



POLICY & GENERAL PURPOSES COMMITTEE MEETING

WEDNESDAY 2 JUNE 2021 ~ 7:00 P.M. ~ TO BE HELD VIRTUALLY

Please let the Clerk know if you intend to join the meeting by emailing clerk.shevingtonpc@yahoo.co.uk by Monday, 31 May so that you can be sent an invitation and joining instructions.

AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (personal and/or prejudicial) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Matters Introduced by Members of the Public** – an opportunity for members of the public to ask questions or make observations.
4. **Parking Issues at Vicarage Lane Fields** – *for discussion and recommendation* (to follow)
5. **District Councillors' Reports** – *for information only*
To receive reports from District Councillors.
6. **Reports from Committee Members** – *for information only*
To receive reports relating to the legitimate business of the Council from councillors and co-opted committee members. (Committee members are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make.)
7. **Reports from Representatives** – *for information only*
 - **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Patient Participation Group**
 - **Vicarage Lane Fields Developments**

- **Friends of Shevington Memorial Park**

8. Minutes of the Last Policy & General Purposes Committee Meeting (5 May 2021)

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (circulated with papers for the Annual Meeting of the Council on 26 May 2021).

9. July Newsletter – for agreement and recommendation

The following are suggested for inclusion in the next edition:

- Community Service Awards
- 'No Horses on Footpath' notice
- Shevington In Bloom Appeal for Volunteers
- Responsible Dog Owner poster
- Shevington Fete – save the date poster
- Forest Fold Bowling Green
- Responsible Motorist
- Vicarage Lane Fields – Sports Clubs: Appeal for Volunteers

Members are invited to consider the above suggestions and put forward others for recommendation to the Full Council.

(Co-opted Committee members may vote on this.)

10. Tree Inspection Policy – for agreement and recommendation

In late 2020 the Clerk was asked to enquire about the frequency with which formal tree surveys / inspections should be carried out.

In December 2020 the Trees & Woodlands Officer wrote:

“You should have a tree risk management plan for all of the land under the Parish Council management which is close to key targets, such as roads, properties, public paths and open spaces. There are currently no set standards or timescales, but I suggest that where you have large trees and targets you should have a competent person such as gardener have a brief look as often as possible, particularly following storms or windy days to make sure there are no imminent dangers. Observations should be recorded for audit purposes and in the event that suspected defects are observed then these should be referred to your qualified arboriculturalist to carry out a more detailed tree inspection. A more detailed tree survey by the qualified arboriculturalist should then be carried out every 2-3years who will clearly set out a programme of tree works and actions based on risk and priority.”

The Council's insurers were also contacted, but informed the Clerk that it was not their policy to provide advice in such matters.

Currently there is no formal policy with regard to tree management. Trees are inspected regularly, but this is done informally. Members are invited to discuss the matter and agree the best way forward.

(Co-opted Committee members may vote on this.)

11. Forest Fold Allotment Plot Categorisation

- for agreement and recommendation (to follow)

Members are invited to agree the best way forward.

(Co-opted Committee members may vote on this)

12. Issues Raised by Residents During the Consultation on the Memorial Park Loan

– for discussion and recommendation (enclosed)

As part of the consultation earlier this year about the loan to cover the cost of some of the improvements in Memorial Park residents were asked to submit any comments that they wished to make. Members noted that some of the comments made had no connection to the issues relating to Memorial Park and made a commitment to consider these comments with a view to ascertaining how they could be addressed. At the May Committee meeting Cllr Mike Grimes was delegated to review the comments and prepare suitable responses. These are enclosed for members' consideration.

Members are invited to consider the comments, agree the best way forward and recommend them to the Full Council for approval.

(Co-opted Committee members may vote on this.)

13. Planning Applications – to consider for comment

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

14. Dates of Next Meetings: 30 June (Council)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

Clerk to the Parish Council