



POLICY & GENERAL PURPOSES COMMITTEE MEETING

WEDNESDAY 3 NOVEMBER 2021 ~ 7:00 P.M. ~ TO BE HELD VIRTUALLY

Please let the Clerk know if you intend to join the meeting by emailing clerk.shevingtonpc@yahoo.co.uk by Monday, 1 November so that you can be sent an invitation and joining instructions.

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Matters Introduced by Members of the Public** – an opportunity for members of the public to ask questions or make observations.
4. **Reports from Committee Members** – *for information only*
To receive reports relating to the legitimate business of the Council from councillors and co-opted committee members. (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
5. **Reports from Representatives** – *for information only*
 - **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Patient Participation Group**
 - **Vicarage Lane Fields Developments**
 - **Friends of Shevington Memorial Park**
6. **Minutes of the Last Policy & General Purposes Committee Meeting (6 October 2021)**

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (enclosed).

7. Queen's Platinum Jubilee Beacons Event

- for information, agreement and recommendation (enclosed)

There will be an additional bank holiday to celebrate Her Majesty The Queen's Platinum Jubilee in 2022. The late May bank holiday will be moved to Thursday 2 June 2022 and an additional Jubilee bank holiday will be granted on Friday 3 June 2022.

Local Councils are invited to take part in the beacon lighting event due to take place at 9:15pm on 2 June 2022. Enclosed is a letter from Bruno Peek, the Pageantmaster for the event, explaining things. Further information is provided in the Guide to taking part, which can be downloaded from the event website.

Members are invited to discuss the information and recommend the best way forward.

(Co-opted Committee members may vote on this.)

8. Parish Council Logo – for discussion and recommendation (enclosed)

(Co-opted Committee members may vote on this.)

9. Annual Community Awards – for discussion and recommendation

For the past four years the Parish Council has been presenting awards to residents who have done something outstanding for the local community. The awards have usually been presented by a local dignitary during the Annual Parish Meeting in March.

Members are invited to agree whether this is to go ahead in 2021 and when nominations should be sought.

(Co-opted Committee members may vote on this.)

10. Allotment Car Park Storage Container - for discussion and recommendation

In the lower car park at Forest Fold allotments there is a small metal storage container. In recent years it has been used to store furniture for use by the community on occasions such as Shevington Show and the Community Fete. This furniture is owned jointly by Shevington Garden Club and Shevington & District Community Association. The storage container also contained a generator owned by the Parish Council.

Shevington Garden Club also own a building located on the upper allotment car park. This was standing empty and members of the FFTA have recently moved the above furniture from the storage container to the building on the upper car park. The generator has been moved by Cllr Chris Horridge to the storage pavilion on the Bowling Green.

The container is now empty.

The area at the side of the container has for many years been used as a bay to which manure, etc for use by ploholders is delivered. The FFTA would like to create several bays at this location. These bays would be used as receptacles for deliveries of other plot-related materials. To enable this they are asking for permission to remove the container to create space for the additional bays. The container is no longer suitable for use as storage as it has not been possible to lock the doors properly for some years.

The FFTA think that they may have found a scrap merchant who will remove the container at no cost to the Parish Council.

Members are invited to consider the FFTA's request and agree the best way forward.

(Co-opted Committee members may vote on this.)

11. November Newsletter – for agreement and recommendation (enclosed)

Most of the text for the November edition of the newsletter is enclosed.

Members are invited to review it and recommend it to the Council for approval, which will be retrospective. Suggestions for further articles are welcome.

(Co-opted Committee members may vote on this.)

12. Wigan Houses in Multiple Occupation – Consultation – for agreement (enclosed)

Wigan Council is currently consulting on a proposed Houses in Multiple Occupation Supplementary Planning Document (SPD) until **Thursday, 2 December**.

The SPD can be viewed and commented on via a consultation portal which can be accessed from www.wigan.gov.uk/consultations. A PDF version of the SPD is enclosed.

The guidance is being produced to better manage the provision of HMOs in the borough, improve the standards of the accommodation that is provided and reduce detrimental impacts on neighbours.

The SPD will be an important material consideration in the determination of planning applications for new and expanded HMOs. It will assist in the interpretation of policies within the Wigan development plan and set out guidance and good practice for planning applicants to enable the delivery of better planning outcomes.

The SPD has been informed by extensive consultation with a variety of stakeholders throughout its preparation, including consultation at the pre-draft stage in the summer. Details of this consultation and how it has informed the SPD is set out in the Consultation Statement which is also enclosed.

The two documents enclosed are being circulated by email only.

Members are invited to consider and decide whether replies to the consultation are to be prepared. They will need to be presented to the Committee for agreement on 1 December. *(Co-opted Committee members may vote on this.)*

13. Planning for Health – Consultation – for agreement (enclosed)

Wigan Council is currently consulting on a proposed Planning for Health Supplementary Planning Document (SPD) until Thursday, 2 December.

The SPD can be viewed and commented on via the consultation portal which can be accessed from www.wigan.gov.uk/consultations. A PDF version of the SPD is enclosed. The SPD has been prepared to facilitate the delivery of healthier developments in the borough, and positively influence the impact that planning decisions have on health and wellbeing. It is based around ten key topic areas, which are integral to the application of a Health Impact Assessment (HIA) for large schemes (those subject to Environmental Impact Assessment screening) and a Planning for Health Checklist for all other major developments.

The SPD also applies:

- A clear and consistent process for calculating developer contributions to address capacity issues in the health care system that result from new development proposals.
- A framework for managing the provision of new hot food takeaways in the borough to help tackle obesity and other related health issues.

The preparation of the SPD has been informed by extensive consultation with key stakeholders at the pre-draft stage, the details of which are set out in a Consultation Statement which is also enclosed.

The two documents enclosed are being circulated by email only.

Members are invited to consider and decide whether replies to the consultation are to be prepared. They will need to be presented to the Committee for agreement on 1 December. *(Co-opted Committee members may vote on this.)*

14. DEFRA-Environmental Permitting Regulations – for agreement (enclosed)

DEFRA are currently consulting on proposed amendments to the Environmental Permitting (England and Wales) Regulations 2016. NALC will be responding to the Consultation, which closes on 22 December 2021, on behalf of member councils. NALC will be focusing on the impact of the amendments on burial grounds.

Two documents are enclosed: NALC's briefing and the Consultation. **The latter is being circulated by email only.**

Members are invited to consider and decide whether replies to the consultation are to be prepared. They will need to be presented to the Committee for agreement on 1 December. *(Co-opted Committee members may vote on this.)*

15. GM Clean Air Zone – for information (enclosed)

Dist Cllr Janet Brown has forwarded the presentation she attended last week. It is being circulated by email only.

Cllr Brown is contacting the presenter about the possibility of speaking to the Parish Council.

16. Planning Applications – to consider for comment

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

17. Dates of Next Meetings: 24 November (Council);
1 December (Policy & GP and Finance Committees)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council