

**Minutes of Shevington Parish Council
Finance Committee Meeting
Held Wednesday 4 March 2020
8:50 pm Shevington Library**

Present: Councillor W McKnight (Vice Chairman), Councillors C Horridge, J Whiteley, M Crosby, J Higham and V Galligan.
No members of the public were present.

Officer in Attendance: Mrs K Pilkington (Clerk)

1. Apologies

Cllrs J Ball, I Whiteley and M Grimes

2. Declaration of Interests

Cllr C Horridge w.r.t. Item 5 (*personal & prejudicial*)
Cllrs J Higham and M Crosby w.r.t. Item 6 (*personal & prejudicial*)

3. Minutes of the Last Finance Committee Meeting (8 January 2020)

Resolved: The Minutes of the Finance Committee meeting held on 8 January 2020 were approved as a true and correct record.

4. Quarterly Budget Monitoring

The quarterly budget monitoring document was received and discussed briefly. The Clerk reported that there were currently no cost centres that were overspent. The quarterly budget monitoring information was accepted.

5. Forest Fold Allotments Tenancy Agreement

As the Tenancy Agreement would begin on 1 March in 2021, the new tenancy agreement for 2020 would run from 1 April until 28 February 2021. The Committee discussed the financial implications with regard to the plot rents.

Resolved: The plot rents would remain unchanged, but would be reviewed at a future Committee meeting.

6. Financial Aid Applications

- **Recreation Ground Trustees**

Cllrs M Crosby and J Higham withdrew from the meeting.

The application from Shevington Recreation Ground Trustees was discussed.

Resolved: A s19 grant of £3080.40 towards the cost of the grounds maintenance of Shevington Recreation Ground was approved.

Resolved: The virement of £481 from the 'Expenditure Contingency' cost centre to the 'Recreation Ground Maintenance' cost centre was approved.

Cllrs M Crosby and J Higham re-joined the meeting.

7. Dates of Next Meetings

11 March (Annual Parish Meeting); 25 March (Council);
1 April (Policy & General Purposes Committee)

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

There were no members of the public present to leave the meeting.

8. Achievement Awards - Citations

The proposed citations and one more nomination for an award were considered.

Resolved: The citations and the additional nomination were approved.

9. Memorial Park Grounds Maintenance Contract

The standard contract specification and an adapted specification in the event of the drainage works taking place in 2020 had been discussed with potential contractors who had been approached for quotations for the work. Quotations had only been received from one contractor. Other contractors had not been willing to provide quotations for a variety of reasons, ranging from not having sufficient capacity to their not being sufficiently familiar with the site to provide the second quote.

Resolved: The Memorial Park Grounds Maintenance Contract was awarded to Envirocare MS Ltd, who would be charging £3,822 for the year for the standard contract. In the event that the drainage works took place they would charge £955.50 for March, April and November and during other months they would charge according to the tasks carried out each month.

There being no further business the Chairman closed the Meeting at 9:30 pm.

Chairman