

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY 31 AUGUST 2022 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

Attendees are invited to observe Covid-19 guidelines. A list of all present will be kept.

AGENDA

- 790 Apologies for Absence** – to receive apologies from Councillors.
- 791 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 792 Matters Introduced by Members of the Public**
- an opportunity for members of the public to ask questions or make observations.
Grassed Area Behind Longbrook (enclosed)
A resident has sent the enclosed on behalf of herself and many neighbours who share the same concerns and has asked that it be discussed at this meeting. The resident is hoping to attend the meeting.
- 793 District Councillors' Reports** – *for information only*
To receive reports from District Councillors.
- 794 Minutes of the Last Ordinary Meeting of the Council (26 June 2022)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 795 Chairman's Report** - *for information only.*
- 796 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

797 Reports from Representatives – for information only

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Vicarage Lane Fields Developments**
- **Friends of Shevington Memorial Park**
- **Forest Fold Allotments Tenants Association**

798 VLF - Pitch Spectator Barriers – for discussion and approval (enclosed)

The sports clubs would like to request permission to erect barriers (similar to the one enclosed) around the football pitch and the rugby pitch (not around the middle pitch). This may, subject to costs, include a lower handrail approximately 450 mm above the ground with the top handrail approximately 1 metre above the ground.

There are several reasons for this: they include reducing access to the pitches to horses, motorised vehicles, bikers, golfers and dog walkers who do not remove their dogs' litter afterwards.

The barriers will be erected approximately 2.5 metres from the touchline around the perimeter of the pitches and may be completed in phases due to financial restraints. So the clubs may only complete two sides rather than the whole pitch in phase 1.

Representatives of the sports clubs will be attending to answer any questions.

Members are invited to approve permission.

799 VLF - Alcohol Licence – for information

The sports clubs have applied for an alcohol licence to allow them to serve a few cans of beer on match days to players and supporters before and after games - the hours of the licences will be:

Friday 6pm - 11pm

Saturday 12Noon - 11pm

Sunday 12 Noon - 7pm

They do not propose to sell anything other than cans and do not propose to sell beer at other private functions.

Representatives of the sports clubs will be attending to answer any questions.

Members are invited to discuss and note this information.

800 VLF – Topographical Survey Works – for agreement (enclosed)

As part of Wigan Council's initiative to improve walking and cycling connections, the Major Projects Team have written to ask for permission to carry out a topographical survey along the edge of the existing ditchline between Dixon Avenue and the Public Right of Way near to VLF allotments (approximately 5 to 10m in width).

The proposed scheme is to create a 3m wide surfaced bridleway with lighting along this length to join a proposed path from Vicarage Lane to Crooke Village. The works are being carried out by a local surveyor on behalf of Wigan Council. A map showing the route (orange) of the proposed bridleway across Vicarage Lane Fields is enclosed.

Members are invited to consider and approve the request to allow the surveyor access to VLF to carry out the survey.

801 September Newsletter – for approval

The September newsletter is due to be distributed during the last week of September. The following have been suggested for inclusion in the newsletter:

1. Annual Parish Walk
2. Remembrance Sunday notice

3. Appley Bridge Men's Association (*rollover from July*)
4. Article from VLF Allotments Association
5. Best Kept Allotment at Forest Fold Allotments
6. Shevington Show
7. Shevington Garden Club Visit to RHS Bridgewater Gardens
8. Parish Council Accounts 2021-22

Members are invited to put forward articles for inclusion and approve those put forward.

802 Best Kept Allotment – *for approval & information*

The allotments at Forest Fold were judged in July. The first place was awarded to Plot No.14.

At its meeting in May the Policy & General Purposes Committee recommended that the value of the prize awarded to the tenant being awarded first place should be increased to £40.

Members are invited to approve the P&GP Committee's recommendation for the value of the first prize and its award to the tenant of Plot No.14.

Members are invited to note the other placements awarded, which were as follows:

Second place = Plot No.7; Third place = Plot No.8;

Most improved plot = Plot No.22D; Best raised bed = RB6

803 Clerk's Report - *for information only* (to follow)

804 External Audit 2021-22 – *for approval & agreement* (enclosed)

The External Audit Report for 2021-22 and supporting documentation are enclosed. Instructions with regard to the way forward can be found within the documentation.

Members are invited to:

- *accept and approve the External Audit Report 2021-22*
- *agree the number of days for which the Notice of Conclusion of Audit is to be published and*
- *agree the fee for a hard copy of the AGAR.*

805 External Audit Arrangements 2022-2023 to 2026-2027 – *for agreement* (enclosed)

A document explaining the Smaller Authorities' Audit Appointments role in the appointment of external auditors, which is a statutory requirement, for local council accounts is enclosed. Local councils have the right to opt out of the SAAA regime, but must then undertake a lengthy process to appoint their own external auditor. This process is also outlined in the document.

Members are invited to agree whether they wish to opt out of the system or to remain opted-in. In the event of the latter, no action is necessary.

806 Financial Aid Applications - *to receive for consideration / approval*

- **Appley Bridge WI** (enclosed)

807 Payments, Income & Bank Balances – *for approval* (enclosed)

808 Planning Applications – *to consider for comment*

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Council.

809 Next Meetings: 7 September (P&GP and Finance Committees);
28 September (Council)

OPEN TO THE PUBLIC AND PRESS

K Pilkington
(Clerk)