

**Minutes of the Shevington Parish Council
Policy & General Purposes Committee Meeting
Held 7 June 2018
7.00pm Shevington Library**

Present: Councillor I Whiteley (Chair), Councillors J Ball, C Horridge, W McKnight, J Fletcher and K Shaw.

Co-opted Committee Members: Mrs E Longmore, Mr B Lomas, Dist Cllr J Brown and Mr D Crook.

No members of the public.

In Attendance: Mrs K Pilkington (Clerk to the Council)

1. Apologies

Cllrs C Miles and A Bland.
Mr B King.

2. Declaration of Interests

Cllrs J Ball and W McKnight w.r.t. No.11 (*personal*)

Mr B Lomas joined the meeting.

The Chairman explained that, because there were three meetings following on from each other during the evening, the 'Village Issues' item had not been included on the agenda, but, if there were pressing issues, members were welcome to raise them at this point.

3. Minutes of the Last Policy & General Purposes Committee Meeting (3 May 2018)

Resolved: The Minutes of the Policy & General Purposes Committee Meeting held on 3 May 2018 were approved as a true and correct record.

Cllr K Shaw joined the meeting.

4. Poppies for Lamp Posts

Committee members discussed the number of poppies to be ordered, the locations at which they would be placed, the way they would be arranged, whether the poppies for Mill Lane (which would link with the Lancashire side of Appley Bridge) should be ordered separately and the size of the donation to be recommended to the Finance Committee.

Resolved: The Committee recommended to the Finance Committee that 160 poppies (one for every second lamp post) should be ordered – to include those for Mill Lane, which would link with the Lancashire side of Appley Bridge.

Several proposals for a donation to the Royal British Legion for the display poppies were considered: (a) £350, (b) £800 and (c) £400.

Resolved: The Committee recommended to the Finance Committee that a donation of £400 should be made to the Royal British Legion for all 160 poppies.

A member requested a recorded vote.

FOR: Cllrs K Shaw, J Fletcher, I Whiteley
AGAINST: Cllrs W McKnight, J Ball, C Horridge

The Chairman used her casting vote in favour of the motion.
Co-opted Committee members were not entitled to vote.

5. Christmas Decorations

The Committee discussed the proposals for Christmas motifs for lamp posts.

Resolved: The Committee recommended to the Finance Committee that the Council should order six units of each of two designs – Options B and C – subject to financial support being received from Brighter Borough funds.

The Clerk would confirm that the district councillors were still willing to support the project.

6. Outcome of the Future of the School Site Consultation

The report on the outcome of the future of the former Shevington Community Primary School site was received and discussed. 90% of those who responded had agreed with the working party's vision for the future of the site.

The report would be shared with Wigan Council and an article on the outcome of the consultation would be included in the next edition of the newsletter.

7. Memorial Park Project

The Chairman reported that she had contacted the Heritage Lottery Fund, who had said that they could consider supporting the timeline and had suggested a grant of between £10k and £100k. The Chairman had set up an information account with the Fund in order to facilitate communications. The account was in the Parish Council's name and was necessary because without it the HLF would not deal with the Parish Council.

The possibility of Crowdfunding was discussed. The Clerk was due to meet with the Community Funding Manager and would raise the matter with her.

The Chairman also reported on progress with the display for the stall at the Fete. The timeline had been prepared in an embryonic form and it was hoped could be presented to the Council meeting.

8. Train Time-Table Changes

The Committee discussed the shambles resulting from the recent time-table changes implemented nationwide in May. Northern had announced that cancellations of many train services could be expected daily in the region for the next couple of months and that matters would not be rectified until some time in July.

Resolved: Letters expressing the Council's dismay would be sent to Arriva, the Mayor of Greater Manchester and Lisa Nandy MP and shared with OPSTA.

9. Robert Inward Randall's Plaque

About two years ago the Council had agreed in principle to purchase and install a commemorative plaque for Robert Inward Randall – legendary former Clerk to the Parish Council – at Randall's Corner on the shop building that he had once owned. The current owner agreed had at the time agreed in principle, but had asked for the project to be delayed until the re-organisation of the site had been completed. As this had now happened, the Committee considered designs for a possible plaque.

Resolved: A red circular plaque (commemorating Robert Inward Randall) of a size similar to the blue heritage plaques seen elsewhere would be installed on a wall of the Costcutter shop at Appley Bridge, subject to the written agreement of the current owner.

10. Annual Parish Walk

Arrangements for the Annual Parish Walk were discussed. The Chairman reported that Cllr C Miles had identified two people who had agreed to prepare the route for the Walk and lead it.

Resolved:

- (a) The Walk would take place on August Bank Holiday Monday;
- (b) The two people identified by Cllr C Miles would prepare the route for the Walk and lead it on the day.
- (c) Cllr C Miles would make arrangements for refreshments to be served at Shevington Methodist Church, where the Walk would end.
- (d) Donations would be collected in aid of the Charity 'Kids 'n' Sibs'.

11. Best Kept Allotment Award

Arrangements for the judging of the best kept allotment award were discussed.

Resolved: The Committee agreed that the competition for the best kept allotment would go ahead.

A member requested a recorded vote.

FOR: Cllrs Whiteley, Horridge, Fletcher, Mrs E Longmore, Mr B Lomas, Mr D Crook,
Dist Cllr J Brown

AGAINST: None.

Seven out of the nine Committee members present voted.

12. July Newsletter

Items for inclusion in the next newsletter were discussed.

Resolved: The following items were approved for inclusion in the July edition of the newsletter:

- Appley Bridge Festival & Duck Race
- 'In Bloom' – Judging Day
- Bowling Green advert
- Shevington Fete
- Ring & Ride
- Shevington Luncheon Club
- Vicarage Lane Fields developments
- Memorial Park Project
- Outcome of the Informal Consultation on the Future of the School Site
- Annual Parish Walk
- Achievement Awards correction
- Standard Items

13. GDPR

The Committee considered the proposed Data Breach Policy.

Resolved: The Data Breach Policy was adopted.

14. Effective Meetings Workshop

Information about the LCTP's 'Effective Meetings Workshop' to be held on 14 June was received.

15. Bowling Club Open Day

Shevington Village Bowling Club were proposing to hold an Open Day on the afternoon of Sunday, 22 July and had asked for permission to attach signage advertising the event and its location by using Parish Council street furniture.

Resolved: The above request was approved.

16. Date of Next Meeting

28 June (Council)

There being no further business, the Meeting closed at 7:55 pm.

Chairman