



**TO ALL ELECTORS OF SHEVINGTON PARISH**

# **PC FINANCE COMMITTEE MEETING**

**WEDNESDAY 4 SEPTEMBER 2019 – 8:30 P.M.**  
**SHEVINGTON LIBRARY**

## **AGENDA**

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (6 June 2019)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
4. **Quarterly Budget Monitoring** – *for review* (enclosed)
5. **Financial Regulations Update** – *for recommendation* (enclosed)  
The Internal Auditor for financial year 2018/19 advised that the Financial Regulations should include a reference to the Public Contracts Regulations 2015. This has been inserted on P7 of the Financial Regulations. Enclosed are pages 6 and 7 of the April 2019 and of the September 2019 editions of the document.  
*Members are invited to approve the changes and recommend them to full Council for ratification.*
6. **Standing Orders Update** – *for recommendation* (enclosed)  
The Internal Auditor for financial year 2018/19 advised that the Standing Orders should include a reference to the Public Contracts Regulations 2015. This has been inserted on P31. Enclosed are page 31 of the April 2019 and of the September 2019 editions of the document.

*Members are invited to approve the changes and recommend them to full Council for ratification.*

**7. NALC Policy Consultation E-Briefing 09/19 – Independent Review Into Local Government Audit** – *for discussion and agreement* (enclosed)

A paper circulated by NALC is enclosed.

Members are invited to agree responses to the questions to which NALC wish to respond.

**8. Financial Aid Applications** – *to receive/approve*

**9. Dates of Next Meetings:** 25 September (Council);  
2 October (Policy & General Purposes Committee)

**POTENTIAL CONFIDENTIAL ITEMS**

**10. Beech Trees in the Memorial Garden** – *for approval* (enclosed)

**11. Christmas Trees** – *for approval* (enclosed)

**12. Bowling Green Maintenance Contract** – *for approval* (enclosed)

**13. Memorial Park Project** – *for information* (to follow in hard copy only)

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*K Pilkington*

Clerk to the Parish Council