



**TO ALL ELECTORS OF SHEVINGTON PARISH**

**PARISH COUNCIL MEETING**

**THURSDAY 19 JANUARY 2017 ~ 7:00 P.M.  
SHEVINGTON LIBRARY**

**AGENDA**

- 475 Apologies for Absence** – to receive apologies from councillors.
- 476 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 477 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 478 District Councillors' Reports** - *for information only*  
To receive reports from District Councillors.
- 479 Minutes of the Last Ordinary Meeting of the Council (24 November 2016)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (to follow)
- 480 Chairman's Report** - *for information only.*
- 481 Reports from Councillors** - *for information only*  
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
- 482 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
  - **Crooke Village Residents' Association**
  - **Shevington Youth Club**
  - **Shevington Recreation Ground Trustees**
  - **'in Bloom' Groups**
  - **Standards Committee**
  - **Shevington Surgery Patient Participation Group**

- Shevington Rugby & Football Clubs
- Friends of Otters Croft & Crooke Woods

- 483 **DRAFT Minutes of the Meetings of the Policy & General Purposes Committee (1 December 2016) and Finance Committee (12 January 2017)** - to receive - *for information only* (to follow and enclosed)
- 484 **Update on School Closure** - *for information and discussion*  
The Chair will provide an update on progress with the campaign against the closure of Shevington Community Primary School.
- 485 **Incredible Edible Appley Bridge Project** – *for discussion and approval* (enclosed)  
Mrs E Longmore will present a paper on the Edible Appley Bridge Project.  
*Members are invited to approve the project.*
- 486 **Update from the Allotments Working Party** – *for information only* (enclosed)  
The Chair will provide an update on progress with the Allotments Working Party.  
*Members are invited to note the information.*
- 487 **Memorial Park Drainage** – *for discussion and agreement* (enclosed)  
Members are invited to consider the contents of the enclosed document and agree the best way forward.
- 488 **Poppy Cushions** – *for discussion and agreement* (to follow)  
Cllr C Miles will lead on this item. Members are invited to agree the best way forward.
- 489 **January Newsletter** – *for approval* (to follow)  
Text for the newsletter will be circulated later in the week. Members are invited to approve it.
- 490 **Buckingham Palace Garden Party** – *for agreement* (enclosed)  
Members are invited to nominate a councillor for an invitation to attend the Buckingham Palace Garden Party.
- 491 **LCTP Finance Workshop** – *for consideration* (enclosed)  
LCTP are offering places on a Finance Workshop to be held on 23 February. Members are invited to consider attendance.
- 492 **Audit Arrangements** – *for information*  
Following the successful procurement exercise, the SAAA (Smaller Authorities' Appointments) has now uploaded the text of the appointed auditor announcement by County area onto the SAAA website at <http://www.localaudits.co.uk/appts.html>

“It is important to note that for the financial year 2016/17 there are **no changes** to your existing audit arrangements and you should continue to work with your existing auditors on limited assurance reviews for accounts for the financial year 1 April 2016-31 March 2017.

The new appointments only become effective for the five year period in relation to accounts for the financial year beginning on 1 April 2017. **All matters relating to the financial year 2016-17, including the Annual Return for the year 2016-17, should still be sent to your current external auditor.**”

The Parish Council's external auditors for the period 2017–2022 will be PFK Little John LLP.

*Members are invited to note this information.*

- 493 **Budget & Precept 2017/18** – *for approval* (enclosed)  
Members are invited to approve the budget and precept for 2017/18.
- 494 **Asset Register 2016/17** – *for approval* (enclosed)  
Members are invited to review the Asset Register and approve it.

- 495 Financial Risk Assessment 2016/17 – for approval** (enclosed)  
Members are invited to review financial risks and controls and approve the Assessment document.
- 496 Clerk’s Report - for information only** (to follow)
- 497 Financial Aid Applications - to receive for consideration / approval**
- 498 Payments, Income & Bank Balances – for approval** (to follow)  
An updated schedule will be presented on the day to cover any additional invoices received.
- 499 Planning Applications – to consider for comment / receive updates**  
There are no applications that need to be brought to the attention of the Parish Council at present.
- 500 Next Meetings:** 2 February (Policy & GP Committee); 23 February (Council)

## **OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*  
(Clerk)