

**Minutes of the Shevington Parish Council
Policy & General Purposes Committee Meeting
Held 6 September 2018
7.00pm Shevington Library**

Present: Councillor I Whiteley (Chair), Councillors J Ball, C Horridge, W McKnight, C Miles, J Fletcher, J Calderbank and K Shaw
Co-opted Committee Member: Dist Cllr J Brown
No members of the public were present.

In Attendance: Mrs K Pilkington (Clerk to the Council)

1. Apologies

Cllr A Bland
Mr B Lomas, Mr D Crook and Mrs E Longmore

2. Declaration of Interests

Cllrs I Whiteley and C Miles w.r.t. Item No.14 (*personal and prejudicial*)
Cllr W McKnight w.r.t. Item 16 (*personal*)

3. Minutes of the Last Policy & General Purposes Committee Meetings (7 June and 2 August 2018)

7 June

Resolved: The Minutes of the Policy & General Purposes Committee Meeting held on 7 June 2018 were approved as a true and correct record.

2 August

Resolved: The Minutes of the Policy & General Purposes Committee Meeting held on 2 August 2018 were approved as a true and correct record.

4. Village Issues

Temporary Closure of Shevington Library

It was reported that the digital course scheduled to take place at the library would now be delivered at Shevington Methodist Church. Wi-fi was being installed at the Church with the help of the District Councillors and The Deal.

Cllr J Calderbank joined the meeting.

Clinic Car Park

The Clinic car park was temporarily repaired some time ago, but now four very deep potholes had appeared. A member reported that the Bridgewater Trust had previously agreed to carry out permanent repairs, so the member would be writing to them to remind them.

Wi-fi for Shevington Methodist Church

It was reported that, as the installation of wi-fi at Shevington Methodist Church would benefit the community as a whole, a proposal would be put forward that the costs should be shared amongst all three District Councillors via Brighter Borough funding.

'Our Tommy'

The Chairman of the WWI Working Party had asked that Cllr J Calderbank be thanked for his generous donation of a small Perspex version of 'Our Tommy', which would eventually be put on display in the cabinet in the library foyer.

Cllr K Shaw joined the meeting.

5. Annual Inspection of Property

The report on the Annual Inspection of Property was discussed briefly. It was agreed that the repair of the perimeter fencing and wall at Forest Fold were to be considered priorities.

6. SLCC Training Day Report

The Clerk's report on the GDPR Update session at the SLCC Training Day was received.

7. GDPR: Data Protection Policy

This Policy had been adopted by the Council in May 2018.

8. Christmas Shop-Front Competition

Resolved: The Christmas Shop-Front competition would go ahead.

Resolved: The artist responsible for running the local art group would be invited to act as the judge and shop-keepers would be asked to have their windows prepared for the week beginning 3 December.

9. Remembrance Sunday Arrangements

Resolved: Cllr W McKnight would represent the Parish Council at the Appley Bridge Memorial.

Resolved: The Caretaker would be responsible for setting up the PA system and would check the battery in good time beforehand to ensure that it was working and would charge it up, if necessary. However, if it was not working, he would either purchase or hire a new one.

Resolved: The trumpeter who has taken the place of the bugler for the past three years would be invited to play The Last Post and Reveille at the Service at Shevington War Memorial.

10. 'Our Tommy'

Resolved: The Committee agreed that arrangements would be made for 'Our Tommy' to be put on display in schools, churches and other locations within the Parish during the weeks in the run-up to Remembrance Sunday, when it would be on display on the tree pit outside Memorial Park.

Cllr C Horridge agreed to transport 'Our Tommy' from one location to another and Cllr J Calderbank would transfer it to the tree pit on Remembrance Sunday.

11. September Newsletter

The proposed text for the September newsletter was reviewed and some amendments were made.

Resolved: The text for the September newsletter was approved. A brief article about 'Our Tommy' and a reminder about Remembrance Sunday would also be included in the newsletter.

12. Memorial Park Project Consultation Leaflet

This item was deferred. The FSMP had agreed to prepare the leaflet with a view to circulating the consultation document in November.

13. Memorial Park Play Area ROSPA Report

The ROSPA Report was received and discussed briefly.

14. Parish Council Logo

*Cllr W McKnight withdrew briefly from the meeting and then returned.
Cllr McKnight took the Chair for this item.*

A request from the Friends of Shevington Memorial Park for permission to use the Parish Council's logo was discussed at length.

Resolved: Permission for the FSMP to use the Parish Council logo was declined.

A councillor requested a recorded vote.

FOR: Cllrs Ball, Horridge, Fletcher, Calderbank and Shaw
AGAINST: Cllr McKnight

The group had also asked whether, with the Parish Council's permission, they could re-design the logo and produce a new one. This was not considered.

15. LALC: Annual General Meeting

Information about LALC's AGM was noted.

16. Footpaths and Footpath Signage

During the Annual Parish Walk it had been difficult to follow the route of one of the footpaths because the farmer had ploughed his field and had not reinstated the footpath, as required. The Clerk had reported this to the Rights of Way Officer, but had not yet received a reply.

Cllr W McKnight withdrew briefly from the meeting and then returned.

During the Walk it had also been noticed that several footpaths were very over-grown and also needed new signage. It was agreed that Wigan Council would be approached about the possibility of providing new signage and that volunteer walkers would be approached to install the signage in the correct places. Cllr C Miles would liaise with the walkers over this and also ask them to walk the footpaths in the Parish and report any faults.

Another member raised concerns about the condition of the footpath that ran parallel to the allotments in Forest Fold. Horses in the field containing the footpath were churning the footpath up and making it difficult to use. It was reported that when an electric fence had been in place along the boundary between the footpath and the field this had been prevented from happening. The Clerk was asked to report this to the Rights of Way Officer. It was also suggested that the farmer be contacted and asked whether there was something he could do.

17. Planning Applications

There were no planning applications to consider.

18. Venue for and Dates of Next Meetings

27 September (Council); 4 October (Policy & General Purposes Committee)

As Shevington Library would be closed, it was agreed that both meetings would take place at St Bernadette's School Hall.

There being no further business, the Meeting closed at 8:02 pm.

Chairman