

SHEVINGTON



PARISH COUNCIL

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TO ALL ELECTORS OF SHEVINGTON PARISH

ORDINARY MEETING OF THE PARISH COUNCIL

**WEDNESDAY 26 OCTOBER 2022 ~ 7:00 P.M.
THE COMMUNITY CENTRE AT VICARAGE LANE FIELDS**

Attendees are invited to observe Covid-19 guidelines. A list of all present will be kept.

AGENDA

- 831 Apologies for Absence** – to receive apologies from Councillors.
- 832 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 833 Matters Introduced by Members of the Public** - an opportunity for members of the public to ask questions or make observations.
- 834 District Councillors' Reports** – *for information only*
To receive reports from District Councillors.
- 835 Minutes of the Last Ordinary Meeting of the Council (28 Sept 2022)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 836 Chairman's Report** - *for information only.*
- 837 Reports from Councillors** - *for information only*
To receive short reports from councillors about matters that are the legitimate business of the Council (Councillors are asked to advise the Clerk in advance of any reports – including the subject matter - they wish to make)
- 838 Reports from Representatives** – *for information only*
- **Shevington & District Community Association**
 - **Crooke Village Residents' Association**
 - **Shevington Youth Club**
 - **Shevington Recreation Ground Trustees**

- 'in Bloom' Groups
- Patient Participation Group
- Vicarage Lane Fields Developments
- Vicarage Lane Allotments
- Friends of Shevington Memorial Park
- Forest Fold Allotments Tenants Association
- Shevington Fete

839 DRAFT Minutes of the Policy & General Purposes Committee (5 October 2022) – for information (enclosed)

840 Remembrance Sunday Arrangements – for information

Below is an update on progress with arrangements for Remembrance Sunday since the P&GP meeting earlier this month:

- The Police have confirmed their attendance to manage traffic during the Parade.
- Most representatives who will be laying wreaths have now confirmed this.
- The Parish Council's wreaths have been collected from the supplier.
- All of the Caretaker's activities before and during the Service are in hand.
- The Vicar has approved the Order of Service at the War Memorial as well as the other arrangements.
- Permission from Wroughtington PC for a wreath to be laid at the War Memorial at Appley Bridge is still awaited.

841 Platinum Jubilee Trees – for information and agreement

In February 2022 the Parish Council agreed that a *Betula jacquemontii* would be planted at each of four locations in the Parish to commemorate the Late Queen's Platinum Jubilee. As it was too late to purchase and plant them then, the matter was deferred until the Autumn. Since the last meeting enquiries have been made to establish availability and costs of the trees. They are the same now as they were in March. In view of this four *Betula jacquemontii* RB 14-16cm @ £168.00 per tree have been ordered from JA Jones & Sons Ltd in Southport - **TOTAL = £672**. This is in line with the resolution carried in February.

Mr Mike Thomas (Chairman of the CVRA) and Mr Charlie Neve will collect the trees from JA Jones's base after Remembrance Sunday on a date to be agreed. Provided their root balls are protected from frost, the trees will survive out of the ground for a month.

A tree would be planted at each of four locations in the Parish – Shevington Memorial Park, Crooke Village green, Woodhook Road open space and Whiteacre Park. The Parish Council have been licenced to plant the trees at the last three locations by Wigan Council and will be responsible for them.

Appley Bridge in Bloom, Shevington In Bloom and the CVRA will plant the three trees designated for their area and will provide them with aftercare for at least their first year.

A group willing to look after the tree to be planted in Whiteacre Park has yet to be identified. *Members are invited to agree the best way forward with regard to the tree for Whiteacre Park.*

842 Shevington Moor in Bloom – for agreement

SMinB began work at Whiteacre Park in the Autumn of 2021. They planted up the new planter provided for them by Parish Council and the daffodils they planted throughout the park produced a wonderful display in the Spring. But, during the Policy & General Purposes Committee's visit to Whiteacre Park in August it was noted that no work seemed to have been carried out in 2022 by the Group.

It was suggested by the Committee members present that, if no work was being carried out on the planter, its maintenance should be transferred to the Parish

Council's contractor. He has agreed to add a few plants to the perennials already there as part of the Winter planting at no extra cost. While there the P&GP Committee selected a location for the Platinum Jubilee tree. Cllr Chris Horridge has agreed to plant the tree and it was hoped that SMinB would be the group that would take on the responsibility for nurturing the tree. However, as the current status of the group is unknown, this function is open to anyone who is willing to volunteer.

Members are invited to consider the above matters and agree the best way forward with regard to (a) the maintenance of the additional planter, (b) the nurturing of the Platinum Jubilee tree and (c) the future of SMinB.

843 Christmas Decorations – for information and approval (enclosed)

844 FSMP Notice Board – for discussion and agreement (enclosed)

In October 2020 an application for a grant of £500 for a notice board in Memorial Park was submitted to the Parish Council by the FSMP. The notice board was intended for the use of the FSMP. The following was resolved by the Parish Council (Minute 345):

“The Council gave permission for a notice board for use by the FSMP to be installed in Memorial Park and approved a s137 grant of £250 towards its cost.”

Subsequently a location for the notice board was selected during a site meeting between Cllr Mike Grimes, Cllr Vicky Galligan and the Clerk.

Recently Cllr Vicky Galligan has established the situation with regard to the need for planning permission. In essence: if it is used for community news and not business purposes, planning permission is not needed.

The supplier of the notice board originally proposed for this is no longer supplying outdoor notice boards. So, another design has been suggested – it is cheaper, but comes with a delivery charge of £65.

Several supporting documents are enclosed.

Members are invited to discuss the way forward.

Cllr Vicky Galligan will lead on this.

845 November Newsletter – for agreement

The next newsletter is due to be distributed during the last week of November. The following have been suggested for inclusion:

1. Remembrance Sunday
3. Christmas Shop-Front Award
4. Appley Bridge 'in Bloom' Award
5. News from Shevington Community & Recreational Centre
6. Dog Fouling
7. Shevington Library – a Community Warm Hub
8. Parish Council Accounts 2021-22 (*rollover from September*)

Members are invited to put forward articles for inclusion and approve those put forward.

846 New Code of Conduct Consultation – for information (enclosed)

A Working Group of Wigan Council's Audit, Governance and Standards Committee has been reviewing the current Code of Conduct adopted in 2012 by Wigan Council and its parish councils. The review is being carried out in order to decide whether or not to adopt the new Code of Conduct prepared by the Local Government Association – either in part or as a whole or not at all.

Wigan Council's committee are currently consulting about this. Several documents are enclosed for members to read. The subject will be an agenda item during the Policy & GP Committee meeting in December. Wigan Council are happy to accept the Parish Council's comments in December.

847 Clerk's Report - for information only (to follow)

848 Financial Aid Applications - to receive for consideration / approval

849 St Anne's Churchyard Donation – for approval

Members are invited to approve a donation of £600 towards the cost of maintenance of St Anne's churchyard.

850 Payments, Income & Bank Balances – *for approval* (enclosed)

851 Planning Applications – *to consider for comment*

At the time of the preparation of this agenda there were no new relevant planning applications to bring to the attention of the Council.

A/22/93182/FULL - St Bernadettes Catholic Primary School Church Lane Shevington Wigan WN6 8BD - Erection of new 2.4m high boundary fencing to perimeter of school boundary with new pedestrian and emergency vehicular access gates and alterations to car park

The amended planning application, which involves the removal of the existing fence along the boundary with Memorial Park and erection of a replacement fence 1m away from the trees, has been approved with conditions.

852 Next Meetings: 2 November (P&GP and Finance Committees);
30 November (Council)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)