's new Diversity Commission?

The Diversity Commission has been formed by NALC to promote and increase the diversity of councillors in local councils as well as in county associations and NALC.

NALC thinks it is vital that diversity is promoted in a sector that strives for equality and fair representation of the community and the Diversity Commission wants your help to make this a success.

So, how can you get involved?

(a) Take your local council *census survey*.

The Diversity Commission wants to do something ground-breaking. For the first time ever they will be carrying out a national census survey of all of England's local councils. They want to know what local councils look like to establish how diverse local councils currently are. This will drive the work the Commission does but it doesn't happen without you. The survey takes 10 minutes to fill out and should be carried out by a councillor or clerk on behalf of the council. It can be found on the Survey Monkey website.

(b) Tell us your thoughts on diversity – become a diversity champion.

Is your council a diversity champion? Should others follow your example? Let us know! We want to hear examples of what your local council is doing to encourage a diverse audience to get involved and what challenges you may be having. There are 4 optional questions for you to answer and we will be sharing your stories at some point in the New Year.

(c) Form a *diversity pledge*

We want you to take action. We are asking councils to form pledges of what action they will take locally to encourage diversity. So far, we have had MPs and organisations pledging their support, but we want local councils signed up too. Submit your diversity pledge or view what others have pledged on the NALC website.

(d) Spread the word!

Finally, we want you to spread the word about the campaign. Please forward this email on to your local councils and tell anyone you can about the campaign. We also want you to get your MPs to support the campaign. Please also make sure to tweet your diversity stories using @NALC and the hashtag #DiversityWork and we will retweet you. Anything you do will help!

For more information on any of the above please visit

www.nalc.gov.uk/diversitycommission or contact diversitycommission@nalc.gov.uk.

Members are invited to consider the possibility of engaging in the exercise.

744 Clerk's Report - for information only (enclosed)

745 Financial Aid Applications - to receive for consideration / approval.

746 Payments, Income & Bank Balances – for approval. (enclosed)

An update will be presented on the day to cover any additional invoices received.

747 Planning Applications – to consider for comment / receive updates.

At the time of preparation of the agenda there were no new planning application to bring to the Council's attention.

748 Venue for Council Meeting on 14 December 2017 – for information

In view of the fact that it is Polling Day for the Wigan Council by-election and Shevington Library will be in use as a polling station, arrangements have been made for the meeting to take place at St Bernadette's Primary School.

749 Next Meetings: 7 December (Policy & General Purposes and Finance Committees);
14 December (Council).

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)