

**Minutes of the Shevington Parish Council
Policy & General Purposes Committee Meeting
Held 4 October 2018
7.00pm Shevington Library**

Present: Councillor W McKnight (Vice Chair), Councillors J Ball, C Horridge, J Fletcher, A Bland, J Calderbank and K Shaw
Co-opted Committee Member: Dist Cllr J Brown
No members of the public were present.

In Attendance: Mrs K Pilkington (Clerk to the Council)

1. Apologies

Cllrs C Miles and I Whiteley
Mr B Lomas, Mr D Crook and Mrs E Longmore

2. Declaration of Interests

None.

Cllr J Calderbank joined the meeting.

**3. Minutes of the Last Policy & General Purposes Committee Meeting
(6 September 2018)**

Resolved: The Minutes of the Policy & General Purposes Committee Meeting held on 6 September 2018 were approved as a true and correct record.

4. Village Issues

Goal Posts at Chisacre Drive

It was reported that the goal posts had been temporarily removed for refurbishment.

West Lancashire Local Plan

It was reported that ABCAGE were holding a meeting on 10 October to discuss West Lancashire Borough Council's proposals following a review of its Local Plan. The proposals were currently out for public consultation and were online. An assertion had been made by a third party that land in Back Lane had been designated as a development site for 250 homes and that ABCAGE proposed to raise objections. The issue was discussed – some members were of the view that the land referred to was within WMBC boundaries, not in West Lancashire. It was agreed that the matter would be investigated in order to establish the location of the land. The Clerk would write to West Lancashire Borough Council to find out also:

- (a) what stage WLBC were up to in relation to their review;
- (b) when WLBC would be ready to submit their proposals to the Minister and
- (c) why the Parish Council had not been consulted.

North & South Quarries

It was reported that the owner of the quarries had died recently and that, apparently, both properties had been sold within a week of his death.

Road Works at the Junction of Miles Lane with Broadriding Road

In reply to her enquiry, a member was informed that the road works were due to end this coming weekend.

Monitoring of Emissions at Appley Bridge

In reply to a question from a member, the Clerk advised that there had been no reply to the enquiry submitted about the monitoring of emissions.

Diversion Signs at J27

A member reported that diversion signs had recently appeared in the vicinity of J27, although the work scheduled for the junction had not yet started. The member was advised that the signs had been erected in connection to the roadworks in Miles Lane.

Water Leak at the Junction of Church Lane with Shevington Lane

It was reported that the leak that had been present at this junction earlier in the year had re-appeared. The member raising the matter was assured that this was a United Utilities matter and had no connection to the poor drainage in the park.

Lack of Notice of Forthcoming Work at J27

A Co-opted Committee member had raised concerns with the Highways Department at the LA about the lack of notification about arrangements in relation to the forthcoming work at the junction. She reported that she had received an acknowledgement, but had not so far had a full reply.

5. Freepost Scam Mail

Royal Mail had written to the Council seeking support for its campaign to combat Freepost scam mail. It was agreed that the poster would be displayed on the notice board and on the website and an article would be included in the next newsletter.

6. SLCC Training Day Report

The Clerk's report on the session at the SLCC Training Day dealing with employing volunteers and risk assessments was received.

7. GDPR: Data Breach Policy

Resolved: The Data Breach Policy was adopted.

8. GDPR: Record Retention Policy

Resolved: The Record Retention Policy was adopted.

The logistics of decision-making with regard to record retention and destruction were discussed. The Clerk advised that a schedule would need to be prepared. Under

GDPR personal data could only be kept for as long as it was needed and gave examples of situations in which legislation dictated how long certain information had to be kept.

9. Plans for Tree Planting at Vicarage Lane Fields Site

The Woodlands Trust had confirmed that the saplings they had awarded the Parish Council would be delivered to the Chairman's address between 1 and 9 November.

Arrangements for their planting were discussed.

Resolved: The Committee agreed that volunteers to plant the saplings would be sourced from community groups involved with the Vicarage Lane site projects and from the Community Association.

There was uncertainty about whether the pack provided by the Woodlands Trust included tree protectors. This would be investigated. If tree protectors were not included in the pack, their provision would be discussed by the Council in October. A date for the planting would be agreed at a future meeting, once more information had been received about the nature of the saplings.

10. Accessible Parking Outside Bewleys Hardware Store

Wrightington Parish Council had recently been approached by elderly residents of Wrightington who used Bewley's Hardware store on Miles Lane with a request in relation to the possibility of the introduction of an accessible parking bay outside the shop. The double yellow lines outside the shop made it difficult for older or disabled people to access the shop without walking quite a way, or crossing the busy main road, having parked on the car park across the road. Wrightington Parish Council were of the view that this store was a wonderful local facility and the only one of its kind in the area and were willing to support any request made by Shevington Parish Council to the LA for a disabled parking or loading bay in front of the shop. They had written to Shevington Parish Council to ask if they would be willing to submit such a request.

The request was discussed at length. This was something that had been investigated several years ago. At that time the LA had refused permission.

Resolved: The Council decided not to pursue the matter for the following reasons:

- Bewleys Hardware Store was located on a bend with a history of accidents taking place regularly;
- Yellow lines had been introduced along this stretch of road because in the past vehicular parking outside Bewleys had created issues;
- The flagged area outside Bewleys was the property of Bewleys;
- Conversion of the tarmacked area into a parking bay would remove the footpath;
- Drivers in possession of a disabled badge were allowed to park on double yellow lines and were able to access Bewleys easily;
- The area in front of the shops in Broad O'th Lane was being developed by local community groups as a pedestrianised area.

The Clerk would write to Wrightington Parish Council to inform them of Shevington Parish Council's decision and explain the reasons for that decision.

11. Memorial Park Project

The Committee received an update on proposals and progress with decisions made to date. The previously circulated historical agreement between the Friends of Shevington Memorial Park and the Parish Council was considered. Elements of the historical agreement were no longer applicable and were amended.

Resolved: The amended agreement between the Friends of Shevington Memorial Park and the Parish Council was approved. The agreement would be forwarded to the FSMP for their consideration.

It was observed that the Parish Council needed to agree (a) which of the proposals they wished to accept and (b) the order in which they should be progressed. The Committee agreed that the next Policy & General Purposes Committee meeting should be largely devoted to consideration of this project and planning the way ahead.

12. Planning Applications

There were no planning applications to consider.

13. Dates of Next Meetings

25 October (Council);

1 November (Policy & General Purposes and Finance Committees)

There being no further business, the Meeting closed at 8:05 pm.

Chairman