



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

**WEDNESDAY 30 OCTOBER 2019 ~ 7.00 P.M.
SHEVINGTON LIBRARY**

AGENDA

- 115 Apologies for Absence** - to receive apologies from Councillors.
- 116 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 117 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 118 District Councillors' Reports** – *for information only.*
To receive reports from District Councillors.
- 119 Minutes of the Last Ordinary Meeting of the Council (25 September 2019) and the Extra-Ordinary Meeting of the Council (2 October 2019)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 120 Chairman's Report** - *for information only.*
- 121 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 122 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**
 - **'in Bloom' Groups**
 - **Patient Participation Group**

- **Audit, Governance & Standards Committee**
 - **Shevington Rugby & Football Clubs**
 - **Vicarage Lane Fields Developments**
 - **Friends of Shevington Memorial Park**
- 123 DRAFT Minutes of the Policy & General Purposes Committee Meeting (2 October 2019) – to receive – for information only** (enclosed)
- 124 Fields of Remembrance Service – for agreement**
 The Parish Council’s tribute and the agreed donation have been sent to the Royal British Legion with a request that the tribute should be planted in the Field of Remembrance being created at the National Memorial Arboretum in Staffordshire. We have received a letter from the RBL thanking us for our donation and confirmation that our tribute is located at P – Plot 4021 at the NMA. There will be an official Opening Service for the Field of Remembrance at the Arboretum on Monday, 4 November at 10:45am. After that the Field will be open daily from 9am to 4pm until 17 November. The Council is invited to consider whether it should send a representative(s) to the Service. Attendees are asked to arrive before 10:30am. Travel expenses will need to be approved.
Members are invited to agree the best way forward.
- 125 November Newsletter – for approval**
 The following items have either been submitted or proposed for inclusion in the November edition of the newsletter:
- Wigan Council Ward Boundaries Review
 - Shevington in Bloom’s Crowdfunding Success
 - FSMP Receive Award from Asda
 - North West in Bloom Awards
 - Appeal for Volunteers for Shevington Moor in Bloom
 - Remembrance Sunday
 - Christmas Shop-Front Award
 - British Champion
 - Plough & Harrow Wins Brewery’s Community Award
 - News from Vicarage Lane Fields
 - Standard Items
- Members are invited to approve the list of contents.*
- 126 Website Update – for information**
 Cllrs V Galligan and J Whiteley will provide an update on progress with re-designing the website.
- 127 Parish Council Facebook Page & Other Social Media – for discussion and agreement**
 During discussion at a recent Committee meeting it was suggested that the Parish Council introduce the use of social media for the purposes of community engagement and publicising events. Cllrs V Galligan and J Higham will lead on this.
Members are invited to discuss the suggestion and agree the best way forward.
- 128 Memorial Park Project – for information, discussion and agreement** (to follow)
 A report will be circulated on Monday, 28 October.
- 129 Notice Board for Memorial Park – for consideration and agreement**
 A suggestion has been put forward that Memorial Park should have a notice board. Cllr V Galligan will lead on this.
Members are invited to discuss the matter and agree the best way forward.
- 130 Banner for the FSMP – for consideration and agreement**
 The FSMP have asked whether the Parish Council would be willing to cover the cost of a pull-up banner for their use.
 The request has been put forward by the Chairman, who has written: ‘We have worked hard at fundraising and spent a fair amount of what we have raised on

the purchase of leaflets and collection buckets. I am aware that there is no more money for grant applications but would like to remind the PC that £81 of FSMP money still resides in the Play Park Pot. It would be only delivery costs that would need to be covered and a possible discount may be available for two.'*

*When the FSMP closed down their bank account several years ago they donated the balance of £81 to the Parish Council to use towards the costs of play equipment in the play areas.

Members are invited to discuss the matter and agree the best way forward.

131 North West in Bloom Awards (Appley Bridge in Bloom) – for approval

At the Extra-Ordinary Meeting of the Council on 2 October members approved a recommendation of the Policy & General Purposes Committee that the Council should cover the cost of the tickets and travel expenses of the three people representing the Council and Shevington in Bloom at the awards ceremony at Southport on 1 November.

A representative of the Council is also attending the ceremony the previous day, when Appley Bridge in Bloom and Incredible Appley Bridge are anticipated to receive awards.

Members are invited to consider covering the above costs for that representative.

132 Drainage at Vicarage Lane Fields Allotments – for agreement (enclosed)

Enclosed is a letter from the Secretary of Shevington Gardening Club.

Members are invited to consider the request and agree the best way forward.

133 Asset Register 2019/20 – for approval (enclosed)

Members are invited to review and approve the updated Asset Register.

134 Appointment of Internal Auditor 2019/20 – for approval

To appoint Heelis & Lodge as the Parish Council's internal auditor for 2019/20. The effectiveness of the internal audit was reviewed during the Council meeting in September. The Council appointed this auditor for the first time last year and the service received was very good and reasonably priced.

135 Clerk's Report - for information only. (enclosed)

136 Financial Aid Applications - to receive for consideration / approval.

137 Payments, Income & Bank Balances – for approval. (enclosed)

An updated schedule will be circulated at the meeting if any further invoices are received.

138 Planning Applications – to consider for comment / receive updates.

At the time of preparation of the agenda there were no new planning applications to consider.

139 Dates of Meetings 2020 – for approval (enclosed)

140 Next Meetings: 6 November (Policy & GP and Finance Committees);
27 November (Council)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)