

**Minutes of the Shevington Parish Council  
Policy & General Purposes Committee Meeting  
Held 1 March 2018  
7.00pm Shevington Library**

**Present:** Councillor I Whiteley (Chair), Councillors W McKnight, J Ball, C Miles and K Shaw.

Co-opted Committee Members: Mrs E Longmore and Mrs J Brown.  
No members of the public.

In Attendance: Mrs K Pilkington (Clerk to the Council)

**1. Apologies**

Cllrs C Horridge, J Calderbank, J Fletcher and A Bland.  
Mr B King, Mr B Lomas and Mr D Crook.

**2. Declaration of Interests**

None.

**3. Minutes of the Last Policy & General Purposes Committee Meeting  
(1 February 2018)**

**Resolved:** The Minutes of the Policy & General Purposes Committee Meeting held on 1 February 2018 were approved as a true and correct record.

**4. Village Issues**

**Vicarage Lane Fields Working Party**

Arrangements had been made for the working party to undertake a walk at Vicarage Lane Fields to receive advice about Spring planting from Graham Workman, the LA's Biodiversity Officer. The session would begin at 10am.

**Grass Verges in Church Lane**

The Chairman had been invited to join a meeting with Dist Cllr M Whitham and the Shevington in Bloom Co-ordinator about the condition of the grass verges in Church Lane, but had not been able to attend.

**5. Update on Rail Services – Southport Line**

Mr B King's report was received and its contents were noted. *See Appendix A.*

**6. Decline of Bus Services**

Mr B King's report was received and its contents were noted. *See Appendix B.*

## **7. Drainage Remediation Works in Memorial Park**

The Clerk recently met on site with the company responsible for the work on the drainage remediation in the park and the LA's officer supervising the work, as they had not returned to try to re-instate the land. They had also not carried out the work they had agreed to do on the repairs to the paving as part of The Deal for Contractors. The company had agreed to introduce a French drain which would run from the beginning of the dent they caused by their comfort suite (which was now creating a pool that had not existed previously) and empty into the new facility created at the exit of the trimtrail. The company had said that they had lifted several flags along the footpath to try to improve things, but were not prepared to do anymore.

*Cllr K Shaw joined the meeting.*

Following discussion with the Clerk, the Vice Chairman, who had dealt with this matter initially, reported that he had spoken to the LA's officer and had met with a similar response to the one the Clerk had met with. With the Parish Council's permission, he would follow up on it.

## **8. Annual Parish Meeting**

The proposal that a Working Party / small group be set up to consider the format of future Annual Parish Meetings was discussed briefly. Members were of the opinion that, in view of the purpose of the meeting, the format should remain broadly unchanged.

During the short discussion that followed it was agreed that this year's Annual Parish Meeting would also be advertised across Shevington & District's Community Association's social media platforms as well as in the usual manner. The certificates would be framed, incorporate the Parish logo and be printed on good quality paper.

## **9. March Newsletter**

The text for the March edition of the newsletter was discussed.

**Resolved:** The text of the March newsletter was approved.

Text for the outstanding items had to be with the Clerk by 7 March.

## **10. General Data Protection Regulations**

A report on the differences between the Data Protection Act 1998 and the new GDPR regime was received. Its contents were discussed. Compliance with the new regime had been assessed and, because the Council was not a large, complex organisation, it had been found to be largely compliant. Only a few things needed to be put in place.

## **11. Privacy Statements**

Template Privacy Notices, their targets and their uses were discussed.

**Resolved:** The template Privacy Notices were adopted and would be personalised as necessary.

The notice intended for the general public would be displayed on the website.

## **12. Planning Applications**

There were no new planning applications to consider.

## **13. Dates of Next Meetings**

15 March (Annual Parish Meeting); 22 March (Council);  
5 April (Policy & GP Committee).

There being no further business, the Meeting closed at 7:32 pm.

**Chairman**