

SHEVINGTON



PARISH COUNCIL

**CLERK TO THE COUNCIL**  
Mrs K Pilkington, BSc, PGCE  
13 Christleton,  
Shevington  
Wigan  
WN6 8DQ  
Tel/Fax: 01257 473022  
clerk.shevingtonpc@yahoo.co.uk

[www.shevingtonpc.gov.uk](http://www.shevingtonpc.gov.uk)

**TO ALL ELECTORS OF SHEVINGTON PARISH**

# **ORDINARY MEETING OF THE PARISH COUNCIL**

**WEDNESDAY 30 NOVEMBER 2022 ~ 7:00 P.M.  
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

Attendees are invited to observe Covid-19 guidelines. A list of all present will be kept.

## **AGENDA**

- 853 Apologies for Absence** – to receive apologies from Councillors.
- 854 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 855 Potential Liabilities for Taylor-Wimpey Estate Residents**  
– *presentation* (enclosed)  
Please welcome Mr Peter Schickhoff-Brown and his team, who will be making a presentation to the Council about the potential liabilities and obligations of the residents of the Taylor-Wimpey estates. Documents relating to the presentation are enclosed.
- 856 Matters Introduced by Members of the Public**  
- an opportunity for members of the public to ask questions or make observations.
- 857 District Councillors' Reports** – *for information only* (enclosed)  
To receive reports from District Councillors.
- 858 Minutes of the Last Ordinary Meeting of the Council (26 October 2022)**  
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 859 Chairman's Report** - *for information only*.
- 860 Reports from Councillors** - *for information only*

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

**861 Reports from Representatives – for information only**

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Vicarage Lane Fields Developments**
- **Vicarage Lane Allotments**
- **Friends of Shevington Memorial Park**
- **Forest Fold Allotments Tenants Association**
- **Shevington Fete**

**862 DRAFT Minutes of the Policy & General Purposes and Finance Committees (2 November 2022) – for information (enclosed)**

**863 New Code of Conduct Consultation – for information, discussion and agreement** (documents circulated with papers for October Council meeting)

Wigan Council's Audit, Governance and Standards Committee are currently consulting about the proposed new Code of Conduct. Several documents were circulated for members to read approximately a month ago. The subject was discussed briefly by the Policy & General Purposes Committee in early November when several members observed that there is very little difference between the old Code of Conduct and the new one that has been proposed by Wigan Council's Working Group

*Members are invited to continue reviewing the documents circulated in October and discuss and agree observations to be forwarded to Wigan Council's AG&S Working Group.*

**864 New Councillors' Welcome Pack – for information and agreement (enclosed)**

In May 2023 the terms of office of all parish councillors will end and, if they wish to continue, members must put themselves forward for election. Councillors may not formally put themselves forward for election until the elections are called. Successful candidates are usually provided with an information pack. The following documents are proposed for inclusion in the pack:

- Standing Orders (circulated earlier in the year for review and update)
- Financial Regulations (circulated earlier in the year for review and update)
- Code of Conduct (currently under review by Wigan Council's Audit, Governance & Standards Committee)
- Guidance on how to complete the Register of Interests form
- Register of Interests form – for completion
- Declaration of Acceptance of Office form – for completion
- Email permissions forms – for completion
- Roles & Responsibilities
- Privacy Statement
- Map of the Parish of Shevington

Members have seen most of the documents in the list at some time in the past three to four years. The 'Roles & Responsibilities' document (prepared by the Civility & Respect Group – a joint committee of the National Association of Local Councils and the Society of Local Council Clerks) is enclosed, as it contains information that new members in particular may find useful.

Members are invited to suggest other information for inclusion in the pack and approve its contents.

**865 PA System – for agreement**

Most things on Remembrance went to plan – either Plan A or Plan B. Unfortunately, our very old PA system, which was checked by the caretaker earlier in the week and found by him to be working, let us down. Apart from the feedback, which we thought we had resolved a few years ago, it seemed to be behaving as though there was a loose connection somewhere.

After the service there was significant resolve amongst those present that the Council should acquire a new system.

The current system involves connection to an external battery. Modern systems have in-built batteries, which can be re-charged by plugging them into the mains. There are a couple of options available to the Council:

- a) To purchase a new system, which could be lent (hired) out to other organisations;
- b) To hire a system (plus professional operator) when needed.

Costs of each option need to be explored, but it needs to be remembered that option b) may not be feasible, as there would be significant competition for this on Remembrance Sunday.

*Members are invited to consider the above matters and agree the best way forward.*

**866 Appointment of External Auditor for 2022-23 to 2026-27 – for approval**

The Council have been informed that SAAA have appointed PKF Littlejohn LLP as the external auditor to parish councils in Lancashire, Greater Manchester and Merseyside.

*Members are invited to approve the appointment.*

**846 Clerk's Report - for information only (to follow)**

**847 Financial Aid Applications - to receive for consideration / approval**

**848 Donation to Shevington Scouts – for consideration and agreement**

Everyone who attended the Remembrance Service could not have been anything but impressed by the drumming of the Scouts' Band. It has been suggested that their annual contribution should be recognised in some way by the Parish Council. The proposal is that a donation should be made to 1<sup>st</sup> Shevington Scouts.

*Members are invited to consider the proposal and agree the best way forward.*

**849 Payments, Income & Bank Balances – for approval (enclosed)**

**850 Planning Applications – to consider for comment**

At the time of the preparation of this agenda there were no new relevant planning applications to bring to the attention of the Council.

**851 Places for Everyone – for information**

Nine councils in Greater Manchester have now submitted the Places for Everyone plan to the Secretary of State for Levelling Up, Housing and Communities. The plan has been submitted together with all the supporting documents, background evidence, and representations received during the final stage of public consultation, which took place from 9 August to 3 October 2021. Please note that no Modifications were considered necessary prior to Submission, therefore the Submission Plan remains unchanged from that published under Regulation 19 in August 2021.

The Secretary of State has appointed William Fieldhouse BA(Hons) MA MRTPI, Louise Gibbons BA(Hons) MRTPI and Steven Lee BA(Hons) MA MRTPI to hold an independent examination of the Places for Everyone Joint Development Plan Document.

The Planning Inspectorate began hearings regarding Greater Manchester's regional masterplan earlier in November.

The hearings on Places for Everyone are being live-streamed and will run through to March 2023. They will provide around 25 individuals and organisations with a chance to speak on the scheme.

Among those scheduled to speak include Gladman Developments, Home Builders Federation, Lichfields, Nexus Planning, Pegasus Group, and Stantec. If the Plan passes this hurdle – and succeeds in being adopted by local councils – it will go on to inform development in Bolton, Bury, Manchester, Oldham, Rochdale, Salford, Tameside, Trafford and Wigan through to 2037. This includes outlining how the region will meet housing targets and maintain a five-year land supply of housing sites.

Places for Everyone is viewed by its creators and supporters as the most effective plan to build good, affordable, net-zero homes, to support industrial innovation and good jobs, to protect and enhance our green spaces, and generate inward investment into our city-region. It will enable local authorities to continue delivering on their brownfield-first approach to development and meeting their housing targets, with support from the government's Brownfield Housing Fund.

The submitted Places for Everyone plans can be found online at [greatermanchester-ca.gov.uk](http://greatermanchester-ca.gov.uk).

Members are invited to discuss the proposals and make observations.

**852 Dates of Meetings 2023 – for approval** (enclosed)

The proposed dates of meetings for 2023 are enclosed. They follow the same pattern as in 2022. The exceptions are the meetings for May. Because it is an election year the Council will be in the pre-election period (purdah) until after the elections, which are due to be held on Thursday, 4 May 2023. In view of this there will be no Policy & General Purposes Committee meeting in May and the Annual Meeting of the Council has to take place at the latest 14 days after the date of the elections. However, there will be an Extra-Ordinary Meeting of the Full Council on Tuesday, 2 May to approve the minutes of the Full Council meeting in April.

*Members are invited to consider the proposed dates of meetings for 2023 and approve them.*

**853 Next Meetings:** 7 December (P&GP and Finance Committees); 14 December (Council)

**POTENTIAL CONFIDENTIAL ITEMS**

**854 NJC National Pay Award – for approval** (enclosed)

**855 Member's Attendance at Meetings – for agreement** (enclosed)

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*  
(Clerk)