



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**THURSDAY 25 MAY 2017 ~ 7:15 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 592 Apologies for Absence** - to receive apologies from Councillors.
- 593 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 594 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 595 District Councillors Reports** – *for information only.*
To receive reports from District Councillors.
- 596 Minutes of the Last Ordinary Meeting of the Council (27 April 2017)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)
- 597 Chairman's Report** - *for information only.*
- 598 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 599 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **Standards Committee**
 - **'in Bloom' Groups**
 - **Patient Participation Group**
 - **Shevington Federation Schools Transition Group**

- Shevington Rugby & Football Clubs
 - Friends of Otters Croft & Crooke Woods
- 600 DRAFT Minutes of the Policy & General Purposes Committee Meeting (4 May 2017)**
- to receive - *for information only* (enclosed)
- 601 Unadopted Road Behind the Parade of Shops in Gathurst Lane**
– *for information and agreement.* (enclosed)
To receive information about the costings for the repair work necessary in connection with the surface of this unadopted road. In March the Council agreed that, once costings had been obtained and apportioned, Cllr John Ball would visit the shops in question to speak to the shop owners about the project and to give them a letter (written by the Clerk) inviting them or the freeholder (if s/he were responsible for the maintenance of their section of the road) to a meeting. Members are invited to agree an appropriate date for a meeting with shop owners.
- 602 Custody of Strip of Land at the Entrance to Forest Fold – for agreement**
The Parish Council have for many years maintained the strip of land stretching from the entrance to Forest Fold to the boundary of the raised bed allotment area with the fencing at the rear of the first house in the block between Forest Fold and Broadriding Road, but the land is not included in the Council's lease. At the Council meeting in April a suggestion was made that the Council might wish to investigate the possibility of becoming the legal custodian of the strip of land, which is now in use as the Appley Bridge Incredible Edible Orchard. Members are invited to consider this suggestion and agree the best way forward.
- 603 Allotment Issues – for information, discussion and agreement** (enclosed)
A paper prepared by Cllr Ira Whiteley is enclosed. It will be presented jointly by Cllr Whiteley and Mr A Moakes. Members are invited to consider the matters raised and agree the best way forward.
- 604 Trees in Memorial Park – for information and agreement** (enclosed)
The Trees & Woodlands Officer recently inspected not only the trees adjacent to No.35 Shevington Lane, as requested by the Parish Council, but also trees elsewhere in the park. Based on his findings Mr Smallshaw has recommended a five year maintenance programme. Some of the work requires permission for which a formally application has to be made, other work only needs to be notified. One tree has died and one or two others are dying. All trees that are removed have to be replaced. Mr Smallshaw has recommended a number of species that could be planted. Mr Smallshaw's report is enclosed. As yet none of the work has been evaluated in terms of cost, but members are invited to agree the programme of works in principle.
- 605 Memorial Park Drainage – for information only** (to follow)
- 606 Shevington in Bloom Plants – for approval**
Shevington in Bloom are seeking permission to purchase the following plants for the Parish Council's flower beds:
60 packs of non-stop begonia @ £1.60 = £96
45 packs of red and 50 packs of white semps (sempervivum) @ £1.25 = £118.75
A few plants in the sensory garden also need to be replaced and plants need to be purchased to put round the poppy tree. As SinB have not yet decided on which plants they wish to plant in these locations, they cannot quote you a price for them. However, they estimate that the cost of replacement plants for the sensory garden would be approximately £20 and the cost of plants for the poppy tree would be £30. SinB are trying to find plants for around the tree that will survive the dry conditions plus winter - very few diascia that they planted last year survived.
(a) Members are invited to approve the order for non-stop begonia and semps.

(b) Members are invited to approve the budgets for the plants for the sensory garden and the poppy tree.

Funds for these plants have been included in the 'Plants & Planters' cost centre.

607 Shevington Sharks 'Fun Day' – for approval

At the last Policy & General Purposes Committee meeting some members suggested that the Parish Council should have stall at the 'Fun Day' Shevington Sharks are running on the Recreation Ground on Saturday, 3 June so that the consultation on the Memorial Park drainage project should continue. A stall costs £20. Members are invited to approve this.

608 Vicarage Lane Allotments – for information only

The Parish Council's solicitor has written to let the Parish Council know that, following his latest exchanges with the NAS's Solicitor, he hopes they are now in a position to agree the draft lease. He will be in touch again once he has had confirmation of this.

609 Insurance – for approval.

The Council last year agreed to another three year arrangement with Zurich Municipal, who have recently sent the new Policy Schedule. On 1 June 2017, the date when our new cover begins, the Insurance Premium Tax increases to 12%. Under the three year agreement the insurance premium remains the same, but, because of this increase in IPT, the amount we will actually be paying will increase from £1,372.50 to £1,413.45.

Members are invited to approve the payment.

610 LCTP Effective Meetings Workshop – for information only

Enclosed are the programme and booking form relating to LCTP's 'Effective Meetings' workshop. Members are invited to note the information.

611 Clerk's Report - for information only. (to follow)

612 Financial Aid Applications - to receive for consideration / approval.

613 Payments, Income & Bank Balances – for approval. (to follow)

An updated schedule will be circulated at the meeting if any further invoices are received.

614 Planning Applications – to consider for comment / receive updates.

- **A/16/83350/HHRET: 73 Shevington Moor – to retain single storey domestic outbuilding in rear garden and erect 2m high timber gates with access from Oaklea**

Retrospective consent was granted for the outbuilding earlier this year. It has been brought to the Council's attention that the premises were intended for domestic use, but there are indications that business activities could be taking place on site. The first page of the planning consent is enclosed. Members are invited to note Condition No.1 and agree the best way forward.

**615 Next Meetings: 1 June (General Purposes & Finance Committees);
29 June (Council).**

POTENTIAL CONFIDENTIAL ITEMS

616 Forest Fold Site Maintenance (to follow)

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K Pilkington
(Clerk)