



## TO ALL ELECTORS OF SHEVINGTON PARISH

# PARISH COUNCIL MEETING

**WEDNESDAY 28 OCTOBER 2020 ~ 7:00 P.M.  
TO BE HELD VIRTUALLY**

**Please let the Clerk know if you intend to join the meeting by emailing [clerk.shevingtonpc@yahoo.co.uk](mailto:clerk.shevingtonpc@yahoo.co.uk) by Monday, 26 October so that you can be sent an invitation and joining instructions.**

## AGENDA

- 311 Apologies for Absence** – to receive apologies from Councillors.
- 312 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 313 Place Based Working** – *for information and discussion*  
We welcome Lynn Prescott (Wigan Council's Service Delivery Footprint Manager – Wigan North) and Lucy Murphy (Wigan Council's Community Capacity Officer – Wigan North) to the meeting who have been invited to provide the Parish Council with an overview of their work in Shevington and talk about how they have supported the local community during the pandemic. They have confirmed this week that they will be joining the meeting.
- 314 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 315 New Bollards in Broad O'th Lane** - *for agreement*  
The owner of Slobberychops – the pet food shop in Broad O'th Lane – has asked for an issue to be raised in relation to the new bollards installed in front of the shopping area at this location. He has no objection in principle to the introduction of bollards to prevent illegal mounting of the pavement, but he is disadvantaged by the new bollards because he cannot now park his van in front of his shop, but has to park it across the road in the car park, when making a delivery. He has a big van full of meat and it is now taking much longer than before to unload. The hairdressers have allowed him to park in front of their shops but the owner of

one of them is now going to place a bollard there, which will prevent him doing this.

The owner of Slobberychops would like to discuss the possibility of a removable bollard with a key being installed in place of one of the static ones. (He is willing to fund this, if necessary.) He would like to be the sole on-site possessor of the key to the bollard so that he can access the area with his van when he is making a delivery. The business owner is hoping to join us for the meeting. He has spoken to the ward councillor who arranged the installation of the bollards, who suggested that he approach the Parish Council before he approached Wigan Council. He is aware that the Parish Council are not responsible for installing bollards on public highways or footpaths and only have the legal power to support his request.

*Members are invited to agree the best way forward.*

**316 District Councillors' Reports – for information only.**

To receive reports from District Councillors.

**317 Minutes of the Last Ordinary Meeting of the Council (30 September 2020)**

- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)

**318 Chairman's Report - for information only.**

**319 Reports from Councillors - for information only**

To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)

**320 Reports from Representatives - for information only.**

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**

Shevington in Bloom are selling tea-towels to raise funds. A photo is shown below. If you would like one, please contact the SinB Co-ordinator. They cost £5 each.



- **Patient Participation Group**
- **Audit, Governance & Standards Committee**
- **Shevington Rugby & Football Clubs**
- **Vicarage Lane Fields Developments**
- **Friends of Shevington Memorial Park**

**321 DRAFT Minutes of the Policy & General Purposes Committee Meeting (7 October 2020) – to receive – for information only (enclosed)**

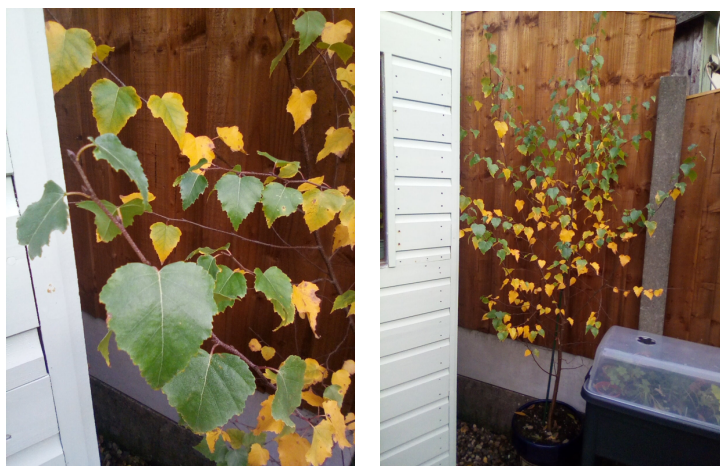
**322 Tree from Queen’s Commonwealth Canopy – for discussion and agreement**

About 2 years ago a lady contacted the Shevington in Bloom Co-ordinator because she had 2 saplings from the Queen's Commonwealth Canopy. She passed both on to the SinB Co-ordinator, who thinks that one has died this year. The other one in the photo is fine, but is getting too big for the pot it is planted in and it is becoming too heavy to repot in another pot.

In the photo it looks as though it is a birch tree and the SinB Co-ordinator has asked if it might be planted in the Memorial Garden to replace one of the two trees that die about two years ago.

The Queen’s Commonwealth Canopy (QCC), conceived by the Right Honourable Frank Field MP, was launched at the Commonwealth Heads of Government Meeting in Malta in 2015. The QCC is a unique network of forest conservation initiatives, which involves all 54 countries of the Commonwealth. The QCC presents a rare opportunity to unite the whole Commonwealth family and save one of the world’s most important natural habitats – forests. By creating a pan-Commonwealth network of forest conservation projects, the QCC will mark Her Majesty The Queen’s service to the Commonwealth while conserving indigenous forests for future generations. This makes the tree a special tree in that it's part of the QCC, so the SinB Co-ordinator suggests that it would be good thing to plant it in the Memorial Garden.

Birch trees grow in low to moderately fertile, moist but well-drained soil in full sun or light dappled shade. Birches are adaptable trees and generally tolerant of exposed and windy sites, dry or wet conditions and even waterlogging.



*Members are invited to consider the offer and agree the best way forward.*

**323 Remembrance Sunday Design Stickers – for discussion and agreement**

Wigan Council’s Sign Shop are making poppy directional signs this year to allow for social distancing. They are marked in red on each plan in the photographs. The cost to supply and install vinyl floor decals is 0.5M X 0.5M = £38 each. If the Parish Council would like some for the Memorial Garden, we need to contact the Sign Shop as soon as possible with our requirements.

*Members are invited to discuss this and agree the best way forward.*

**324 Parish Council Awards – for discussion and agreement**

(a) For the past three years the Parish Council has been presenting awards to residents who have done something outstanding for the local community. The awards have been presented by a local dignitary during the Annual Parish Meeting in March.

*Members are invited to agree whether this is to go ahead in 2021 and when nominations should be sought.*

(b) The awards were originally presented by Shevington & District Community Association, who called them Achievement Awards. It has been suggested that the name should be changed to something like Community Service Awards. Other suggestions are welcome.

*Members are invited to discuss this and agree the best way forward.*

(c) Most members will have heard about the recent experiences of the Chairman of Shevington Garden Club, whose life was saved by the quick action of a local resident. It has been suggested that the resident should receive an award from the Council.

*Members are invited to consider this and agree the best way forward.*

**325 Asset Register 2020-21** – *for review and approval* (enclosed)

**326 Clerk's Report** - *for information only* (enclosed)

**327 Financial Aid Applications** - *to receive for consideration / approval*

No applications have been received.

**328 Payments, Income & Bank Balances** – *for approval* (enclosed)

**329 Planning Applications** – *to consider for comment / receive updates.*

At the time of preparing this agenda there were no new applications to bring to the Parish Council's attention.

**330 Next Meetings:** 4 November (Policy & GP & Finance Committee)

25 November (Council)

## OPEN TO THE PUBLIC AND PRESS

*K Pilkington*

(Clerk)