



POLICY & GENERAL PURPOSES COMMITTEE MEETING

WEDNESDAY 6 APRIL 2022 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS

In line with current Covid-19 guidelines for indoor gatherings and in the interests of mutual and public safety, you are invited to maintain a social distance, wear a face mask and will be invited to use sanitiser on arrival. A list of all present will be kept.

AGENDA

- 1. Apologies** – to receive apologies from Committee members.
- 2. Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 3. Village Issues** – *for information*
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter they wish to make.)
- 4. Minutes of the Last Policy & General Purposes Committee Meeting (2 March 2022)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (enclosed).
- 5. Memorial Park ROSPA Inspection Report** - *for discussion and agreement*
(circulated with Full Council meeting papers)
Members are invited to discuss the contents of the report and agree the best way forward.
(*Co-opted Committee members may vote on this.*)
- 6. Polytunnels on Allotments** – *for agreement*
An allotment tenant at Forest Fold has sent an enquiry regarding the erection of polytunnels at the allotments. There is no reference to them in the tenancy agreement. He is wondering whether there is a size restriction on them, as there is on sheds and greenhouses.

The tenant is thinking of erecting a large poly tunnel on his plot. The polytunnel would serve as a greenhouse and store room. It would also provide some protection for produce from wildlife. This would make it very cost effective at the present time.

Members are invited to discuss and agree the best way forward.

(Co-opted Committee members may vote on this.)

- 7. GDPR Policies - Review** – *for discussion, agreement and approval* (enclosed)
Enclosed are some of the Council's GDPR policies and associated matters.
Members are invited to review the policies. Any changes made must be compliant with GDPR.
- 8. FOI Publication Scheme - Review** – *for discussion, agreement and approval* (enclosed)
Enclosed is the Council's FOI Publication Scheme (a standard ICO document originally adopted in 2009 and the Information Guide.
Members are invited to review them.
- 9. Planning Applications** – *to consider for comment*
At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.
- 10. Dates of Next Meetings:** 27 April (Council); 4 May (Policy & GP Committee)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council