



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 27 October 2016 ~ 7:00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 427 Apologies for Absence** – to receive apologies from councillors.
- 428 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 429 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 430 District Councillors Reports** - *for information only*
To receive reports from District Councillors.
- 431 Minutes of the Last Ordinary Meeting of the Council (29 September 2016)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (to follow)
- 432 Chairman's Report** - *for information only.*
- 433 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
- 434 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Standards Committee**
 - **Shevington Surgery Patient Participation Group**

- Shevington Rugby & Football Clubs
- Friends of Otters Croft & Crooke Woods

435 DRAFT Minutes of the Meetings of the Policy & General Purposes Committee (6 October 2016) - to receive - *for information only* (to follow)

436 School Closure - *for information and discussion* (to follow)

On 20 October Wigan Cabinet agreed to trigger a statutory consultation over the closure of Shevington Miles Lane Community Primary School. Cllr Whiteley presented the case for keeping all three Federation schools open to the Leader and Deputy Leader of Wigan Council immediately before the Cabinet meeting. Her paper will be circulated for information.

The Parish Council is now on the list of official consultees, so this will be an agenda item when we receive the document.

437 Remembrance Sunday Arrangements – *for approval.*

Since this matter was last discussed the cornet player has agreed to attend – on the same terms as in 2015.

Mr S Heyes has also agreed to deal with the PA system.

438 Tree Replacement in Memorial Park – *for approval.*

Earlier this year it was reported that the two new beech trees planted in Memorial Park last November had died. The suppliers had agreed to replace them free of charge. Moss Bank Nurseries, who planted the other two, have provided a quote for planting. The supplier will deliver them to Moss Bank at a mutually agreed time.

Members are invited to approve this expenditure.

439 Additional Key for Storage Facility for Shevington in Bloom – *for approval*

Members of Shevington in Bloom have asked for permission to have a second key holder for the storage pavilion at the bowling green.

Members are invited to approve the request.

440 November Newsletter – *for approval*

The following have been put forward for inclusion in the newsletter:

- a) 'In Bloom' results
- b) Shevington in Bloom composting bins
- c) School Closure
- d) Christmas Shop Front competition
- e) Winter gritting
- f) Remembrance Sunday
- g) Anti-Social Behaviour resurgence in Shevington
- h) Standard inclusions

Other suggestions are welcome.

Members are invited to approve the above for inclusion.

441 Christmas Tree Stars – *for consideration and agreement*

During the Clerk's meeting with the representative from Blachere Illuminations one of the things discussed, as requested by the Council, was the provision of stars (similar in design to the one in use at Appley Bridge) for each of the other three trees. These stars will have to be bespoke, as the ones from the supplier of the Appley Bridge model are not designed for use with street lighting connections. The Clerk has received a quotation which compares well with the cost of a set of static LED lights for a tree of that height. The lights used for the stars are not static and can be expected to cost more. The stars can be made for use this Winter, but a decision will need to be taken at this meeting to allow enough manufacturing lead time for them to be delivered before the end of November.

Members are invited to agree the best way forward.

442 Clerk's Report - *for information only* (to follow)

443 Review of Effectiveness of Internal Audit 2015/16 – *for review* (enclosed)

Members are invited to review the effectiveness of the internal audit for 2015/16.

All members received a copy of the internal auditor's report for the Council meeting on 26 May. For the benefit of members the internal audit plan, internal audit terms of reference, the financial risk assessment, the list of documents provided to the auditor and his report on the last financial year are also enclosed. Members received the Annual Return in September.

444 Appointment of Internal Auditor 2016/17 – for approval

Each year the Parish Council has to appoint a suitably qualified individual with appropriate experience to act as its internal auditor. The individual has to be independent of the Council and must not be associated in any way with any of the members or employees. The outcome of the internal audit informs the external audit.

This is a specialist service and under Financial Regulation 11.1(a)(ii) is exempt from the need for three estimates / quotations.

Members are invited to approve the appointment of Mr Ian Cropper as its internal auditor for 2016/17.

445 Financial Aid Applications - to receive for consideration / approval

- **St Anne's Churchyard**

Members are invited to approve a donation of £400 towards the upkeep of St Anne's Churchyard. This amount has been included in the 'Community' budget.

- **Save Our Schools**

The 'Save Our Schools' group are considering making an application for a grant to help with their campaign. The application, if received before the meeting, will follow.

446 Payments, Income & Bank Balances – for approval (to follow)

An updated schedule will be presented on the day to cover any additional invoices received.

447 Planning Applications – to consider for comment / receive updates

- **A/16/82837: 20 Newgate Avenue, Appley Bridge – Erection of timber framed art studio and concrete block storage room in garden**

448 Next Meetings: 3 November (Policy & GP and Finance Committees);
24 November (Council)

POTENTIAL CONFIDENTIAL ITEM

Members are reminded that no audio or video recording is allowed during this part of the meeting and are asked to switch off any recorders.

449 Fencing for Christmas Trees – for approval (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)