



POLICY & GENERAL PURPOSES COMMITTEE MEETING

**WEDNESDAY 2 NOVEMBER 2022 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

Attendees are invited to observe Covid-19 guidelines. A list of all present will be kept.

AGENDA

- 1. Apologies** – to receive apologies from Committee members.
- 2. Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 3. Village Issues** – *for information*
To receive reports relating to the legitimate business of the Council from Committee members and Council officers (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter they wish to make.)
- 4. Minutes of the Last Policy & General Purposes Committee Meeting (5 October 2022)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (enclosed).
- 5. Parish Council Protocol** – *for discussion and agreement*
Over the past few months several issues have arisen because Parish Council protocol has not been followed. Committee members are invited to discuss this and agree the best way forward.
- 6. 'Parish Councillors' WhatsApp Group** – *for agreement*
Members are invited to discuss the matter of a 'Parish Councillors' WhatsApp Group further and agree the best way forward.
- 7. Annual Community Awards** - *for discussion and agreement*
For the past five years the Parish Council has been presenting awards to residents who have done something outstanding for the local community. The awards have usually been presented by a local dignitary during the Annual Parish Meeting in March.

Members are invited to agree whether this is to go ahead in 2022 and when nominations should be sought.

(Co-opted Committee members may vote on this.)

8. November Newsletter – for approval (enclosed)

The text of the newsletter will be circulated once most of it has been received and the document is close to completion. Some of the text will only be ready after the middle of November.

(Co-opted Committee members may vote on this.)

9. Forest Fold Allotments with Issues – for information and agreement (enclosed)

10. Tree Risk Management Plan – for discussion (enclosed)

The Parish Council have been considering commissioning a survey of the trees in Otters Croft Wood. The Clerk was asked to contact the Trees & Woodlands Officer at Wigan Council to seek his advice about the depth to which this should be undertaken and, going forward, the frequency with which it should take place. His reply is enclosed in a separate document.

Members are invited to continue reviewing the TRMP in depth with a view to adopting it at the end of November / December.

(Co-opted Committee members may vote on this.)

11. New Code of Conduct Consultation – for discussion and agreement

(circulated with papers for the October Council meeting)

Members are invited to review the documents circulated last week, discuss and agree observations to be forwarded to Wigan Council's AG&S Working Group.

12. Planning Applications – to consider for comment

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

13. Dates of Next Meetings: 30 November (Council);

7 December (P&GP and Finance Committees)

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K Pilkington

Clerk to the Parish Council