



**TO ALL ELECTORS OF SHEVINGTON PARISH**

**PARISH COUNCIL MEETING**

**WEDNESDAY 30 SEPTEMBER 2020 ~ 7:00 P.M.  
TO BE HELD VIRTUALLY**

**Please let the Clerk know if you intend to join the meeting by emailing [clerk.shevingtonpc@yahoo.co.uk](mailto:clerk.shevingtonpc@yahoo.co.uk) by Monday, 28 September so that you can be sent an invitation and joining instructions.**

**AGENDA**

- 286 Apologies for Absence** – to receive apologies from Councillors.
- 287 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 288 Path from Vicarage Lane to Crooke Village** – *for discussion and agreement*  
We welcome Lynn Prescott (Wigan Council's Service Delivery Footprint Manager – Wigan North) and Lucy Murphy (Wigan Council's Community Capacity Officer – Wigan North) to the meeting who have been invited to join in the discussion. Information was previously circulated in the Summonses for the July and August Council meetings and may also be found in the minutes of those meetings.  
*Members are invited to discuss the issues further and agree the best way forward.*
- 289 Replacement of Play Equipment in Memorial Park** – *for discussion*  
The Friends of Shevington Memorial Park have asked if the park could be discussed with the two officers of Wigan Council, as they would like to replace a piece of play equipment. Cllr V Galligan will lead on this.
- 290 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 291 District Councillors' Reports** – *for information only.*  
To receive reports from District Councillors.
- 292 Minutes of the Last Ordinary Meeting of the Council (26 August 2020)**

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)

**293 Chairman's Report** - *for information only.*

**294 Reports from Councillors** - *for information only*

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

**295 Reports from Representatives** - *for information only.*

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Audit, Governance & Standards Committee**
- **Shevington Rugby & Football Clubs**
- **Vicarage Lane Fields Developments**
- **Friends of Shevington Memorial Park**

**296 DRAFT Minutes of the Policy & General Purposes & Finance Committee Meetings (2 September 2020)** – to receive – *for information only* (enclosed)

During the Finance Committee meeting the Clerk had agreed to check when the the payment of the s19 grant to the value of £3,081 to the Recreation Ground Trustees had been made and when the payment and the virement associated with it had been reported. The payment was made in March and related to the previous financial year. Both the payment and the virement of £481 associated had been reported in documentation relating to 2019-20. Due to the Covid-19 crisis the reports had been received and approved at the July Council meeting.

**297 Tree Issues in Memorial Park** – *for information and agreement* (to follow)

**298 Footpaths in Memorial Park** – *for discussion and agreement*

The Friends of Shevington Memorial Park have received £1,200 of funding from Tesco. This is ear-marked for the footpaths and has to be spent within the next 12 months.

Cllr V Galligan will lead on this.

*Members are invited to discuss the footpaths and agree the best way forward.*

**299 Notice Board for Memorial Park** – *for discussion and agreement*

The suggestion that a notice board should be installed in the park was discussed by the Parish Council on previous occasions. The Friends of Shevington Memorial Park are of the view that now would be a good time to install this addition to the park, as it would help to boost their fundraising efforts. The FSMP would like to ask the Parish Council if they would be willing to pay for the board and its installation. Cllr V Galligan will lead on this.

Members are invited to note that the Council currently have £1,980 in the 'Street Furniture' cost centre. This is all committed to two items:

(a) a new notice board and its installation at Vicarage Lane Fields – agreed approximately 18 months ago and

(b) a replacement bin for Whiteacre Park – agreed by the Finance Committee earlier this month.

In order to fund this project the Council would need to vire the funds from either the 'Memorial Park Drainage' cost centre or from 'Contingency'. The funds in the 'Memorial Park Drainage' cost centre are fully committed, but will not now be needed for drainage until the 2021-22 financial year.

*Members are invited to discuss the matter and agree the best way forward.*

**300 Planter for Whiteacre Park** – *for approval*

Before lockdown the Parish Council agreed in principle to provide a planter for the newly-formed Shevington Moor in Bloom group to install outside Whiteacre Park. The group agreed to look after the planter. Lockdown put this project in abeyance, but they have now selected a suitable planter and obtained a quote from Amberol.

The PDE 0P - Self Watering Parade Planter in any standard colour costs £335.00.



The MSP 0P - Self Watering Meter Square in any standard colour costs £320.75.



Cost of carriage and delivery to a specified address for one of the above would be £40.00.

Amberol self-watering planters have reservoirs incorporated into their design. The reservoir can be filled with all the water the plants need for a period of time and there is no waste. Watering does not need to take place as often as it does in the case of other planters.

Both of the above planters are available in black (granite) and would blend very well with the Parish Council's planter already in place at this location.

The cost of one planter can be covered from the 'Plants & Planters' cost centre. Cllr V Galligan will lead on this.

*Members are invited to consider and approve the purchase.*

**301 Remembrance Sunday – for discussion & agreement** (enclosed)

Wigan Council arrange services at war memorials at 14 locations each year on Remembrance Sunday. In Shevington the service at the War Memorial is organised by the Parish Council. This year is somewhat different to others and the Council will to agree as to the best way forward. Enclosed are several documents which are intended to provide members with guidance in making the right decision in relation to:

- (a) Holding a service at the War Memorial on Remembrance Sunday
- (b) The laying of wreaths
- (c) Poppies on lamp posts

**302 Christmas Decorations – for approval** (to follow)

Some information relating to this item is still awaited. The supporting paper will be circulated on Monday.

**303 Christmas Shop Front Award – for agreement**

Members are invited to discuss holding this annual event and agree the following:

Whether it will go ahead

The identity of the judge

Any changes to the value of the prizes: £60, £40 and £30.

**304 Stop Tap Repair at Allotments – for approval** (to follow)

**305 Clerk's Report - for information only.** (to follow)

**306 Financial Aid Applications** - *to receive for consideration / approval.*

No applications have been received.

**307 Payments, Income & Bank Balances** – *for approval.* (to follow)

**308 Planning Applications** – *to consider for comment / receive updates.*

- **A/20/89495/CU - 7 And 9 Church Lane Shevington Wigan WN6 8BD**  
(enclosed)

Change of use of part of ground floor at 9 Church Lane to use as food store/food prep in association with Juniper Bar and Kitchen, erection of canopy over rear access door, roof extension to rear, installation of date stone to the front and retention of metal storage shed at rear, together with re-location of freezer unit, outside dining area to front and new operating hours.

**309 Next Meetings:** 7 October (Policy & General Purposes Committee)

28 October (Council)

**POTENTIAL CONFIDENTIAL ITEM**

**310 National Pay Award** – *for approval* (to follow)

## **OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*

(Clerk)