



TO ALL ELECTORS OF SHEVINGTON PARISH

**ANNUAL MEETING
OF THE PARISH COUNCIL**

WEDNESDAY 26 MAY 2021 ~ 7:00 P.M.

TO BE HELD EITHER:

**PLAN A – AT THE COPSE IN THE CENTRE OF MEMORIAL PARK OR
PLAN B - VIRTUALLY VIA MS TEAMS IN THE EVENT OF BAD WEATHER**

**A decision will be made at 5pm on the day about the venue
in the event of a poor weather forecast.**

**Please let the Clerk know if you intend to join the meeting by emailing
clerk.shevingtonpc@yahoo.co.uk by Monday, 24 May so that you can be
sent an invitation and joining instructions, if necessary.**

**Please wear appropriate clothing, footwear and a mask
and bring your own chair (& umbrella) for the outdoor meeting.**

AGENDA

- 478 Election of Chairman** (enclosed)
To elect the Chairman for the coming year. Information on the roles and responsibilities of the Chair, Vice Chair, the Council and the Clerk are enclosed for members' information. This is a document prepared and provided by LALC.
- 479 To Receive the Chairman's Declaration of Acceptance of Office**
- 480 To Elect the Vice-Chairman** - to elect the Vice-Chairman for the coming year.
- 481 Apologies for Absence** – to receive apologies from Councillors.
- 482 Register of Interests** – to receive completed Registers of Interests (enclosed)
Members are invited to complete and return fresh registers of interests, if there have been any changes since they last completed one.
- 483 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 28 June 2012 and amended on 25 October 2012. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

- 484 Representatives to Outside Bodies** - to appoint Councillors to serve as representatives of the Council for the coming year on the outside bodies listed below:
- **Shevington & District Community Association**
Cllrs Ira Whiteley, Vicky Galligan and Chris Horridge were appointed as the representatives in 2019/20.
 - **Shevington Youth Club**
Cllrs I Whiteley and J Ball were appointed as the representatives in 2019/20.
 - **Shevington Recreation Ground Trustees**
To re-appoint two councillors as Trustees of the Recreation Ground: Cllrs Jess Higham and Mike Crosby.
To confirm the re-appointment of two of the Trustees from the community: Mr Jim Maloney and Mr Shane Currie.
To appoint a new Trustee: Ms Gilly Hodgkinson
 - **Shevington Patient Participation Group**
Cllr Mike Grimes currently acts as the liaison with the PPG.
 - **Audit, Governance & Standards Committee** (enclosed)
The Council are entitled to appoint an elected member to represent them on Wigan Council's Standards Committee. This position is currently held by Cllr Mike Grimes, whose report, which contains a recommendation, is enclosed.
Members are invited to make a decision with regard to the recommendation.
- 485 Committees** (enclosed)
To review and approve the constitutions, terms of reference and membership of the Parish Council's two standing committees: Policy & General Purposes and Finance.
- 486 Appointment of Co-opted Committee Members**
To re-appoint the following Co-opted Committee Members of the Policy & General Purposes Committee: Mr Brian Lomas, Mrs Eileen Longmore, Mr David Crook and Dist Cllr Janet Brown
To appoint Mr Charlie Neve as the Co-opted Committee member for Crooke Village.
- 487 Deeds and Instruments**
Deeds and instruments held by the Council may be inspected by submitting a request in writing to the Clerk.
- 488 Minutes of the Last Ordinary Meeting of the Council (28 April 2021)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting. (enclosed)
- 489 Minutes of the Extra-Ordinary Meeting of the Council (5 May 2021)**
- to consider, agree and approve the signature of the previously circulated Minutes by the Chairman as a correct record of the meeting (enclosed)
- 490 Draft Minutes of the Policy & General Purposes Committee Meeting (5 May 2021)** – to receive – *for information only* (enclosed)
- 491 Draft Minutes of the Annual Parish Meeting (19 May 2021)**
– to receive – *for information only* (enclosed)
- 492 Councillors' Attendance at Meetings** – *for information* (enclosed)
- 493 Clerk's Report** - *for information only* (to follow)
- 494 Financial Aid Applications** - *to receive for consideration / approval*
- 495 Payments, Income & Bank Balances** – *for approval* (enclosed)
- 496 Next Meetings:** 2 June (Policy & GP and Finance Committees);
30 June (Council).

POTENTIAL CONFIDENTIAL ITEM

- 497 Plants & Planters Contract** – *for approval* (enclosed)
- 498 Forest Fold Site Grounds Maintenance Contract** – *for approval* (enclosed)

OPEN TO THE PUBLIC AND PRESS

K Pilkington

(Clerk)