



POLICY & GENERAL PURPOSES COMMITTEE MEETING

WEDNESDAY 5 MAY 2021 ~ 7:00 P.M. ~ TO BE HELD VIRTUALLY

Please let the Clerk know if you intend to join the meeting by emailing clerk.shevingtonpc@yahoo.co.uk by Monday, 3 May so that you can be sent an invitation and joining instructions.

AGENDA

- 1. Apologies** – to receive apologies from Committee members.
- 2. Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 3. Minutes of the Last Policy & General Purposes Committee Meeting (7 April 2021)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (circulated with papers for the April Council meeting)
- 4. Village Issues – for information only**
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
- 5. May Newsletter – for approval (to follow)**
The text for the newsletter is currently being compiled. The document will be circulated as soon as it is available.
(Co-opted Committee members may vote on this.)
- 6. Annual Parish Meeting – for agreement (enclosed & to follow)**
The Annual Parish Meeting has been arranged for Wednesday, 19 May at 7pm and, because of Covid-related restrictions on numbers attending a meeting, it has previously been agreed that the meeting will take place outside. A summary of the restrictions anticipated to be in place from 17 May (taken from the GOV website) is enclosed.

- This will involve advising people to bring their own chairs (or stand or sit on the ground, if dry) and umbrellas (just in case, if needed) and asking them to socially distance and wear masks once in the meeting. (We may need to mark out areas in some way.)
- We will need to put a limit of 30 on the number of individuals attending and ask attendees to download and print their own.
- The list of attendees will be kept by one individual – attendees will not be asked to sign it, as they usually are.
- In view of the legal limit on numbers, care will need to be taken when inviting recipients of awards to ask them to attend either on their own or with one family member at most. They will need to reply to the invitation and could be asked to say who (if anyone) will accompany them.
- The PA system will need to be in use.
- Sanitiser will need to be available.
- The last time this matter was discussed no decision was made about whether to hold the meeting in Memorial Park or at the Recreation Ground. As the work on the drainage will not be starting in May, it will be possible to hold the meeting in the park, if members so wish.
- If we are to meet on the Rec, permission will need to have been received.
- Plan B is required if it is raining heavily.

A risk assessment will follow.

Members are invited to agree the arrangements and the location and approve the risk assessment.

(Co-opted Committee members may vote on this.)

7. Opening of the Bowling Green for Casual Play - for agreement

Earlier this year a decision was taken to only open the bowling green for supervised and organised play by the home teams as part of league fixtures or practice. To date one team has booked the green for play each Thursday evening throughout the season. Two of the teams have provided the dates of their league fixtures and are in the process of agreeing dates when they will be practicing. There have been rumours that the fourth team are proposing to book the green for Wednesday afternoons.

Since the beginning of April the Clerk has received enquiries from several individual members about when the green will be open for them to pay their membership subscriptions and play on a casual basis. The position has been explained and, on the whole, they have accepted it.

However, they are hoping that the bowling green will be open again for casual play soon. In view of this it would perhaps be helpful to review the situation and include a notice in the newsletter about it.

The subscription for this season also needs to be considered. The usual subscription for a whole season is £20. As individual members would only have the opportunity to play for approximately half a season, it is suggested that the charge for this year should perhaps be £10, half a season.

Members are invited to agree the best way forward.

(Co-opted Committee members may vote on the policy, but not on the subscription.)

8. Use of Memorial Park for Commercial Purposes – for agreement (enclosed)

There have been complaints on local social media about participants of exercise classes parking their cars across driveways and on the pavement along Shevington Lane. The exercise classes are being run commercially and being held in Memorial Park on Tuesdays and Thursdays in the morning and in the evening. The person who runs them is charging £5 per person per session and is advertising the sessions on Facebook. Photographic evidence is enclosed. The Council have allowed some organised activities in the park in the past when permission has been sought. However, the activities have not been run commercially.

As the park is a public place, it is difficult to prevent activities. On the plus side: it is good to see the park being used. However, if an activity is being run commercially and on a regular basis, it would be appropriate for the business owner to make a donation – in this case to the Memorial Park Development Fund – or pay a licence fee and provide a risk assessment and proof of public liability insurance.

Members are invited to discuss the matters raised and agree the best way forward.

(Co-opted Committee members may vote on the policy, but not on a suggested donation/fee.)

9. Issues Raised by Residents During the Consultation on Memorial Park Loan
– *for discussion and agreement* (enclosed)

As part of the consultation earlier this year about the loan to cover the cost of some of the improvements in Memorial Park residents were asked to submit any comments that they wished to make. Members noted that some of the comments made had no connection to the issues relating to Memorial Park and made a commitment to consider these comments with a view to ascertaining how they could be addressed. The consultation results and this commitment were published in the March edition of the newsletter. An extract from the consultation results which contains the comments in question is enclosed. Comments in relation to flooding issues at Crooke Village have not been included, as these have recently been discussed and addressing them is a work in progress.

Members are invited to consider the comments and agree the best way forward.

(Co-opted Committee members may vote on matters relating to the management of land and property, harbours, recreation, tourism and community engagement.)

10. Permission for New Plaque for Shevington Memorial Garden
– *for discussion and agreement*

Shevington in Bloom would like to put an A5 sign below the new Tibetan cherry tree recently planted in the Memorial Garden to explain the reason for it and who funded it. Cllr Chris Horridge has offered to put it in for them. They are seeking permission to do this.

Members are invited to approve the request.

(Co-opted Committee members may vote on this.)

11. Planning Applications – to consider for comment

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

12. Dates of Next Meetings: 19 May (Annual Parish Meeting);
26 May (Annual Meeting of the Council); 2 June (Policy & GP and Finance Committees)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council