

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY 29 SEPTEMBER 2021 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

In line with current Covid-19 guidelines for indoor gatherings and in the interests of mutual and public safety, you are invited to wear a face mask and will be invited to use sanitiser on arrival. A list of all present will be kept.

AGENDA

- 555 Apologies for Absence** – to receive apologies from Councillors.
- 556 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 557 District Councillors' Reports** – *for information only* (enclosed)
To receive reports from District Councillors.
- 558 Minutes of the Ordinary Meeting of the Council (25 August 2021)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 559 DRAFT Minutes of the Policy & General Purposes and Finance Committees (1 September 2021)** – *for information* (enclosed)
- 560 Recommendations from the Committees – for ratification**
Policy & General Purposes Committee
Minute 9
To approve the Committee's recommendation that the points put forward in Section 4 of the document prepared by Cllr Mike Grimes should be submitted in response to the consultation.
Minute 10
To approve the Committee's recommendation that

- a. Cllr Mike Grimes will represent the Council at the Service at Appley Bridge.
- b. The Caretaker will be responsible for setting up the PA system and checking the equipment beforehand to ensure that it is in good working order.
- c. The trumpeter who played in 2019 will be invited to play during the service in the first instance.
- d. The lamp post poppies will be put on display by Parish Council staff – the routes that they cover will depend on the number of poppies remaining in stock.
- e. 'Our Tommy' will be brought to the Service at the War Memorial.

Minute 11

To approve the Committee's recommendation that the Christmas Shop-Front competition should be held once again in 2021 and that Mrs Pam Powell should be invited to act as the judge.

Minute 12

To approve the Committee's recommendation to the Council that

- on P.12 the reference to the Standards Board should be removed, as the Board no longer exists;
- the sections relating to the Coronavirus Regulations on P.15 should be removed, as they ceased to apply in May;
- SO.74 – relating to Planning Applications - on P29-30 should be amended to reflect the current situation.

Finance Committee

Minute 5

To ratify the following virement:

£550 from the 'Memorial Park Development reserve' to the 'Memorial Park Development' cost centre to cover the overspend. The reserve will be reduced to £16,103.

Minute 6:

To ratify the recommendation that a Direct Debit facility be set up with respect to the Parish Council's current account to enable the quarterly telephone bill from BT to be settled directly.

Minute 7:

To ratify the recommendations that:

- (a) A donation of £150 should be made to the Royal British Legion for the wreaths laid on behalf of the residents of the Parish on Remembrance Sunday.
- (b) A donation of £50 should be made to a Charity of the bugler's choice.

Minute 8:

To ratify the recommendation that the prizes awarded in the Christmas Shop-Front Competition should consist of donations of £60, £40 and £30 to Charities chosen by the first three prizewinners.

Minute 9:

To ratify the recommendation that the following quotations from Wigan Council's Street Lighting section be approved:

- (a) For carrying out the functions in relation to the Christmas lights on the Christmas trees for Shevington centre, Crooke Village, Shevington Moor and Appley Bridge at a cost of £2,508.22.
- (b) For installing and removing the wraparound garlands for lamp standards in Appley Bridge and Shevington Moor at a cost of £1,600.

TOTAL = £4,108.22 less £1,100 contributed by Wigan Council's Christmas Decorations budget = £3,008.22.

Minute 10:

To ratify the decision that Appley Bridge in Bloom may spend up to £60 on compost and Winter planting for two barrel planters at Appley Bridge Station.

561 VLF Wellbeing Hub – for agreement

Earlier this month the Chairman of Shevington Community and Recreation Centre wrote:

“Shevington Sharks and Shevington FC are delighted to have been asked by the Rugby League World Cup Organising Committee and the Rugby Football League to be involved in a pilot project to build on our relationship with the local community. We want the newly opened Shevington Community and Recreation Centre to live up to its name and become a ‘Wellbeing Hub’ that’s used across the broad community in ways that work for them and help address some of the local challenges we face such as anti-social behaviour or obesity in the young. I want to invite you to a meeting towards the end of September to discuss this at which we will be joined by members of the Rugby League Community Team and their support to look at how we as a community can design and implement a programme to reach out into our community.

I would be very grateful if you would let me know whether you would be interested in attending this meeting (or nominating an alternate) and whether you would prefer a meeting in the evening or during the day. The meeting would likely be no more than 2 hours long including breaks and we will provide refreshments. The invite is also being extended to, Wigan Council, Wigan Warriors Community Foundation, Wigan Athletic Community Foundation, Shevington Community Association, My Life, Shevington Parish Council, Local Primary Schools, Community Police Liaison Officer, Local Doctors and Patient Support Group, Mental Health Coach Shevington Sharks ARLFC and Rugby League Cares. Once I have an understanding of timings I will then issue an invite and an agenda.

This is an exciting opportunity that will be led by the community but with support throughout from key and experienced people from the broader sport and activity sector who work to use sport and activity as a catalyst for sustainable positive change. I hope you will join me on this journey.”

The above was addressed to the Chairman, who agreed to represent the Parish Council at the meeting. However, this week we received the following:

“Thank you for all you responses - in view of the ongoing pandemic and after consultation with Kate Arden (Director of Public Health Wigan Council) we have decided to make our initial meeting a virtual meeting via the Teams platform - details are below - with the meeting planned for Friday, 8 October at 2pm. The meeting will be led by Ian Braid FMHC and MD of DOCIASport together with members of the Rugby League World Cup 2021 organisation.

This is an exciting opportunity that will be led by the community but with support throughout from key and experienced people from the broader sport and activity sector who work to use sport and activity as a catalyst for sustainable positive change. I hope you will join us on this journey.”

Because the meeting is at 2pm, the Chairman is not now able to attend.

Members are invited to agree the identity of the member who will represent the Parish Council at this meeting.

562 External Audit Report – to accept and approve (to follow)

By law the Council should have accepted and approved the External Auditor’s report by 30 September. (Last year this was deferred by the Coronavirus Regulations to 30 November).

So far we have not received the report. It will be circulated once it has arrived. *Members are invited to accept and approve the external auditor’s report and prepare an action plan, if one is required.*

563 Clerk’s Report - for information only (enclosed)

564 Parish & Town Training Workshops – for information / approval (enclosed)

Enclosed is information about workshops to be held via Zoom. Any members interested in joining a workshop are invited to complete the form(s) electronically and return it /them to the Clerk before the meeting, so that payment for the

training can be approved by the Council. Forms will be submitted electronically by the Clerk and payment will be made online at the same time.

565 Financial Aid Applications - *to receive for consideration / approval*

- **Shevington High School**

566 Payments, Income & Bank Balances – *for approval* (enclosed)

567 Planning Applications – *to consider for comment*

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

568 Next Meetings: 6 October (P&GP Committee); 27 October (Council)

POTENTIAL CONFIDENTIAL ITEMS

569 Forest Fold Allotment Issue – *for agreement* (enclosed)

570 Damaged Tree on Boundary of Otters Croft Wood – *for agreement* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)