

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY 27 OCTOBER 2021 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

In line with current Covid-19 guidelines for indoor gatherings and in the interests of mutual and public safety, you are invited to wear a face mask and will be invited to use sanitiser on arrival. A list of all present will be kept.

AGENDA

- 571 Apologies for Absence** – to receive apologies from Councillors.
- 572 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 573 District Councillors' Reports** – *for information only* (enclosed)
To receive reports from District Councillors.
- 574 Minutes of the Ordinary Meeting of the Council (29 September 2021)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 575 DRAFT Minutes of the Policy & General Purposes (6 October 2021)**
– *for information* (enclosed)
- 576 Recommendations from the Committees – for ratification**
Policy & General Purposes Committee
Minute 7
To approve the Committee's recommendation that the following should be treated as priorities:
- the development of Otters Croft Wood
 - the re-painting of the Parish Council's planters in Crooke Village
 - the lighting along the footpath through Stockley Park

- the quality of the maintenance of Whiteacre and Stockley parks
- the repair of the Parish Council's notice board outside Gathurst Station
- the repair of the pothole along the road at Forest Fold.

Minute 8

To approve the Committee's recommendation that the following articles should be included in the November edition of the newsletter:

- Responsible Dog Owner poster – *rollover from September*
- Give Wildlife a Local Home – *rollover from September*
- RHS 'In Bloom' Results
- CVRA Volunteers Wanted appeal
- Shevington Wellbeing Hub
- Remembrance Sunday
- Shevington & District CA Wheelchair Loans

577 Shevington United Charities – *for discussion and agreement (to follow)*

578 Allotments Matters (FFTA) – *for agreement*

The FFTA Committee have asked for a meeting with the Allotments Working Party. The list of matters that they would like to discuss is in the Clerk's report. *Members are invited to agree to the arrangement of a meeting.*

579 'In Bloom' Invitation – *for agreement*

Paul Gallagher, the LA's Community Capacity Officer who has been acting as the Wigan in Bloom co-ordinator, has written:

"It's here, it's finally happening. It's only the In Bloom Results/Awards Ceremony 2021, Wigan Borough style.

As you may know the usual annual awards ceremony that are held at Southport will not be taking place this year. However after discussions with NW in Bloom we have decided to hold our own event to celebrate the great work that our In Bloom community groups do and present the awards for the competitions of which judging took place in August.

Present at the awards will be the Chair of NW in Bloom, judges and council officers. Our Partners from Borough Wide Community Network and Moss Bank Nurseries.

The event will be held on Monday 15 November, 2021 at Sunshine House Annexe, Wellington Street, Scholes, Wigan WN1 3SA - 2:30pm to 5:30pm. A couple of free car parks and plenty of on street parking nearby.

Due to space restrictions we can only accommodate 2 people per group.

Covid 19 – I know some of you may be reluctant to attend an indoor event, which is quite understandable. On arrival we will register you from our list of attendees, please sanitise and wear a mask whilst moving around the venue. Once seated, you can remove your mask if you wish.

If you would like to attend, please email me no later than Friday 5 November 2021, with the name and contact number for each person from your group who will be attending. This will save time when you arrive and can be used for track and trace purposes, if required.

If you cannot attend, also please let me know, so that arrangements can be made for your certificate to be given to you.

Dress code – It is an awards ceremony, but, hopefully, it will be an informal and relaxed affair, you can leave your gardening gloves at home, so the dress code is smart casual.

We will be providing tea/coffee and cakes on arrival before the formal part of the event starts at 3:00pm. This will be an ideal opportunity for you to network with other groups, officers and the NW in Bloom judges. There will also be a break during the event to stretch your legs and have another cuppa.

Photographs will be taken throughout the event and, if you wish to take your own also, that will be fine. However, if you do not wish to be included in any photos, please let us know at the time.

Social Media – Please share your photos on social media

- suggested hashtags: #NWinBloom #WiganCouncil #FlowerTown”

Members are invited to agree the best way forward.

580 Clerk’s Report - *for information only* (enclosed)

581 LALC Annual General Meeting – *for information and agreement* (enclosed)

Enclosed are the LALC accounts for the year 2020/21 and the Treasurer’s notes. The AGM is being held on Saturday, 20 November via Zoom and members are invited to book in via the Clerk to attend. Information is also enclosed. The speaker will be Cllr Julie Adshead who will be speaking on Climate Change. All parish councillors may attend the meeting. There is no fee payable. The number of votes allocated to a parish council depends on the size of the parish electorate. Shevington is entitled to three votes.

Members are invited to agree the identity of voting attendees amongst those who wish to join the AGM.

582 Financial Aid Applications - *to receive for consideration / approval*

583 Payments, Income & Bank Balances – *for approval* (enclosed)

584 GMPF Authorised Contact – *for agreement*

GMPF have recently introduced a new Employer Website ([Homepage - GMPF](#)) which requires each employer and user to have unique logins.

The Parish Council do not yet have access to the website and the GMPF require the Council to nominate a superuser in order to gain access.

What is a ‘superuser’?

- Someone at the organisation who will lead on all pension administration matters. This cannot be anyone at a third-party provider, even if they have been given the authority to act on the Council’s behalf. GMPF oversee the website access for third party pension providers.
- The superuser will be responsible for creating any additional users who need to access the employers’ area.
- They will be responsible for managing all users’ accounts and roles.
- They will be responsible for keeping their users up to date and informing us if any leave.

GMPF require the Council to provide the following information about the person the Council nominate’s to be its superuser:

- Forename and Surname
- Work’s email address (this must be their own individual email and cannot be a generic/shared email address)
- Telephone number

585 Future Airspace MAN – *for information and action*

Members may recall that the Council have been consulted in the past about the Manchester Airport Future Airspace project. Despite the impact of COVID-19 on the aviation industry, the need to modernise the UK’s airspace remains a clear priority for the Government. The potential benefits are significant. Upgrading airspace is essential for taking advantage of new technologies and can offer opportunities to reduce noise and emissions, enhance capacity, reduce delays, and ensure that aircraft continue to operate to the highest levels of safety. Manchester Airport is now working on Stage 2 of the seven-stage, fourteen step, Airspace Change process outlined in the Civil Aviation Authority CAP1616 document. At this stage, a comprehensive list of route design options will be produced, developed through reference to the design principles that were agreed through stakeholder engagement at Stage1.

The Council have received an invitation to an online discussion session to update us the next steps of the design process and hear our views. The consultation manager now needs the Council to confirm whether any members would like to participate. The Council are invited to join one of 7 online sessions to be held on Microsoft Teams and, if members wish, to choose from one of the following sessions, follow the link and enter the details requested:

<https://forms.office.com/Pages/ResponsePage.aspx?id=doKYwHh5Kk-9j5GKN6XJV57QAGvbBDJNufVUcNs8SxZUMEZBVVc3WIFRUIJPN0NZRzBYWjhXV1IOTSQIQCN0PWcu>

- Wednesday 17th November 14:00-15:30 hrs
- Wednesday 17th November 18:00-19:30 hrs
- Tuesday 23rd November 18:00-19:30 hrs
- Thursday 25th November 14:00-15:30 hrs
- Friday 26th November 14:00-15:30 hrs
- Tuesday 30th November 14:00-15:30 hrs
- Tuesday 7th December 10:00-11:30 hrs

Please note that the sessions will be recorded for feedback analysis purposes. If any member would like to take part, please follow the above link as soon as possible to confirm attendance and the consultants will send you a meeting invitation that will include a link to join the MS Teams meeting.

For more information about the programme and Stage 2, please watch the short video on the Future Airspace MAN website.

586 Planning Applications – *to consider for comment*

At the time of the preparation of this agenda there were no relevant planning applications to bring to the attention of the Committee.

587 Next Meetings: 3 November (P&GP and Finance Committees);
24 November (Council)

POTENTIAL CONFIDENTIAL ITEMS

588 Forest Fold Allotment Plot Matters – *for agreement* (enclosed)

589 Winter Gritting – *for approval* (enclosed)

590 Members' Attendance at Meetings – *for agreement* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)