



TO ALL ELECTORS OF SHEVINGTON PARISH

# PC FINANCE COMMITTEE MEETING

THURSDAY 1 MARCH 2018 – 9 P.M.  
SHEVINGTON LIBRARY

## AGENDA

1. **Apologies** – to receive apologies from Committee members.
2. **Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.  
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
3. **Minutes of the Last Finance Committee Meeting (11 January 2018)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairperson as a correct record of the meeting. (enclosed)
4. **Budget Monitoring** – *for review and approval* (enclosed)  
Most cost centres are on track.  
The 'Mileage, postage, tel' cost centre is showing a small overspend. In order to return it to a positive balance members are invited to approve a virement from the 'Contingency' cost centre to the 'Mileage, postage, tel' cost centre.
5. **Christmas Decorations** – *for discussion and agreement*  
(delegated to the Finance Committee by the Full Council on 22 February, when a document containing lamp post motif designs available from one supplier was circulated)  
A proposal that the Parish Council consider providing motifs for the lamp standards in the centre of Shevington was discussed at the August & September Council meetings. The costs provided were those for all 12 lamp standards for the first year. They would include the cost of new cut-outs and time clocks in the lighting

columns in the centre of Shevington Village. In future years the costs would be lower.

The installation and removal of 12 motifs (including infra-structure) in the first year would be **£3,043**.

Based on the rates for 2017 the installation and removal costs only for the second year for the column displays (regardless which ones) would be **£2,340**. This would include all electrical testing and energy costs associated with the displays. (This is for 12 displays and includes minor maintenance costs).

Members decided at the time that they did not wish to proceed for Christmas 2017, but would revisit the project in 2018.

Amount budgeted by the Parish Council = **£4,762**

Amount promised by the District Councillors via Brighter Borough = **£1,500**

**TOTAL** funds available to spend on column motifs and installation and removal in first year = **£6,262**.

Funds available to spend on 12 motifs = £6,262 - £3,043 = **£3,219**

Members are invited to note that motifs for columns in Shevington must not exceed **3m** in height.

Members are invited to discuss the matter and agree the best way forward.

**6. Registration of Memorial Park & Garden with Land Registry – for approval**

We have one internal audit action still outstanding – the registration of Memorial Park & Garden with the Land Registry. Photocopies of the deeds are held with the Clerk and the originals are on safe deposit at the bank. The Land Registry require sight of the originals and will keep the photocopies in order to complete the registration process.

Members are invited to consider and authorise the withdrawal of the deeds from the bank.

**7. Financial Aid Applications – to receive/approve**

- **Shevington Recreation Ground Trustees** (enclosed)

Members are invited to consider the s19 grant application from Shevington Recreation Ground Trustees. If the grant is approved, a virement of £80 from the 'Contingency' cost centre to the 'Recreation Ground Maintenance' cost centre will also need to be approved.

**8. Dates of Next Meetings:** 15 March (Annual Parish Meeting); 22 March (Council); 5 April (Policy & General Purposes Committee)

**POTENTIAL CONFIDENTIAL ITEMS**

**9. Felling of Trees in Memorial Park - for approval** (enclosed & to follow)

**10. Raised Bed Site Fencing - for approval** (enclosed)

**11. Removal of Fly Tipping – for approval** (enclosed)

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*

Clerk to the Parish Council