



**TO ALL ELECTORS OF SHEVINGTON PARISH**

**PARISH COUNCIL MEETING**

**THURSDAY 28 FEBRUARY 2019 ~ 7.00 P.M.  
SHEVINGTON LIBRARY**

**AGENDA**

- 1076 Apologies for Absence** - to receive apologies from Councillors.
- 1077 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 1078 Consultation on the Draft Greater Manchester Spatial Plan**  
– *presentation*  
Please welcome officers from the Planning & Transport Policy Department of Wigan Council, who will be making a presentation about the Plan. Information about the Plan and the consultation can be found online and, for anyone who needs a hard copy, at Shevington Library. This subject will be on the agenda of the Policy & General Purposes Committee on 7 March to provide members with an opportunity to agree responses to the consultation.
- 1079 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 1080 District Councillors' Reports** – *for information only.*  
To receive reports from District Councillors
- 1081 Minutes of the Last Ordinary Meeting of the Council (24 January 2019)** - to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 1082 Chairman's Report** - *for information only.*
- 1083 Reports from Councillors** - *for information only*  
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the

Clerk in advance of any reports – including the subject matter - they wish to make)

**1084 Reports from Representatives - for information only.**

- **Shevington & District Community Association**
- **Crooke Village Residents' Association**
- **Shevington Youth Club**
- **Shevington Recreation Ground Trustees**
- **'in Bloom' Groups**
- **Patient Participation Group**
- **Shevington Rugby & Football Clubs**
- **Vicarage Lane Fields Developments**
- **Friends of Shevington Memorial Park**

**1085 DRAFT Minutes of the Meeting of the Policy & General Purposes Committee (7 February 2019) - to receive - for information only**  
(enclosed)

**1086 Repairs to Wall at Forest Fold Boundary & Entrance**  
– for agreement (enclosed)

Earlier this municipal year members considered the repairs that were needed in relation to the stone boundary wall at Forest Fold. Vehicles have collided with the wall in several places along the approach road to the bowling green car park and at the entrance. In addition the mortar has deteriorated along this section of wall and also along the section of wall at the car park. Since the last discussion there has been further deterioration and many flags are dislocated and constantly having to be put back into place by the caretaker. A sheet of photographs is enclosed.

Two builders have stated that part of the problem is that the wall has no foundations.

Several solutions have been suggested:

- (a) Remove the wall completely, then rebuild the steps and slope the grassed areas towards the road.
- (b) Rebuild the wall completely with foundations and rebuild the steps.
- (c) Rebuild the steps and replace the walled areas with gambions, perhaps using the existing broken flags instead of stones to fill the gambions.

The first section of wall is not within the Parish Council's lease.

However, because the Parish Council created the wall in the first place, repairs, etc are the responsibility of the Parish Council.

The Car Park/Fence Reserve currently stands at £5,435.

*Members are invited to discuss the issues and agree the best way forward.*

**1087 March Newsletter – for approval**

The following have been either received or suggested for inclusion in the January edition of the newsletter:

- (a) FSMP Quiz Night
- (b) Asda 'Bags for Life'
- (c) Footpath Route
- (d) New Christmas Decorations
- (e) PC Elections
- (f) Bowling Green advert
- (g) Bowling Fun Day
- (h) Proposals for the Former Shevington Community Primary School Site
- (i) Age-Friendly Recognition

(j) Precept & Budget 2019

(k) Standard items

*Members are invited to put forward further suggestions and approve those in the list above.*

**1088 Shevington Fete Stall – for approval**

Shevington Fete 2019 will be on Saturday, 22 June and will run from 11am until 4pm. The cost of an indoor stall is £15. The Parish Council has booked a stall each year since the Fete started and it has proved to be an invaluable exercise in relation to engagement with residents. To cover this fee a virement of £15 from the 'Contingency' cost centre to the 'Chairman's Allowance' cost centre will need to be approved.

*Members are invited to consider and approve the stall and the virement.*

**1089 Memorial Park Play Area SLA – for approval (enclosed)**

The new SLA for 2019/20 is enclosed for members to review and approve for signature. The annual fee is within the amount set aside in the budget for next year.

*Members are invited to approve the SLA.*

**1090 Memorial Park Renovation: Grant Funding Enquiries**

*– for information (enclosed)*

Heritage Lottery Fund

The working party appointed to review the enquiry letter met earlier this month and jointly agreed on the revisions. Last week, as instructed by the Council, the Chairman and Clerk met with Wigan Council's Community Funding Manager to discuss the letter and what the HLF were looking for in an application. The CFM advised that initially a relationship needed to be established with the HLF and suggested that this could be done through the submission of an application for a small grant for, e.g., preliminary research into the history of Shevington. As the project has to fit the HLF's criteria, the Chairman is submitting the revised enquiry letter, as agreed, in order to establish initial interest on the part of the HLF. The revised letter is enclosed for members' information. The HLF aim to reply within two weeks.

National Lottery Community Fund

During the meeting Wigan's Community Funding Manager suggested that an enquiry should be sent to the National Lottery Community Fund. In view of this the Clerk has spoken to a representative of the Community Fund and is in the process of preparing an enquiry based on that submitted to the HLF. The Community Fund aim to reply within three weeks.

War Memorials Trust

The Clerk has also spoken to the War Memorials Trust about the refurbishment needed in the Memorial Garden and has established that all of the improvements are potentially eligible for grant funding. During the conversation she was advised to forward an enquiry complete with photographs. This is in progress. The War Memorials Trust aim to reply within six weeks.

The improvements needed include repairs to the paving and the footpaths and a new floodlight.

**1091 Asset Register 2018/19 – for review and approval (enclosed)**

**1092 Financial Risk Assessment 2018/19 – for review and approval (enclosed)**

**1093 Clerk's Report - for information only (to follow)**

**1094 Financial Aid Applications - to receive for consideration / approval (enclosed)**

- Shevington Recreation Ground Trustees
- Shevington Gardening Club

**1095 Page Payments, Income & Bank Balances** – *for approval* (enclosed)

**1096 Planning Applications** – *to consider for comment / receive updates.*

At the time of preparation of the agenda there were no new planning applications to consider.

**1097 Next Meetings:** 7 March (Policy & GP and Finance Committees);  
20 March (Annual Parish Meeting)

**POTENTIAL CONFIDENTIAL ITEMS**

**1098 Achievement Awards – Citations** – *for approval* (enclosed)

**1099 Wigan CEO's Retirement** – *for agreement* (enclosed)

**1100 Staffing Matter** – *for information & approval* (enclosed)

## **OPEN TO THE PUBLIC AND PRESS**

*K Pilkington*

(Clerk)