



TO ALL ELECTORS OF SHEVINGTON PARISH

PARISH COUNCIL MEETING

THURSDAY 28 JUNE 2018 ~ 7.00 P.M.
SHEVINGTON LIBRARY

AGENDA

- 910 Apologies for Absence** - to receive apologies from Councillors.
- 911 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 912 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 913 District Councillors' Reports** – *for information only.*
To receive reports from District Councillors.
- 914 Minutes of the Annual Meeting of the Council (24 May 2018)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 915 Minutes of the Last Ordinary Meeting of the Council (24 May 2018)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 916 Minutes of the Extra-Ordinary Meeting of the Council (7 June 2018)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 917 Chairman's Report** - *for information only.*
- 918 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 919 Reports from Representatives** - *for information only.*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**

- 'in Bloom' Groups
- Audit, Governance & Standards Committee
- Patient Participation Groupbrighter
- Shevington Rugby & Football Clubs
- Vicarage Lane Fields Developments
- Friends of Otters Croft & Crooke Woods

920 DRAFT Minutes of the Meetings of the Policy & General Purposes and Finance Committees (7 June 2018) - to receive - for information only
(enclosed)

921 Shevington Fete Display – Memorial Park Project
– for information and approval (enclosed)

(a) Timeline

The Chairman will give a short presentation on the suggestions for a timeline to be incorporated into the proposals for the park. The timeline is still in an embryonic form.

(b) Shevington Fete Display

The Chairman will provide an update on progress with the display for the Council's stall and the consultation to take place at the Fete on 30 June. She has been provided by a quote of £20 for the printing associated with this.
Members are invited to approve the expenditure and agree a rota for covering the Parish Council's stall.

(c) Grant Funding Sources & Estimates

For a update on progress with the identification of grant funding sources and obtaining estimates, please see the Clerk's Report.

922 July Newsletter – for approval (to follow)

Items for the July edition of the newsletter are still being received. In view of this the document will follow on Tuesday.

Members are invited to consider and approve the text for the newsletter.

923 Risk Assessments – for review and approval (enclosed)

The half yearly risk assessments are enclosed.

Members are invited to review and approve any changes.

924 Effectiveness of Internal Audit – for agreement (enclosed)

The internal audit report and action plan for the 2017/18 financial year were accepted and approved by the Council in May.

Members are invited to review the effectiveness of the internal audit.

925 Brighter Borough Expenditure – for information (enclosed)

Following a request made by the members who attended the Training for Parish Councillors, Democratic Services have provided information about Brighter Borough funding expenditure. Enclosed is a list of the expenditure and grants made in the Ward through the Brighter Borough scheme over the past two years. One of those listed for 2017-18 is a grant awarded to the Parish Council for Christmas lamp post motifs. As members will be aware, this grant was deferred to 2018-19, subject to whatever decision was made by the Parish Council.

926 Funding for WW1 Projects – for information and agreement (enclosed)

Enclosed is a copy of a report that was agreed by the relevant Portfolio Holders on the 23 May 2018, together with an application form for WW1 funding. These have been sent by the Democratic Services Manager. You will see from the report that the Remembrance Sunday areas have been offered up to £1,000 each to enhance the parades this year.

The Democratic Services Manager is dealing with the small pot of funding for the WW1 budget which will be used up this year. There are also some existing projects which have been agreed that are also contained within the report and she has been sent some separate requests since the report has been prepared which will need to be considered.

All applications will be considered on Wednesday 22 August 2018 by the Officer Panel consisting of the Democratic Services Manager, the Town Centre Manager and the Strategic Manager - Armed Forces.

As the Parish Council is responsible for arranging the parade in Shevington, we have been invited to submit an application for funding. The application has to be submitted by Friday, 20 July 2018 at the latest and must fit the criteria.

It is anticipated that the number of requests will exceed the funding available and therefore the Panel will make a judgement based on the money allocated to each area.

Members are invited to consider making an application.

927 Training for Councillors – for information (enclosed)

Two members attended the recent training delivered by Wigan Council's Democratic Services, who have sent the presentation and have asked that it should be sent to those members who could not attend. In view of the size of the document, it is enclosed in hard copy for those members who do not have email. It is being circulated to most members by email.

During the training the members mentioned that they did not receive notification of planning applications from Wigan Council. The same weekly list that is sent to District Councillors is also sent to the Clerk. The Clerk brings planning applications to the attention of the Council or the Policy & General Purposes Committee meetings as required in line with Council policy. The details of each application are not circulated by the Planning Department – they may be accessed via the Wigan Council website.

The Democratic Services Manager is checking to see if there is any possibility that parish councillors could be allowed access to the Cllr Report It app because the Department were made aware that if parish councillors use the external one, they do not get a response to say that something has been done.

928 Trees at Gathurst – for information (enclosed)

Notices recently went up near Gathurst Bridge announcing that protected trees were due to be felled by Taylor Wimpey on land belonging to them adjacent to Gathurst Lane. The Clerk has received several enquiries about this work and has been in contact with the Trees & Woodlands Officer. An account of the information provided can be found in the Clerk's Report.

929 NALC Consultation – Shaping Our Future – for agreement (enclosed)

The National Association of Local Councils (NALC) is set to rethink the role of England's 10,000 local councils by developing a new vision for the sector following Britain's departure from the European Union, with proposals being considered at NALC's Annual Conference in Milton Keynes at the end of October.

NALC is aiming to use a backdrop of Brexit, devolution, the financial challenges facing local government and the already changing role of local councils in delivering local services, to embark on a landmark "stock take". This will include an assessment of where the sector is now, and how it will need to change to ensure communities feel more empowered and with a better say over their area in the future.

Cllr Sue Baxter, chairman of NALC has said:

"The time is right for us to revisit what grassroots, community councils are for and start a big, radical conversation about our future and potential. It is NALC's contention that community councils can do more, and do more consistently. And it is vital that they do so to help the country emerge from the Brexit changes and build a new local democracy putting communities in control.

I want to see as many people and organisations as possible in the sector and beyond getting involved in this important conversation, especially county associations, councils, councillors and council staff. And all coming

together to debate our vision and proposals at our annual conference which is set to be the biggest and best yet.

The conclusions of this stock take will inform NALC's strategic plan and shape the support that we and our partner county associations provide to the sector in the future".

As part of this initiative NALC have sent a discussion paper to LALC, who have circulated the latter part of the document - which relates to local councils - to their member councils.

Members are invited to agree responses to the questions to which they wish to send replies.

930 Clerk's Report - *for information only* (enclosed)

931 Financial Aid Applications - *to receive for consideration / approval.*

932 Payments, Income & Bank Balances – *for approval.* (to follow)

Several invoices are currently being queried. In view of this the schedule will be circulated on Tuesday.

933 Planning Applications – to consider for comment / receive updates.

At the time of preparation of the agenda the only new planning application to bring to the Council's attention is:

- **A/18/85577/FULL: Open Land North of Vicarage Lane – Erection of building for recreational use including changing rooms, function room, toilets and kitchen**

This application has been prepared by the sports clubs and submitted by the Parish Council.

934 Next Meetings:

2 August (Annual Inspection of Property); 30 August (Council)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)