



POLICY & GENERAL PURPOSES COMMITTEE MEETING

**WEDNESDAY 6 NOVEMBER 2019 - 7 P.M.
SHEVINGTON LIBRARY**

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Policy & General Purposes Committee Meeting (2 October 2019)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (circulated with papers for the Council meeting in October)
4. **Friends of Gathurst Station – for information and discussion**
We welcome representatives of the Friends of Gathurst Station, who will be providing the Committee with details of what they have accomplished since their inception and what their future plans are for the station.
5. **Village Issues – for information only**
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
6. **Unadopted Road Behind the Parade of Shops – for information**
Dist Cllr J Brown will provide the Committee with an update on progress with the improvements needed for this area.
7. **Name of Vicarage Lane Fields – for discussion and agreement**
A longtime resident of a housing estate near the sports fields had recently asked why they were constantly being referred to as Vicarage Lane Fields, when they had once belonged to a farmer called Ormerod and were always referred to locally as Ormerod's fields.

- Members are invited to discuss the matter and agree the official name for the fields..
(Co-opted Committee members may vote on this.)*
- 8. November Newsletter** - for information (enclosed)
Enclosed is the text for the November edition of the newsletter.
*Members are invited to approve it.
(Co-opted Committee members may vote on this.)*
- 9. Memorial Park Project** – for information & agreement (to follow)
A report will follow early next week.
(Co-opted Committee members may vote on this.)
- 10. Annual Achievement Awards** – for discussion & agreement
For the past two years the Parish Council have presented achievement awards to nominated residents of the Parish who have in some way made an outstanding contribution towards local community life.
*Members are invited to discuss this and agree:
(a) That the Parish Council will once again present Achievement Awards;
(b) That an appeal would be made for nominations;
(c) When the Awards would be presented.
(Co-opted Committee members may vote on this.)*
- 11. VE Day Celebrations** – for discussion and agreement
The 75th Anniversary of VE Day will be celebrated over the weekend of 8 to 10 May 2020. Wigan Council have plans for that weekend which include a parade, but what will be happening in Shevington?
*Members are invited to discuss ideas and agree the best way forward.
(Co-opted Committee members may vote on this.)*
- 12. Feedback from Councillors' Training Session** – for information
Members who attended the training session recently provided by Wigan Council are invited to report and make observations about their experiences.
- 13. Report It App for Councillors** – for information (enclosed)
Those members who attended the training session on 10 October were told about the Report It App for Councillors. Wigan councillors are able to report issues via this app. Council officers investigate and have to reply within a specified period of time. Members were keen to share in this facility. So far the LA have agreed to share the facility with the Parish Council, not with individual parish councillors. This means that enquiries will need to be raised initially with the Clerk, who has been registered with the facility on behalf of the Parish Council. To enable this a proforma has been enclosed which must be completed and emailed to the Clerk together with a photograph of the issue and its exact location. The IT Department are seeking to find out if individual councillors could be allowed to use this app. As registration is via an individual's email address a sheet asking members to agree to the Clerk's sharing their email addresses with Wigan Council officers will be circulated during the meeting for members to sign.
- 14. Planning Applications** – to consider for comment
At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.
- 15. Dates of Next Meetings:** 27 November (Council);
4 December (Policy & GP and Finance Committees)

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K Pilkington

Clerk to the Parish Council