

**Minutes of Shevington Parish Council
Finance Committee Meeting
Held Wednesday 4 December 2019
7:35 pm Shevington Library**

Present: Councillor I Whiteley (Chairman), Councillors W McKnight, C Horridge, M Grimes, J Higham, J Whiteley, V Galligan and M Crosby.
One member of the public.

Officer in Attendance: Mrs K Pilkington (Clerk)

1. Apologies

Cllr J Ball

2. Declaration of Interests

Cllrs V Galligan, J Higham, J Whiteley and C Horridge w.r.t. Item 7
(*personal & prejudicial*)

3. Minutes of the Last Finance Committee Meeting (6 November 2019)

Resolved: The Minutes of the Finance Committee meeting held on 6 November 2019 were approved as a true and correct record.

4. Quarterly Budget Monitoring

The budget monitoring report was received and discussed.

Resolved: The following virements were approved:

- £100 to the 'Stationery, Office' cost centre from the 'Expenditure Contingency' cost centre to cover a potential future overspend.
- £500 to the 'Maintenance, materials' cost centre from the 'Expenditure Contingency' cost centre to cover possible costs of winter gritting.
- £257 from the 'Expenditure Contingency' cost centre to the 'Upgrades, etc' cost centre to cover an expected overspend resulting from the paving repairs at the bowling green.

5. Preliminary Budget 2020/21 Preparation

The draft budget proposals had been previously circulated and were discussed.

Resolved: The Committee agreed that

- (a) all cost centres that were listed as not having been changed should be increased to take account of inflation

- (b) an impact analysis should be carried out in relation to increases to the precept by a variety of percentages ranging from 0.25% to 1.5% and other values above 1.5%
- (c) The 'Churchyard Fund' cost centre would be increased to £600.

6. Risk Assessments

The H&S risk assessments had been updated to include an impact analysis and were reviewed.

Resolved: The H&S risk assessments were approved.

7. Financial Aid Applications

Cllrs V Galligan, J Higham, J Whiteley and C Horridge withdrew from the meeting.

Shevington Fete

An application from the Shevington & District Community Fete Committee for a grant of £1,000 for the hire of a climbing wall and the hire of a children's entertainer was discussed.

Resolved: The Committee approved a s137 grant of £500 and agreed that the Shevington Fete Committee should be invited to apply for a further grant in the new financial year.

Cllrs V Galligan, J Higham, J Whiteley and C Horridge re-joined the meeting.

The members of Shevington Fete Committee were informed of the Finance Committee's decision.

8. Dates of Next Meetings

18 December (Council); 8 January (Finance Committee)

CONFIDENTIAL ITEMS

Resolved: That, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.

The member of the public present left the meeting.

9. Notice Board Repairs

A quotation for refurbishment of three small notice boards was discussed.

Resolved: The quotation of £300 from John Parker was approved.

10. Memorial Park Drainage Tenders

The deadline for sealed tenders to reach the Clerk was Friday, 6 December. The opening of the sealed tenders was to take place on Monday, 9 December at a time of mutual agreement. The Chairman, who had been appointed to be one of the two witnesses to the opening, was now unable to attend.

Resolved: Cllr C Horridge would act as one of the two witnesses in place of the Chairman on this occasion.

There being no further business the Chairman closed the Meeting at 8:45 pm.

Chairman