



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 30 MARCH 2017 ~ 7:00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 528 Apologies for Absence** – to receive apologies from councillors.
- 529 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 530 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 531 Tree Adjacent to No.35 Shevington Lane** – *for discussion and agreement* (enclosed)
The tree in question is in Memorial Park and its branches overhang the roof of the neighbouring property. The email from the owner of No.35 Shevington Lane (who is hoping to attend the meeting to discuss the issues with the Council) and a sheet of photographs are enclosed.
Members are invited to agree the best way forward.
- 532 Memorial Request** – *for discussion and agreement* (enclosed)
We have received a request from the granddaughter of a former resident of the Parish. The resident died a few months ago and the granddaughter would like to ask for permission to place a bench, plaque or tree in his memory in Memorial Park. The email from his daughter is enclosed.
Members are invited to consider the request and agree the best way forward.
- 533 District Councillors' Reports** - *for information only*
To receive reports from District Councillors.
- 534 Minutes of the Last Ordinary Meeting of the Council (23 February 2017)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)

Enclosed also is a copy of the map of the Parish Council's bin locations.

535 Chairman's Report - *for information only.*

536 Reports from Councillors - *for information only*

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)

537 Reports from Representatives - *for information only.*

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Standards Committee**
- **Shevington Surgery Patient Participation Group**
- **Shevington Rugby & Football Clubs**
- **Friends of Otters Croft & Crooke Woods**

538 DRAFT Minutes of the Meetings of the Policy & General Purposes and Finance Committees (2 March 2017) - *to receive - for information only* (enclosed)

539 Vicarage Lane Sports Leases Update - *for information and discussion*

A representative of the rugby and football clubs will be attending the meeting to update the Council on progress with the project.

540 Rugby Festival – *for discussion and agreement*

Shevington Sharks ARLFC are proposing to hold a Rugby Festival / Fun Day at Shevington Recreation Ground on Saturday, 3 June and are seeking permission to use the Parish Council car park in Gathurst Lane.

Members are invited to agree the best way forward.

541 Allotments Development at Vicarage Lane – *for discussion and agreement* (to follow)

This is an item referred by the Policy & General Purposes Committee for consideration by the Council. Shevington Gardening Club have been advised by their solicitor that they are entitled to seek permission to begin work on the development of the new allotments even though their lease had not yet been signed. The Club are concerned that they could lose their funding if they do not begin work soon. The Policy & General Purposes Committee have advised them that they will need to satisfy the Council that their insurance is in place and tell the Council what they plan to do before permission can be given. Further information is to follow.

Members are invited to consider and agree the best way forward.

542 Christmas Tree Lights – *for agreement.*

During the Clerk's meeting with the representative from a supplier one of the things discussed, as requested by the Council, was the provision of stars (similar in design to the one in use at Appley Bridge) for each of the other three trees. These stars will have to be bespoke, as we have been advised by Street Lighting that the ones from the supplier of the Appley Bridge model are not designed for use with street lighting connections. I have received a quotation from the rep for three stars and associated tentacles. A set will include a transformer, a mechanism which controls light movement and a pole which is attached to the stem of the tree to enable the star to remain upright. At present each of the three make-shift stars is created by attaching one of the six strings of light in each existing set around a star-shaped frame. Introducing a bespoke star with tentacles will release a string of lights and a brighter effect.

This cost compares well with the cost of a set of static LED lights for a tree of that height. The lights used for the stars are not static and can be expected to cost more.

Members are invited to consider the quote and agree the best way forward.

543 Road Behind the Parade of Shops – for discussion and agreement

We have now received costed options for work at the rear of the shops on Gathurst Lane. Members will recall that there are a number of title holders who have responsibility for the maintenance of the land at the rear of the shops. Wigan and Leigh Homes / Wigan Council have responsibility for the land at the rear of 13 - 21 Inward Drive.

Wigan Council's Highways Supervisor has provided three options:

Option 1 - Regulate existing area and fill in any remaining depressions with stone. The price does not include works to provide drainage.

Option 2 - Regulate existing area and fill in any remaining depressions with stone and surface with a 60mm Macadam binder course and a 40mm Macadam surface course. The price does not include work to provide drainage. (This was the work for which a quote was provided about a year ago.)

Option 3 - Concrete the area as discussed on site at the rear of the shops. The work will take 10 days due to the number of casts, so access to the shops will be restricted. The above price includes drainage work.

The options above are for work to the rear of 1 - 11 Inward Drive. The costs should be apportioned between those who hold the registered title.

Wigan and Leigh Homes will be transferring back to Wigan Council on 1 April 2017. Wigan and Leigh Homes / Wigan Council are unable to contribute money from the HRA (Housing Revenue Account) to fund works for which they do not have a responsibility. They are not able to fund works to the rear of 1 - 11 Inward Drive.

Wigan and Leigh Homes / Wigan Council will continue to maintain the land for which they have a responsibility (the rear of 13 - 21 Inward Drive).

Members are invited to agree the best way forward.

544 Shevington in Bloom Watering – for discussion and agreement

Shevington in Bloom have asked whether the Parish Council would be willing to pay for the watering of the following in the centre of Shevington village:

- The Lavender bed along the Co-op wall
- The large planter between the two square Parish Council planters outside the Co-op
- The three weavers planters outside the Library
- The Horseshoe bed near the Hospice Shop
- The rose beds near the Hospice Shop

The quotation they received from Moss Bank Nurseries has been confirmed by Moss Bank Nurseries as being what they will be charging. To fund this we would have to increase the Plants & Planters budget heading.

Members are invited to consider this and agree the best way forward.

545 Shevington in Bloom Storage Facility – for discussion and approval (enclosed)

Members will be aware that permission was given to Shevington in Bloom to store items that were being stored in the greenhouse and getting wet at watering times in the bowling green storage pavilion. The group have equipment stored in their garages and have recently asked if they could transfer these items to the storage pavilion. However, as there is not enough room in the section they have been allocated for all the things they would like to store there, they have asked if they could have permission to erect a metal shed on the site for storage purposes.

Enclosed is a picture of the shed they would like to purchase. They need a flat surface on which to stand it and have identified the flagged area behind the toilets as the most suitable location. This area is currently taken up by old wooden staging that used to be in the greenhouse. Much of this staging is now rotten. The caretaker has said that he could use the slats that are not rotten to repair the palisade fencing damaged by Storm Doris. Shevington in Bloom have asked for permission to place their shed in this location. The shed is 6' x 3'. As far as I am aware the Council are not being asked to pay for the shed.

Members are invited to consider and approve this request.

546 Low Level Three Tier Planter Maintenance – for approval

The Council fund the planting and maintenance of the low level three-tier planter which stands over the tree pit at Church Lane during the Summer. The contractor has quoted the same as in past years.

Members are invited to approve the expenditure.

547 WW1 Display Case – for approval (enclosed)

Members will recall that in 2016 we were awarded a grant of £750 towards the purchase of a display case for our WW1 memorabilia. Permission has been received from the Library Manager to locate it in one of two places in the body of the Library. She has also supplied a quote for a display case that will match the existing cabinets. This quote was obtained in 2014 and still needs to be verified with the manufacturer, as, three years later, it could be more. That information should be available by Thursday evening.

Members are invited to consider and approve the order.

548 Useful Details of Funding Sources – for information only (enclosed)

Dist Cllr Paul Collins has recently been appointed to The Deal Committee. He has supplied a list of useful funding sources. As this document is 77 pages in length, it will be sent via email only. Members not on email will be able to access it online on our website. This can be done by visiting the library. As the information was originally sent earlier this month, some of it may be slightly out of date – please note any dates provided.

549 LCTP / LALC

(a) **LCTP – for information / action (enclosed)**

(b) **LALC Spring Conference – for information / action (enclosed)**

(c) **LALC March Newsletter – for information (enclosed)**

550 Jo Cox Foundation – for information (enclosed)

551 Clerk's Report - for information only (to follow)

552 Financial Aid Applications - to receive for consideration / approval

- **Shevington Methodist Church**

Members are invited to consider this s137 grant application.

553 Payments, Income & Bank Balances – for approval (to follow)

An updated schedule will be presented on the day to cover any additional invoices received.

554 Planning Applications – to consider for comment / receive updates

Due to a 'server error' message on Wigan Council's Planning Applications website it has not been possible to establish at the time of publication of this Summons whether there are any applications for consideration.

555 Next Meetings: 6 April (Policy & GP Committee); 27 April (Council)

POTENTIAL CONFIDENTIAL ITEMS

556 Staff Pay Review – for approval (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)