

**Minutes of Shevington Parish Council
Finance Committee Meeting
Held Wednesday 1 November 2023
7:45 pm - The Community Centre at Vicarage Lane Fields**

Present: Councillor William McKnight (Chairman), Councillors John Whiteley and Helen Thompson
Two members of the public

Officer in Attendance: Mrs Krystyna Pilkington (Clerk)

1. Apologies

Cllrs Janet Brown, Chris Horridge, Mike Grimes and Mike Crosby

2. Declaration of Interests

None

3. Minutes of the Last Finance Committee Meeting (6 September 2023)

Resolved: The Minutes of the Finance Committee meeting held on 6 September 2023 were approved as a true and correct record.

4. Review of Risk Assessments

The H&S risk assessments were reviewed and updated. In answer to a question in relation to the risk assessment for Otters Croft Wood the Clerk advised that the reference to the damaged barbed wire fence related to the old fence inherited by the Parish Council when the woodland had been purchased. This fence was located on the boundary of the woodland with several neighbouring properties along its perimeter and its management was purely the responsibility of the Council.

Resolved: The H&S risk assessments were accepted and approved. The Clerk was asked to arrange for the removal of the damaged wire fence along the perimeter of the woodland.

5. St Anne's Churchyard Donation

Resolved: The Committee approved a s137 donation of £600 towards the cost of maintenance of St Anne's churchyard.

The Parish Council included this in the annual budget on the grounds that residents of the Civil Parish of Shevington of all religions and none could be buried or have their ashes interred in the churchyard.

6. Financial Aid Applications

None

7. Dates of Next Meetings

29 November (Council); 6 December (Policy & General Purposes and Finance Committee)

POTENTIAL CONFIDENTIAL ITEMS

It was agreed that, provided the contents of the supporting document remained confidential, there was no need for the remainder of the meeting to be held in camera.

8. Winter Gritting

The quotations for Winter gritting and snow clearance for 2023-24 were discussed.

Resolved: The contract, which was on a call-out basis, was awarded to Envirocare MS Ltd, who had provided the following costs:

1. Winter gritting of Gathurst Lane car park and footpaths in Memorial Park and Garden - **£140.36** per visit.
2. Snow clearing of footpaths in Memorial Park and Garden and Gathurst Lane car park - **£179** for initial hour and **£93** per subsequent hours.

9. Christmas Tree Fencing

Costs quoted for the putting up Heras fencing around the Christmas trees before Christmas and taking it down after Christmas were considered.

Resolved: The Committee approved a quotation of £400 provided by John Parker for the above.

Matters relating to the acquisition of more decorative fencing were discussed briefly. The Clerk reported that Research was still on-going and would continue once the trees were once again in place.

There being no further business, the meeting closed at 7:58pm.

Chairman